

# UPPER PENINSULA ANIMAL WELFARE SHELTER

## BOARD OF DIRECTORS MEETING

**Monday, January 27, 2020 / 6 p.m. / Community Room / Upper Peninsula Animal Welfare Shelter**

### **Mission:**

Our mission is to improve the quality of life and welfare for domestic animals and to provide a safe haven while finding lifelong homes for the animals in our care. We embrace the No Kill\* philosophy, seeking to end the euthanasia of healthy and treatable animals.

### **Vision:**

A community where there are no homeless, neglected or abused animals, and where everyone understands and practices the level of commitment and responsibility that pet guardianship entails.

### **Agenda**

1. Call to Order/Attendance
2. Public Comment
3. Approval of Agenda
4. Mission Moment
5. Approval of Minutes
  - a. November 25 - Regular Meeting Minutes
  - b. October 25 – Closed Meeting Minutes
  - c. January 12 – E-Vote RE: Insurance Provider
  - d. January 13- Special Meeting Minutes
6. Unfinished Business
  - a. Construction update (Amber)
  - b. Reports and Recommendations from the Policy Bylaw Committee
    - i. Bylaws, Article 7 Board Membership, Section E Resignation and Removal of Board Members (Attendance)
    - ii. Bylaws, Article 12, Amendments (Suspension of Bylaws)
    - iii. Board Policies, 1.0 About the Shelter (Chain of Command)
    - iv. Board Policies, 5.0 Board of Director's Responsibility as the Governing Body (Attendance)
7. New Business
  - a. G-Suite Account Management
  - b. E.D. Search Options
  - c. Recommendation from the Finance Committee
    - i. Dixon Account Allocation
  - d. Recommendation from the Treasurer
    - i. 2019 Audit
  - e. Discussion Regarding Animal Special Holds
8. Communications
9. President's Report

10. Treasurer's Report

- a. April F/S
- b. May F/S
- c. June F/S
- d. July F/S
- e. August F/S
- f. September F/S
- g. October F/S
- h. November F/S
- i. December F/S

11. Shelter Operations Report(s)

12. Committee Reports

- a. Board Development Committee Report (Scott) – No report – did not meet
- b. Finance Committee Report (Amber) -
- c. Fundraising Committee Report (Austin) -
- d. Strategic Planning Committee Report (Lynn) - No report – did not meet
- e. Personnel Committee Report (Reva) – Written reports
- f. Policy / Bylaw Committee Report (Colleen) – Written reports
- g. Donor Development (Ad Hoc) (Leslie) –
- h. Community Room (Ad Hoc) (Leslie) -
- i. Dog Park Committee (Ad Hoc) (Amber) -
- j. Grounds/Facilities Committee (Ad Hoc) (Alex) -
- k. Vet Center Committee (Ad Hoc) – (Scott) –
- l. IT Committee (Ad Hoc) (Chris) –

13. Public Comment

14. Board Comment

15. Adjournment

Next Board Meeting Date: February 24, 2019

# UPPER PENINSULA ANIMAL WELFARE SHELTER

## BOARD OF DIRECTORS MEETING

Monday, November 25, 2019

### Minutes

**PRESENT:** Reva Laituri (President), Amber Talo (Treasurer), Lynn Andronis (Secretary), Chris Danik, Leslie Hurst, Austin Loehr, Alex Petrin, Brett Specker, Colleen Whitehead

**ABSENT:** Scott Jandron (excused), Jim Kinnunen (excused)

**GUESTS:** None

1. Call to Order/Attendance: Meeting was called to order at 6:01 p.m.
2. Public Comment: None
3. Approval of Agenda: Add "New Business, b. December Meeting Date". *Motion was made by Colleen, seconded by Lynn, to approve the Agenda as amended. Motion passed with unanimous consent.*
4. Mission Moment: None.
5. Approval of Minutes:
  - a. October 28 - Regular Meeting Minutes: *Motion was made by Chris, seconded by Amber, to approve the minutes as amended below.*
    - i. Under "12.g. Committee Reports – Donor Development" - The minutes should read "Leslie reported that the committee met twice over the past month. The written report was downloaded to the drive folder late but is there at this point."  
*Motion passed by majority, with Colleen abstaining.*
  - b. October 28 – Closed Meeting Minutes: *Motion was made by Amber, seconded by Brett, to approve the minutes as presented. Motion passed with a majority vote, with Colleen abstaining.*
  - c. November 15 – E-Vote Approval of 990: *Motion was made by Amber, seconded by Leslie, to approve the resolution on the e-vote submitted on 11/15/19. Motion passed with a majority vote, with Colleen abstaining.*
6. Unfinished Business:
  - a. Construction update: Amber reported that she and Alex have been working to flush out the details on punch list and other items. They are meeting 12/11 with Bromley to finalize the list. She stated that if the full board needs to speak to Bromley, a meeting can be set up. They will share the list with board members after this meeting for potential questions.
  - b. Report and Recommendation for Snowplowing Contract: *Amber made a motion, seconded by Alex, to approve snow removal contract previously submitted. Motion passed with unanimous consent.*
7. New Business
  - a. Resignation of Jim Kinnunen: Reva reported that Jim has contacted her via email on his status as a board member. He has indicated he wants to resign via those conversations. She still has not gotten a formal letter of resignation. She has sent email stipulating that we needed a

written notification of his resignation but has not received a reply. *Colleen made a motion, seconded by Leslie, to accept Jim's verbal resignation from the board. Motion was passed with unanimous consent.* Lynn will write letter to Jim thanking him for his time on the board as well as updating the board list. Leslie will update the drive access, email and website.

- b. December Meeting Date: The December meeting date was originally scheduled for 12/23, but Amber, Alex, Chris are unable to attend. Alternatively, 12/30 was discussed but Leslie and Alex can't be here. Discussion then followed about cancelling the December meeting. Concerns were raised about the need to have at least 2 work sessions between now and the January meeting on 1/27; one session devoted to review of financial statements and one for the 2020 budget. *Motion was made by Lynn, seconded by Austin to cancel our December meeting but have a minimum of 2 work sessions between now and the 1/27 Board meeting. Motion passed with unanimous consent.**
8. Communications: We received a thank you card from Brookridge Heights Home residents for their recent tour. Amber reported that she attended an Artists Collective meeting. It turned out to be a collaboration between us and other non-profits for a future promotion.
9. President's Report: Report attached.
10. Treasurer's Report: None presented. See above (7b.) for future plans.

  - a. April F/S - pending
  - b. May F/S - pending
  - c. June F/S - pending
  - d. July F/S - pending
  - e. August F/S - pending
  - f. September F/S - pending
  - g. October F/S - pending
11. Shelter Operations Report(s): Shelter stats and Ann's report attached. Amber added that Ann is coordinating for 4 dogs to come in from HATS. She is looking for a transfer to meet at the bridge sometime this week. If you think you can help, contact Ann. Amber reported that she will take the old van off the insurance and we will work on getting rid of it. Colleen asked if the "holiday" store is here at the shelter or at the mall. (It's at the mall.)
12. Committee Reports:

  - a. Board Development Committee Report (Scott) –No meeting.
  - b. Finance Committee Report (Amber) - No meeting.
  - c. Fundraising Committee Report (Reva)- No meeting.
  - d. Strategic Planning Committee Report (Lynn)- No meeting.
  - e. Personnel Committee Report (Reva) – Written report.
  - f. Policy / Bylaw Committee Report (Colleen) – No meeting.
  - g. Donor Development (Ad Hoc) (Leslie) – Written report
  - h. Community Room (Ad Hoc) (Leslie) – Written report.
  - i. Dog Park Committee (Ad Hoc) (Amber) – No meeting.
  - j. Grounds/Facilities Committee (Ad Hoc) (Alex) – Alex reported that Ron, our custodian/maintenance employee, is working on getting things "crossed off the list".
  - k. Vet Center Committee (Ad Hoc) (Scott) – No meeting.
  - l. IT Committee (Ad Hoc) (Chris) – Written report
13. Public Comment: None.

14. Board Comment: General discussion surrounding our thoughts on our recent board retreat. Amber brought up issue of Christmas party for staff, suggesting 12/20 or 1/3 for possible dates. Amber will talk to Jay at Cognition about open dates and will send out a “doodle” poll if needed. Food and t-shirts can come out of budget. Amber will cost out and advise.

15. Closed Session to Review Proposed City of Negaunee Impound Agreement:

*Lynn made a motion, seconded by Colleen, to move into closed session for discussion at 7:06 p.m. Motion passed with unanimous consent.*

*Amber made a motion, seconded by Colleen to move out of closed session at 7:19 p.m. Motion passed with unanimous consent.*

*Colleen made a motion, seconded by Alex, to reject agreement as presented by the City of Negaunee and request that language be amended prior to being resubmitted to our board. Motion passed with unanimous consent.*

16. Adjournment: *Colleen made a motion, seconded by Amber, to adjourn the meeting. Motion passed with unanimous consent. Meeting adjourned at 7:20 p.m.*

Respectfully Submitted,

Counter-Signed,

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Lynn Andronis, Secretary

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Reva Laituri, President

**Next Board Meeting Date: January 27, 2020**

Jan 10, 2020, 1:08 PM

Finance Committee Recommendation-Insurance Renewal - E-Vote

**Reva**

Attached is the recommendation of the Finance Committee regarding the insurance renewal. This is being sent to you for a yes or no e-vote. Please respond via **"Reply All"** so that the secretary has all the responses.

Do you support the recommendation as stated below?

# # # #

**Finance Committee Recommendation**

**January 9, 2020**

**Present: Amber Talo, Reva Laituri, Brett Specker, Kristine McDonnell**

The Finance Committee recommends the renewal of our Building/Liability Insurance for the 1/18/2020-2021 policy period with our current provider Prince Associates.

Respectfully submitted,  
Amber Talo, Chair

# # # #

Deadline for voting is 4:00 p.m., Sunday, January 12, 2020.

Reva Laituri  
President, UPAWS Board of Directors

**Chris Danik** Jan 10, 1:19 PM

Yes

**Amber Talo** Jan 10, 1:47 PM

Yes

**Austin Loehr** Jan 10, 2020, 1:55 PM

Yes

**Brett Specker** Jan 10, 2020, 5:32 PM

Yes

**Alex Petrin** Jan 10, 2020, 8:27 PM

Yes

**Lynn Andronis** Jan 11, 2020, 1:49 PM

Yes.

**Colleen Whitehead** Jan 11, 2020, 3:48 PM

Yes

**Scott Jandron** Jan 11, 2020, 8:33 PM

Yes.

**Leslie Hurst** Jan 12, 2020, 2:07 PM

Yes

UPPER PENINSULA ANIMAL WELFARE SHELTER

BOARD OF DIRECTORS SPECIAL MEETING

January 13, 2020

Minutes

**PRESENT:** Reva Laituri (President), Amber Talo (Treasurer), Lynn Andronis (Secretary), Chris Danik, Leslie Hurst, Austin Loehr, Brett Specker, Colleen Whitehead

**ABSENT:** Scott Jandron (excused), Alex Petrin (excused)

1. Call to Order/Attendance: Meeting was called to order at 6:03 p.m.
2. Approval of Agenda: *Colleen made a motion, seconded by Chris, to approve the Agenda as presented. Motion passed with unanimous consent.*
3. New Business:
  - a. Resignation of E.D. – Public perception regarding Beverly's resignation after such a short period of employment was discussed. It was the board's consensus that due to confidentiality issues, past practice has been to respond only with reasons cited in the employee's resignation letter, which in this case for were personal reasons. Reva also noted that Bev (via email) has offered to act as a consultant on several projects on a short-term basis. Request was denied; Reva will advise Bev.
  - b. Advance Payback Plan – Discussion of \$5,000 advance given to Bev to facilitate her move for the position. *Motion was made by Colleen, seconded by Austin, to implement the following plan:*
    - UPAWS will withhold \$400 from first paycheck (for pay period 12/15-12/28)
    - UPAWS will withhold the entire amount of second paycheck (for pay period 12/29-1/11)
    - Balance of monies due to be repaid monthly (\$400 per month via bank transfer) beginning in February until all monies are paid off.*Motion passed with unanimous consent.*
    - It was also noted that we need an agreement stating the above signed by Bev, any documents needed to facilitate the bank transfer, plus a completed I-9 form. Personnel Committee will draft the payment plan.
4. Adjournment: *Motion was made by Colleen, seconded by Brett, to adjourn the meeting. Motion passed with unanimous consent. Meeting adjourned at 6:48 p.m.*

Respectfully Submitted,

Counter-Signed,

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Lynn Andronis, Secretary

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Reva Laituri, President





**HALL**  
Contracting Inc  
BUILDING CONTRACTORS

Hall Contracting, Inc.

P.O. Box 450—226 W. Superior St.  
Munising, Michigan 49862  
TEL: 906-387-3379  
FAX: 906-387-5985

**Punchlist/Warranty/Requested Items:** Upaws New Shelter

**Project #:** 1611

**Date:** 01-17-2020

**Note:** Highlighted items indicate requested items that are not punchlist or warranty items

ITEM	ROOM #	ACTION REQUIRED	RESPONSIBLE	INITIALS	DATE
	100 Vestibule	Epoxy floor crack (taped and patched which is not acceptable)	Superior Polymer		
	100 Vestibule	Some rain water is leaking in from under the main entryway doors in heavy storms	Jeffs Glass		
	101 Lobby	Polyurethane flaking on floor by restroom (floor is discoloring)	Superior Polymer		
	101 Lobby	half door for front desk doesn't auto close	North Oak		
	103 Cat feature	Cove base separating in several areas	Superior Polymer		
	104 Dog feature	Replace switch with waterproof cover (requested item)	JP Electric		
	104 Dog feature	Need new latch assembly at aluminum door	Jeffs Glass		
	104 Dog feature	door bumper is broken	Jeffs Glass		
	104 Dog feature	the floor where it slopes up into the wall is full of pock marks and are collecting debris	Superior Polymer		
	107 Corridor	Crack in epoxy at control joint	Superior Polymer		
	108 Corridor	Polyurethane flaking on floor by restroom	Superior Polymer		
	109	Crack in epoxy at entrance door (taped and patched which is not acceptable)	Superior Polymer		
	109	Polyurethane flaking on floor by restroom	Superior Polymer		
	109	Chip in epoxy outside 114 exam room	Superior Polymer		
	111 Counsel	Rough spot in epoxy	Superior Polymer		
	112 Grooming	Epoxy base cracking at floor to base transition	Superior Polymer		
	112 Grooming	The floor where it slopes up into the wall is full of pock marks and are collecting junk and feces	Superior Polymer		
	113 Food Prep	Chip in epoxy floor	Superior Polymer		

	115 Surgery prep	Drywall short of fan control boxes. Cover plate does not cover	Karki		
	115 Surgery prep	Clean up tape residue on floor	Hall		
	116 Ante	Adjust Hold open for door 117	Hall		
	117 Surgery	Touchup dw/paint around outlets & fan control switches	Karki		
	117 Surgery	Repair crack in drywall next to window	Karki		
	119 Dog Iso	Paint touch up does not match	Karki		
	119 Dog Iso	there is a piece of wood filling a gap in the door jam	Hall		
	120 Dog Hold	Card reader to be wired in (not working)	906 Tech		
	120 Dog Hold	2 <sup>nd</sup> kennel from the left epoxy short of drain and cove base is separating	Superior Polymer		
	120 Dog hold	Epoxy is cracked at control joint	Superior Polymer		
	120 Dog hold	epoxy floor is seeming to crack along door seam at exterior door	Superior Polymer		
	120 Dog hold	caulk along bottom edges of plastic walls is peeling off, especially on the east side of the kennel	Hall		
	120 Dog hold	there is a narrow gap between the kennel divider (plastic) and the metal framework near the front of the kennel that can get jammed with debris	Hall		
	120 Dog hold	there is a gap between the back wall and the kennel partition, if you spray within 6-12 inches of the gap, water and debris goes into the next kennel	Hall		
	120 Dog hold	caulk/paint where brick wall and floor meet is losing material and is ragged bare brick in places	Hall		
	120 Dog hold	the metal kennel framework is starting to corrode	Upaws/Kennel Supplier		
	120 Dog hold	the trap flap in dog hold has lost screws and dislocates and lifts when stepped on in the next door kennel	Hall		
	120 Dog hold	there is a loud noise/resonance, resulting from the floor heating pumps on the other side of the wall in the garage	Swick		
	120 Dog hold	west-most kennel, nearest door fastener missing	Hall		
	122 Storage	Make water drain to floor drain and not towards wall between storage and corridor	Hall		
	127 Small Dog Village	the hatch for the "trench drain clean out trap", the metal edge piece is loose and comes partially off, already moves about an inch on the hinge side	Hall/Swick		
	129 Dog Village	Chip in floor at second kennel from hose reel cove base separating in NW kennel	Superior Polymer		

	129 Dog Village	Card reader not working properly – needs to be looked at	906 Tech		
	129 Dog Village	northeast kennel, nearest hose, the back corner has a gap in the mortar/grout	Griffin		
	130 – 133 Real life rooms	Cove base separating	Superior Polymer		
	133 Real Life	floor seam to wall is chipping with some chunks coming out, caulk is also damaged	Superior Polymer		
	133 Real Life	doorhandle isnt on straight and there is a gap between handle and door	Jeffs Glass		
	133 Real Life	thumbturn on inside of the room has stripped out and fallen out of door, you get stuck if the door closes	Jeffs Glass		
	131/132 Real Life	thumbturn is beginning to stick, this is how it started in room 133 before it stripped out	Jeffs Glass		
	All Real Life Room Doors	weather stripping on interior near windows and doors is getting shredded	Jeffs Glass		
	134 Janitor	Motion sensor not picking up and/or no motion sensor present	JP Electric		
	134 Janitor	floor crack at doorway between janitorial and large dog room	Superior Polymer		
	136 – Get Acquainted	Install waterproof covers at all switches and outlets	JP Electric		
	138 – Cat Condo	cracks in drywall around main entrance door from corridor	Karki		
	139 – 142 Cat colonies	Replace upper door glazing with vented plexiglass	Hall		
	139 – 142 Cat colonies	Cove base separating	Superior Polymer		
	144 Laundry	Chip in epoxy floor (taped and patched which is not acceptable)	Superior Polymer		
	144 Laundry	2 <sup>nd</sup> was tub has a tack weld that burned through and is rusting	Swick		
	145 – IT Closet	Battery Backup for card reader system	906 Tech		
	150 Staff	Drywall crack inside room right side of door	Karki		
	All	Balance heat in cat iso areas (continuous problem)	Swick		
	All	Wall placard to instruct volunteers of which intake/exhaust to keep clear in winter months	Hall		
	All	Epoxy is short of all drains showing bare concrete.	Superior Polymer		
	All	Re-caulk kennel partitions to the floor	Hall		
	All	Hose bibs are not secured to wall. Need to be caulked by Hall after secured	Swick / Hall		
	All	Adjust closers. Some shutting too hard	Hall		
	Exterior Dog Kennels/Dog Park	Upaws would like to explore different types of latches for the gates, or some kind of protection on the latch prongs (employees are getting injured from the steel prongs). Will pay for new solution	Delta Fence		

[illegible]

Policy & Bylaws Committee  
Report & Recommendation  
January 27, 2020

Report & Recommendation:

The Policy & Bylaws Committee makes the following recommendation for language changes to Article 7: Board Membership in regards to Board Meeting Attendance.

Suggested Changes are noted in **RED**.

Current UPAWS Bylaws Policy Language:

E. Resignation and Removal of Board Members:

- a. Any Board members may resign at any time by giving written notice to the President of the Board, and such resignation shall be effective on the date specified in the notice. If by reason of resignation or removal the number of Board members is less than a quorum necessary to manage the Board of Directors, the Board shall take such action as may be necessary to establish a quorum, including naming interim Board members.
- b. If removal of any Board member is based upon any publicly made accusation of misconduct or wrongdoing on the part of the Board member, s/he shall be given an opportunity to answer to any such accusation before the Board at a meeting held for that purpose. The decision to remove or not to remove any Board member with cause shall be determined at such regular or special meeting of the Board of Directors by the affirmative vote of two-thirds (2/3) of the Directors then in office.

**c. Any Board member who is absent from three consecutive UPAWS Board meetings without notification to the Board President, shall be removed as a member of the UPAWS Board of Directors.**

- d. Any Officer may be removed with cause by the affirmative vote of two-thirds (2/3) of the Directors then in office at any regular or special meeting of the Board of Directors.**

Policy & Bylaws Committee  
Report & Recommendation  
January 27, 2020

Report & Recommendation: Requested Feedback on Changes to UPAWS Bylaws re: Suspension of Bylaws.

**Request for Feedback #1:**

At the June 2019 UPAWS Board meeting, a request was made to research whether the practice of suspending the Bylaws as a practice should or could be employed from time to time.

The Policy & Bylaws Committee makes the following recommendation for language changes to Article 12: amendments in regards to temporary suspension to the Bylaws.

Suggested Changes are noted in **RED**.

Current UPAWS Bylaws Policy Language:

**Per Article 12: Amendments:**

“These Bylaws may be amended, altered, restated, changed, added to, repealed **or temporarily suspended** at any regular or special meeting by the affirmative vote of not less than two-thirds vote of the entire Board, provided written notice of the proposed amendment was provided to all Board members at least ten (10) calendar days prior to the meeting. The Bylaws, as amended, will receive final approval by the Board of Directors.”

Policy & Bylaws Committee  
Report & Recommendation  
January 27, 2020

Report & Recommendation:

The Policy & Bylaws Committee makes the following recommendation for language changes to Board Policy 5.0 *Board of Director's Responsibility as the Governing Body*.

Add on Page 14: create new (I).

Suggested Changes are noted in RED.

- I. Chain of Command: When a concern, complaint or issue, which needs to be resolved, is brought to the Board or an individual Board Member's attention by a community member, Board members shall direct the community member to the Executive Director for addressing concerns, complaints or related issues.

Policy & Bylaws Committee  
Report & Recommendation  
January 27, 2020

**Request for Feedback #2:**

At the June 2019 UPAWS Board meeting, a request was made to research whether the policy on UPAWS Memberships could be waived for individuals based upon cumulative past donations versus one time or annual donations.

Per Board Policy 1.0 About the Shelter

**UPAWS Membership**

- A. Membership Dues: The following schedule sets forth the dues:
  - a. Annual               \$20.00/person/year
  - b. Lifetime           \$500.00/person/one time
  - c. Business
    - i. Supporter       \$100-\$199/year
    - ii. Sponsor        \$200-\$499/year
    - iii. Patron         \$500-\$999/year
    - iv. Benefactor     \$1,000 and above/year
- B. Annual Membership Dues: Annual membership dues must be paid every twelve months to remain in good standing. All memberships expire on the final day of the month in which the qualifying donation was made in the previous year.
- C. Granting Lifetime Memberships: The Board of Directors, at its discretion, may grant annual or lifetime memberships. Assisi Award winners shall be granted automatic individual lifetime memberships.

**The Policy/Bylaw Committee Recommendation is that the Board Policy 1.0 About the Shelter, UPAWS Membership, as written, should remain as-is. No changes are recommended at this time.**



**Finance Committee Recommendation**

**January 9, 2020**

**Present: Amber Talo, Reva Laituri, Brett Specker, Kristine McDonnell**

UPAWS received an additional allocation in the amount of \$22,052.00 from the Dixon Trust on 12/17/2019. The Finance Committee recommends to the Board that said amount be allocated towards the Principal Balance of our Building Loan.

Respectfully submitted,

*Amber Talo*

Chair

## **Board Treasurer Report and Recommendation**

**January 23, 2020**

UPAWS Board Treasurer would like to recommend we contract Makela, Toutant, Nardi, Hill, & Katona for our 2019 Audit. The cost is as follows

- Audit \$7,500
- Form 990 \$800
- Total 2020 \$8300

The Finance Committee discussed this recommendation and due to the multiple people doing bookkeeping in 2019, addition of the POS system, and turnover of Bookkeeping and Treasurer Duties we felt confident that the best decision would be to remain with our previous auditor for the completion of the 2019 Audit and 990.

Respectfully submitted,

*Amber Talo*

Chair

January 22, 2020

Ms. Amber Talo, Treasurer  
UPAWS  
815 South State Highway M553  
Gwinn, MI 49841

Dear Amber:

We are pleased to submit this proposal to continue to provide audit services to Upper Peninsula Animal Welfare Shelter (UPAWS). We are very proud of our relationship with UPAWS and are excited for the opportunity to continue to work together.

The following represents our fees, excluding out-of-pocket expenses and tax return processing charges:

	<u>Audit</u>	<u>Form 990</u>
Year Ending December 31, 2019	<u>\$ 7,500</u>	<u>\$ 800</u>

Should UPAWS be interested in entering into a three-year extension we would propose the following fees:

	<u>Audit</u>	<u>Form 990</u>
Year Ending December 31, 2019	<u>\$ 7,500</u>	<u>\$ 800</u>
Year Ending December 31, 2020	<u>\$ 7,650</u>	<u>\$ 850</u>
Year Ending December 31, 2021	<u>\$ 7,800</u>	<u>\$ 900</u>

We will also bill for out-of-pocket expenses such as mileage, postage, photocopy charges, and tax return processing charges, including e-file fees.

As in the past, our fees are predicated on your staff providing assistance, such as locating documents selected for testing, preparing schedules and account analysis, photocopying, and typing of confirmations and engagement correspondence. We will provide UPAWS with a list of the requested items necessary to perform the audit in an efficient and timely manner. The fee estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. In the event your request items are not timely prepared and available, are incomplete, or if we have to reschedule the timing of our audit fieldwork due to you not being ready for the audit, we reserve the right to charge additional fees and expenses required to correct the problems. If significant additional time is necessary, we will discuss the related circumstances with UPAWS management and arrive at an updated fee estimate.

Upper Peninsula Animal Welfare Shelter  
January 22, 2020  
Page 2

Thank you for this opportunity to serve you and we look forward to hearing from you. If you have any questions regarding this fee quote, please contact Paul Nardi.

Sincerely,

*Makela, Toutant, Hill, Nardi & Katona, P.C.*

## **PRESIDENT'S REPORT**

**January 27, 2019**

Ann and I met with Christie Miller, President of Ogemaw County Humane Society. Their shelter is in the process of going through a lot of changes and she was interested touring and finding out what we have done to raise money to fund our services and programs. She shared their story along with giving us some ideas. Great networking experience.

Spent a lot a time working with Beverly Benoit.

Sold the old van for \$200. It had over \$128,000 miles on it and a lot of problems.

Contacted our attorney regarding options open to us to resolve status of two dogs we have held for three months. He is investigating.

The Police Chief at the Negaunee of Negaunee was advised of the Board's stance regarding their proposed impound services agreement. There has been no response.

Respectfully submitted,  
Reva Laituri  
President

## Upper Peninsula Animal Welfare Shelter, Inc.

## Budget Report

01/27/20

Accrual Basis

April 2019

	Apr 19	Budget	Jan - Apr 19	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>4000 · SHELTER REVENUE</b>					
4005 · Pet Adoptions	6,407.50	7,500.00	21,946.00	30,000.00	90,000.00
4010 · Redeemed Animals	317.50	333.00	667.50	1,332.00	4,000.00
4016 · Spay Day	0.00	0.00	746.00	3,000.00	3,000.00
4017 · Dog Park	0.00	0.00	0.00	0.00	7,050.00
4018 · Rentals	0.00	42.00	0.00	168.00	500.00
4020 · Government Contracted Services	1,111.50	916.00	4,191.00	3,664.00	11,000.00
4025 · Restitutions/Investigations	0.00	0.00	0.00	0.00	0.00
4030 · Dog License Income	8.00	83.00	120.00	332.00	1,000.00
4031 · Microchipping	20.00	83.00	180.00	332.00	1,000.00
4032 · Nail Clipping	50.00	100.00	250.00	400.00	1,200.00
4033 · Community Spay/Neuter	250.00	208.00	300.00	832.00	2,500.00
4050 · Miscellaneous Services	107.00	50.00	582.50	200.00	600.00
4112 · Kids Club	0.00	466.00	0.00	1,864.00	5,600.00
<b>Total 4000 · SHELTER REVENUE</b>	<b>8,271.50</b>	<b>9,781.00</b>	<b>28,983.00</b>	<b>42,124.00</b>	<b>127,450.00</b>
<b>4100 · DIRECT PUBLIC SUPPORT</b>					
4006 · Pet Care Sponsorship	305.00	833.00	5,842.00	3,332.00	10,000.00
4008 · Pet Promotion Sponsorship	70.00	216.00	130.00	864.00	2,600.00
4105 · Business Memberships	1,350.00	416.00	2,350.00	1,664.00	5,000.00
4109 · Pink Lady	135.00	583.00	910.00	2,332.00	7,000.00
4110 · Donations	10,395.06	5,833.00	40,335.31	23,332.00	70,000.00
4120 · Special Gifts	4,456.55	875.00	6,353.19	3,500.00	10,500.00
4123 · Memorial Bricks/Tiles	250.00	1,250.00	750.00	5,000.00	15,000.00
4125 · Donated Svcs/Material In Kind	1,265.78	0.00	4,384.63	0.00	0.00
4130 · Memorials/Honorariums	2,290.00	4,166.00	14,419.06	16,664.00	50,000.00
4132 · Deb's Dog Revenue	0.00	100.00	500.00	400.00	1,200.00
4135 · Bequests	0.00	0.00	0.00	0.00	0.00
4152 · Direct Solicitations	365.00	5,934.00	2,815.00	23,736.00	71,200.00
<b>Total 4100 · DIRECT PUBLIC SUPPORT</b>	<b>20,882.39</b>	<b>20,206.00</b>	<b>78,789.19</b>	<b>80,824.00</b>	<b>242,500.00</b>
<b>4156 · GRANT REVENUE</b>					
4157 · General Grants	5,963.00	4,166.00	10,963.00	16,664.00	50,000.00
<b>Total 4156 · GRANT REVENUE</b>	<b>5,963.00</b>	<b>4,166.00</b>	<b>10,963.00</b>	<b>16,664.00</b>	<b>50,000.00</b>
<b>4200 · FUNDRAISING REVENUE</b>					
4127 · Wash & Wag	0.00	0.00	0.00	0.00	1,800.00
4128 · Misc/3rd Party Fundraisers	0.00	1,109.00	1,552.00	4,436.00	13,313.00
4140 · Canisters	629.48	791.00	3,256.09	3,164.00	9,482.00
4143 · Econo Receipts Revenue	0.00	0.00	2,511.16	2,750.00	5,500.00
4144 · Cause for Paws Revenue	394.00	0.00	4,694.00	0.00	25,100.00
4146 · Rummage Sale	0.00	0.00	0.00	0.00	0.00
4147 · Strut Your Mutt	0.00	0.00	2,013.00	0.00	22,000.00
4151 · Raise The Woof	0.00	0.00	5,329.00	7,350.00	7,350.00
4170 · Golf Outing Revenue	100.00	0.00	2,600.00	0.00	19,400.00
4183 · Rescue Raffle	0.00	416.00	125.00	1,664.00	5,000.00
4185 · Lights of Love Revenue	0.00	0.00	43.75	0.00	2,350.00
4197 · Calendar	108.00	0.00	957.95	0.00	12,300.00
4204 · MZD Pics W/Santa	0.00	0.00	0.00	0.00	3,080.00
<b>Total 4200 · FUNDRAISING REVENUE</b>	<b>1,231.48</b>	<b>2,316.00</b>	<b>23,081.95</b>	<b>19,364.00</b>	<b>126,685.00</b>
<b>4500 · OTHER INCOME</b>					
4201 · Home2Home	15.00	15.00	55.00	60.00	180.00
4205 · Resale Items Revenue	986.23	3,500.00	5,988.69	14,000.00	42,000.00
4215 · Interest Revenue	91.22	4.00	314.50	16.00	48.00
4220 · Miscellaneous Revenue	0.00	0.00	301.05	0.00	0.00
4221 · Endowment Fund Earnings	0.00	0.00	9,922.98	5,000.00	5,000.00
4223 · MCCF B.Reider Fund Distribution	0.00	6,500.00	8,009.94	6,500.00	6,500.00
4227 · Distribution from Dixon Estate	2,434.39	0.00	4,385.54	2,800.00	11,200.00
4239 · Legacy Fundraising Income	500.00	10,778.00	31,720.00	43,112.00	129,597.00
4249 · Gain/Loss On Sale of Asset	0.00		(11,349.52)		
<b>Total 4500 · OTHER INCOME</b>	<b>4,026.84</b>	<b>20,797.00</b>	<b>49,348.18</b>	<b>71,488.00</b>	<b>194,525.00</b>
<b>Total Income</b>	<b>40,375.21</b>	<b>57,266.00</b>	<b>191,165.32</b>	<b>230,464.00</b>	<b>741,160.00</b>
<b>Gross Profit</b>	<b>40,375.21</b>	<b>57,266.00</b>	<b>191,165.32</b>	<b>230,464.00</b>	<b>741,160.00</b>
<b>Expense</b>					
<b>5000 · Employee Expense</b>					
5200 · Payroll Expenses	216.35	22,023.53	(11,780.83)	88,244.12	290,462.00
5201 · Wages & Salaries	19,827.24		79,306.46		
5225 · Simple Plan Employer	154.08	345.63	839.03	1,377.72	4,488.40
5230 · Michigan Unemployment Payable	275.56	1,668.00	1,347.39	2,168.00	4,156.00
5235 · Employer Social Security	1,237.71	1,365.46	4,935.00	5,471.13	18,008.66
5240 · Employer Medicare	289.47	319.34	1,154.15	1,279.54	4,211.70
5245 · Worker's Compensation	590.00	279.00	1,180.00	1,116.00	3,345.00
<b>Total 5000 · Employee Expense</b>	<b>22,590.41</b>	<b>26,000.96</b>	<b>76,981.20</b>	<b>99,656.51</b>	<b>324,671.76</b>
<b>5500 · OPERATING EXPENSE</b>					
5009 · Phone/Network Access	190.55	194.00	4,736.52	776.00	2,328.00
5010 · NSF Checks	0.00	0.00	0.00	0.00	0.00
5011 · Merchant Service Fees	470.78	491.00	1,593.13	1,964.00	5,900.00
5012 · Bank Service Charges	0.00	0.00	5.00	0.00	0.00
5050 · Utilities	2,713.03	5,000.00	12,216.39	20,000.00	60,000.00
5100 · Cleaning Supplies	101.96	300.00	748.49	1,200.00	3,600.00
5102 · Animal Supplies	151.86	166.00	747.37	664.00	2,000.00
5105 · Repairs/Maintenance	228.59	470.00	932.33	1,880.00	5,651.00
5106 · Garbage/Snow Removal	275.68	317.00	4,278.98	3,634.00	7,553.00
5115 · Office Supplies	12.19	362.00	1,566.48	1,448.00	4,350.00
5116 · Postage	0.00	183.00	481.80	732.00	2,196.00
5117 · Community Spay/Neuter	369.80	333.00	711.80	1,332.00	3,996.00
5120 · Building/Auto Insurance	0.00	372.00	7,128.00	8,372.00	9,739.00
5125 · Food	552.67	500.00	1,381.67	2,000.00	6,000.00
5127 · Microchips	0.00	458.00	3,212.50	1,832.00	5,500.00
5130 · Medical Supplies	753.55	1,250.00	2,161.74	5,000.00	15,000.00
5135 · Vet Care	4,653.22	5,416.00	14,613.83	21,664.00	65,000.00
5137 · Vaccines	0.00	375.00	475.96	1,500.00	4,500.00
5139 · Spay Day Expense	35.00	0.00	592.50	3,000.00	3,000.00
5140 · Spay & Neuter Program	1,125.08	1,833.00	4,359.58	7,332.00	22,000.00
5141 · Animal Equipment	0.00	50.00	82.66	200.00	600.00
5145 · Vehicle	103.68	200.00	1,241.06	800.00	2,400.00
5146 · Dog License Expense	0.00	16.00	24.00	64.00	200.00
5150 · Mileage	0.00	41.00	177.72	164.00	500.00

## Upper Peninsula Animal Welfare Shelter, Inc.

## Budget Report

01/27/20

Accrual Basis

April 2019

	Apr 19	Budget	Jan - Apr 19	YTD Budget	Annual Budget
5160 · Depreciation	0.00	0.00	349.00	0.00	0.00
5180 · Donated Services/Materials	1,265.78	0.00	4,384.63	0.00	0.00
5183 · Deb's Dog Expense	0.00	100.00	122.00	400.00	1,200.00
6523 · Kids Club	0.00	213.00	691.29	852.00	2,560.00
6524 · Dog Park	0.00	0.00	0.00	0.00	4,264.00
6528 · Rentals	0.00	8.00	0.00	32.00	100.00
6539 · Computer Software	300.00	300.00	1,619.02	1,200.00	3,600.00
<b>Total 5500 · OPERATING EXPENSE</b>	<b>13,303.42</b>	<b>18,948.00</b>	<b>70,635.45</b>	<b>88,042.00</b>	<b>243,737.00</b>
<b>5550 · GRANT EXPENSE</b>					
5551 · General Grants	331.99	1,041.00	1,584.24	4,164.00	12,500.00
<b>Total 5550 · GRANT EXPENSE</b>	<b>331.99</b>	<b>1,041.00</b>	<b>1,584.24</b>	<b>4,164.00</b>	<b>12,500.00</b>
<b>5600 · FUNDRAISING EXPENSE</b>					
5603 · MZD Pics W/Santa	0.00	0.00	0.00	0.00	580.00
6307 · Calendar	5.04	0.00	5.04	0.00	3,025.00
6308 · Wash & Wag	140.00	0.00	140.00	0.00	455.00
6311 · Cause for Paws	2.50	0.00	9.83	0.00	5,213.00
6312 · Rummage Sale	0.00	0.00	0.00	0.00	0.00
6315 · Misc/3rd Party Fundraisers	100.00	146.00	131.50	584.00	1,760.00
6317 · Raise The Woof	2.50	0.00	2,190.88	3,705.00	3,705.00
6322 · Raffle Expense	0.00	191.00	168.32	764.00	2,300.00
6324 · Miscellaneous Expenses	0.00	12.00	141.42	48.00	150.00
6330 · Golf Outing Expense	2.50	0.00	9.83	0.00	5,515.00
6355 · Lights of Love	0.00	0.00	39.81	0.00	155.00
6550 · Strut Your Mutt	2.50	0.00	(240.17)	0.00	4,910.00
6551 · Canisters	0.00	4.00	0.00	16.00	50.00
<b>Total 5600 · FUNDRAISING EXPENSE</b>	<b>255.04</b>	<b>353.00</b>	<b>2,596.46</b>	<b>5,117.00</b>	<b>27,818.00</b>
<b>6000 · OTHER EXPENSE</b>					
5142 · Volunteer Program	68.14	166.00	380.48	664.00	2,000.00
6313 · Direct Solicitations	0.00	800.00	0.00	3,200.00	9,600.00
6503 · Community Outreach	8.99	125.00	80.05	500.00	1,500.00
6504 · Memorial Bricks/Tiles	0.00	275.00	19.90	1,100.00	3,300.00
6505 · Professional Fees	337.50	0.00	337.50	0.00	13,750.00
6510 · Publications	0.00	3,064.00	0.00	3,064.00	11,000.00
6511 · Pet Promotion Expense	107.00	216.00	557.50	864.00	2,600.00
6512 · Legacy Fundraising Expense	0.00	1,943.00	388.99	7,772.00	23,325.00
6515 · Promotions & Advertising	27.53	230.00	131.87	920.00	2,761.00
6525 · Resale Items Expense	572.42	1,458.00	10,410.85	5,832.00	17,500.00
6526 · MI Sales Tax	80.08	250.00	905.94	1,000.00	3,000.00
6530 · Conferences	0.00	166.00	45.00	664.00	2,000.00
6532 · Donor Development	0.00	500.00	62.30	2,000.00	6,000.00
6535 · Licenses, Dues, Permits & Fees	282.00	0.00	895.59	525.00	1,550.00
6540 · Miscellaneous Expense	120.78	0.00	120.78	0.00	0.00
6547 · Business Memberships	0.00	83.00	31.85	332.00	998.00
6561 · Investment Expense	0.00	0.00	823.31	0.00	0.00
6590 · Mortgage Fees/Interest	1,940.02	2,704.00	7,030.41	10,816.00	31,546.98
<b>Total 6000 · OTHER EXPENSE</b>	<b>3,544.46</b>	<b>11,980.00</b>	<b>22,222.32</b>	<b>39,253.00</b>	<b>132,430.98</b>
<b>Total Expense</b>	<b>40,025.32</b>	<b>58,322.96</b>	<b>174,019.67</b>	<b>236,232.51</b>	<b>741,157.74</b>
<b>Net Ordinary Income</b>	<b>349.89</b>	<b>(1,056.96)</b>	<b>17,145.65</b>	<b>(5,768.51)</b>	<b>2.26</b>
<b>Other Income/Expense</b>					
<b>Other Income</b>					
4222 · Investment Interest Revenue	0.00		906.92		
4226 · Change in Value-Dixon Trust	0.00		40,304.20		
4300 · Unrealized Gain/Loss	4,021.43		18,243.59		
4310 · Realized Loss/Gain LT Invstmnt	1,851.75		6,789.69		
<b>4400 · RESTRICTED REVENUE</b>					
7300 · New Shelter					
6536 · New Shelter Expense	(114.45)		(1,265.66)		
<b>Total 7300 · New Shelter</b>	<b>(114.45)</b>		<b>(1,265.66)</b>		
<b>7400 · SALLY'S FUND</b>					
4218 · Sally's Fund Revenue	0.00	0.00	0.00	0.00	4,800.00
6518 · Sally's Fund Expense	(100.00)	0.00	(100.00)	0.00	(350.00)
<b>Total 7400 · SALLY'S FUND</b>	<b>(100.00)</b>	<b>0.00</b>	<b>(100.00)</b>	<b>0.00</b>	<b>4,450.00</b>
<b>Total 4400 · RESTRICTED REVENUE</b>	<b>(214.45)</b>	<b>0.00</b>	<b>(1,365.66)</b>	<b>0.00</b>	<b>4,450.00</b>
<b>Total Other Income</b>	<b>5,658.73</b>	<b>0.00</b>	<b>64,878.74</b>	<b>0.00</b>	<b>4,450.00</b>
<b>Net Other Income</b>	<b>5,658.73</b>	<b>0.00</b>	<b>64,878.74</b>	<b>0.00</b>	<b>4,450.00</b>
<b>Net Income</b>	<b>6,008.62</b>	<b>(1,056.96)</b>	<b>82,024.39</b>	<b>(5,768.51)</b>	<b>4,452.26</b>

## Upper Peninsula Animal Welfare Shelter, Inc.

01/27/20

## Profit &amp; Loss

Accrual Basis

April 2019

	Apr 19
Ordinary Income/Expense	
Income	
4000 · SHELTER REVENUE	
4005 · Pet Adoptions	6,407.50
4010 · Redeemed Animals	317.50
4020 · Government Contracted Services	1,111.50
4030 · Dog License Income	8.00
4031 · Microchipping	20.00
4032 · Nail Clipping	50.00
4033 · Community Spay/Neuter	250.00
4050 · Miscellaneous Services	107.00
Total 4000 · SHELTER REVENUE	8,271.50
4100 · DIRECT PUBLIC SUPPORT	
4006 · Pet Care Sponsorship	305.00
4008 · Pet Promotion Sponsorship	70.00
4105 · Business Memberships	1,350.00
4109 · Pink Lady	135.00
4110 · Donations	10,395.06
4120 · Special Gifts	4,456.55
4123 · Memorial Bricks/Tiles	250.00
4125 · Donated Svs/Material In Kind	1,265.78
4130 · Memorials/Honorariums	2,290.00
4152 · Direct Solicitations	365.00
Total 4100 · DIRECT PUBLIC SUPPORT	20,882.39
4156 · GRANT REVENUE	
4157 · General Grants	5,963.00
Total 4156 · GRANT REVENUE	5,963.00
4200 · FUNDRAISING REVENUE	
4140 · Canisters	629.48
4144 · Cause for Paws Revenue	394.00
4170 · Golf Outing Revenue	100.00
4197 · Calendar	108.00
Total 4200 · FUNDRAISING REVENUE	1,231.48
4500 · OTHER INCOME	
4201 · Home2Home	15.00
4205 · Resale Items Revenue	986.23
4215 · Interest Revenue	91.22
4227 · Distribution from Dixon Estate	2,434.39
4239 · Legacy Fundraising Income	500.00
Total 4500 · OTHER INCOME	4,026.84
Total Income	40,375.21
Gross Profit	40,375.21
Expense	
5000 · Employee Expense	
5200 · Payroll Expenses	216.35
5201 · Wages & Salaries	19,827.24
5225 · Simple Plan Employer	154.08
5230 · Michigan Unemployment Payable	275.56
5235 · Employer Social Security	1,237.71
5240 · Employer Medicare	289.47
5245 · Worker's Compensation	590.00
Total 5000 · Employee Expense	22,590.41



## Upper Peninsula Animal Welfare Shelter, Inc.

01/27/20

## Profit &amp; Loss

Accrual Basis

April 2019

	Apr 19
<b>5500 · OPERATING EXPENSE</b>	
5009 · Phone/Network Access	190.55
5011 · Merchant Service Fees	470.78
5050 · Utilities	2,713.03
5100 · Cleaning Supplies	101.96
5102 · Animal Supplies	151.86
5105 · Repairs/Maintenance	228.59
5106 · Garbage/Snow Removal	275.68
5115 · Office Supplies	12.19
5117 · Community Spay/Neuter	369.80
5125 · Food	552.67
5130 · Medical Supplies	753.55
5135 · Vet Care	4,653.22
5139 · Spay Day Expense	35.00
5140 · Spay & Neuter Program	1,125.08
5145 · Vehicle	103.68
5180 · Donated Services/Materials	1,265.78
6539 · Computer Software	300.00
<b>Total 5500 · OPERATING EXPENSE</b>	<b>13,303.42</b>
<b>5550 · GRANT EXPENSE</b>	
5551 · General Grants	331.99
<b>Total 5550 · GRANT EXPENSE</b>	<b>331.99</b>
<b>5600 · FUNDRAISING EXPENSE</b>	
6307 · Calendar	5.04
6308 · Wash & Wag	140.00
6311 · Cause for Paws	2.50
6315 · Misc/3rd Party Fundraisers	100.00
6317 · Raise The Woof	2.50
6330 · Golf Outing Expense	2.50
6550 · Strut Your Mutt	2.50
<b>Total 5600 · FUNDRAISING EXPENSE</b>	<b>255.04</b>
<b>6000 · OTHER EXPENSE</b>	
5142 · Volunteer Program	68.14
6503 · Community Outreach	8.99
6505 · Professional Fees	337.50
6511 · Pet Promotion Expense	107.00
6515 · Promotions & Advertising	27.53
6525 · Resale Items Expense	572.42
6526 · MI Sales Tax	80.08
6535 · Licenses, Dues, Permits & Fees	282.00
6540 · Miscellaneous Expense	120.78
6590 · Mortgage Fees/Interest	1,940.02
<b>Total 6000 · OTHER EXPENSE</b>	<b>3,544.46</b>
<b>Total Expense</b>	<b>40,025.32</b>
<b>Net Ordinary Income</b>	<b>349.89</b>
<b>Other Income/Expense</b>	
<b>Other Income</b>	
4300 · Unrealized Gain/Loss	4,021.43
4310 · Realized Loss/Gain LT Invstmnt	1,851.75
<b>4400 · RESTRICTED REVENUE</b>	
7300 · New Shelter	
6536 · New Shelter Expense	-114.45
<b>Total 7300 · New Shelter</b>	<b>-114.45</b>

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01/27/20

Accrual Basis

Upper Peninsula Animal Welfare Shelter, Inc.

Profit & Loss

April 2019

	Apr 19
7400 · SALLY'S FUND	
6518 · Sally's Fund Expense	-100.00
Total 7400 · SALLY'S FUND	-100.00
Total 4400 · RESTRICTED REVENUE	-214.45
Total Other Income	5,658.73
Net Other Income	5,658.73
Net Income	6,008.62

## Upper Peninsula Animal Welfare Shelter, Inc.

## Budget Report

01/27/20

Accrual Basis

May 2019

	May 19	Budget	Jan - May 19	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>4000 · SHELTER REVENUE</b>					
4005 · Pet Adoptions	5,287.61	7,500.00	27,233.61	37,500.00	90,000.00
4010 · Redeemed Animals	477.50	333.00	1,145.00	1,665.00	4,000.00
4016 · Spay Day	0.00	0.00	746.00	3,000.00	3,000.00
4017 · Dog Park	0.00	0.00	0.00	0.00	7,050.00
4018 · Rentals	0.00	42.00	0.00	210.00	500.00
4020 · Government Contracted Services	1,189.50	916.00	5,380.50	4,580.00	11,000.00
4025 · Restitutions/Investigations	0.00	0.00	0.00	0.00	0.00
4030 · Dog License Income	28.00	83.00	148.00	415.00	1,000.00
4031 · Microchipping	0.00	83.00	180.00	415.00	1,000.00
4032 · Nail Clipping	80.00	100.00	330.00	500.00	1,200.00
4033 · Community Spay/Neuter	200.00	208.00	500.00	1,040.00	2,500.00
4050 · Miscellaneous Services	100.00	50.00	682.50	250.00	600.00
4112 · Kids Club	0.00	466.00	0.00	2,330.00	5,600.00
<b>Total 4000 · SHELTER REVENUE</b>	<b>7,362.61</b>	<b>9,781.00</b>	<b>36,345.61</b>	<b>51,905.00</b>	<b>127,450.00</b>
<b>4100 · DIRECT PUBLIC SUPPORT</b>					
4006 · Pet Care Sponsorship	220.00	833.00	6,062.00	4,165.00	10,000.00
4008 · Pet Promotion Sponsorship	685.00	216.00	815.00	1,080.00	2,600.00
4105 · Business Memberships	0.00	416.00	2,350.00	2,080.00	5,000.00
4109 · Pink Lady	1,969.00	583.00	2,879.00	2,915.00	7,000.00
4110 · Donations	4,547.29	5,833.00	44,882.60	29,165.00	70,000.00
4120 · Special Gifts	697.59	875.00	7,050.78	4,375.00	10,500.00
4123 · Memorial Bricks/Tiles	0.00	1,250.00	750.00	6,250.00	15,000.00
4125 · Donated Svcs/Material In Kind	0.00	0.00	4,384.63	0.00	0.00
4130 · Memorials/Honorariums	4,583.00	4,167.00	19,002.06	20,831.00	50,000.00
4132 · Deb's Dog Revenue	350.00	100.00	850.00	500.00	1,200.00
4135 · Bequests	0.00	0.00	0.00	0.00	0.00
4152 · Direct Solicitations	1,610.00	5,934.00	4,425.00	29,670.00	71,200.00
<b>Total 4100 · DIRECT PUBLIC SUPPORT</b>	<b>14,661.88</b>	<b>20,207.00</b>	<b>93,451.07</b>	<b>101,031.00</b>	<b>242,500.00</b>
<b>4156 · GRANT REVENUE</b>					
4157 · General Grants	0.00	4,166.00	10,963.00	20,830.00	50,000.00
<b>Total 4156 · GRANT REVENUE</b>	<b>0.00</b>	<b>4,166.00</b>	<b>10,963.00</b>	<b>20,830.00</b>	<b>50,000.00</b>
<b>4200 · FUNDRAISING REVENUE</b>					
4127 · Wash & Wag	0.00	0.00	0.00	0.00	1,800.00
4128 · Misc/3rd Party Fundraisers	0.00	1,109.00	1,552.00	5,545.00	13,313.00
4140 · Canisters	518.04	791.00	3,774.13	3,955.00	9,482.00
4143 · Econo Receipts Revenue	0.00	0.00	2,511.16	2,750.00	5,500.00
4144 · Cause for Paws Revenue	0.00	0.00	4,694.00	0.00	25,100.00
4146 · Rummage Sale	0.00	0.00	0.00	0.00	0.00
4147 · Strut Your Mutt	0.00	0.00	2,013.00	0.00	22,000.00
4151 · Raise The Woof	0.00	0.00	5,329.00	7,350.00	7,350.00
4170 · Golf Outing Revenue	4,025.00	0.00	6,625.00	0.00	19,400.00
4183 · Rescue Raffle	0.00	416.00	125.00	2,080.00	5,000.00
4185 · Lights of Love Revenue	0.00	0.00	43.75	0.00	2,350.00
4197 · Calendar	756.00	250.00	1,713.95	250.00	12,300.00
4204 · MZD Pics W/Santa	0.00	0.00	0.00	0.00	3,080.00
<b>Total 4200 · FUNDRAISING REVENUE</b>	<b>5,299.04</b>	<b>2,566.00</b>	<b>28,380.99</b>	<b>21,930.00</b>	<b>126,685.00</b>
<b>4500 · OTHER INCOME</b>					
4201 · Home2Home	0.00	15.00	55.00	75.00	180.00
4205 · Resale Items Revenue	938.90	3,500.00	6,927.59	17,500.00	42,000.00
4215 · Interest Revenue	65.88	4.00	380.38	20.00	48.00
4220 · Miscellaneous Revenue	0.00	0.00	301.05	0.00	0.00
4221 · Endowment Fund Earnings	0.00	0.00	9,922.98	5,000.00	5,000.00
4223 · MCCF B.Reider Fund Distribution	0.00	0.00	8,009.94	6,500.00	6,500.00
4227 · Distribution from Dixon Estate	0.00	0.00	4,385.54	2,800.00	11,200.00
4239 · Legacy Fundraising Income	70,200.00	10,778.00	101,920.00	53,890.00	129,597.00
4249 · Gain/Loss On Sale of Asset	0.00		(11,349.52)		
<b>Total 4500 · OTHER INCOME</b>	<b>71,204.78</b>	<b>14,297.00</b>	<b>120,552.96</b>	<b>85,785.00</b>	<b>194,525.00</b>
<b>Total Income</b>	<b>98,528.31</b>	<b>51,017.00</b>	<b>289,693.63</b>	<b>281,481.00</b>	<b>741,160.00</b>
<b>Gross Profit</b>	<b>98,528.31</b>	<b>51,017.00</b>	<b>289,693.63</b>	<b>281,481.00</b>	<b>741,160.00</b>
<b>Expense</b>					
<b>5000 · Employee Expense</b>					
5200 · Payroll Expenses	159.04	22,567.53	(11,621.79)	110,811.65	290,462.00
5201 · Wages & Salaries	31,019.92		110,326.38		
5225 · Simple Plan Employer	252.43	345.63	1,091.46	1,723.35	4,488.40
5230 · Michigan Unemployment Payable	272.89	0.00	1,620.28	2,168.00	4,156.00
5235 · Employer Social Security	1,925.47	1,399.19	6,860.47	6,870.32	18,008.66
5240 · Employer Medicare	450.31	327.23	1,604.46	1,606.77	4,211.70
5245 · Worker's Compensation	295.00	279.00	1,475.00	1,395.00	3,345.00
<b>Total 5000 · Employee Expense</b>	<b>34,375.06</b>	<b>24,918.58</b>	<b>111,356.26</b>	<b>124,575.09</b>	<b>324,671.76</b>
<b>5500 · OPERATING EXPENSE</b>					
5009 · Phone/Network Access	113.72	194.00	4,850.24	970.00	2,328.00
5010 · NSF Checks	0.00	0.00	0.00	0.00	0.00
5011 · Merchant Service Fees	355.84	491.00	1,948.97	2,455.00	5,900.00
5012 · Bank Service Charges	0.00	0.00	5.00	0.00	0.00
5050 · Utilities	4,977.14	5,000.00	17,193.53	25,000.00	60,000.00
5100 · Cleaning Supplies	619.12	300.00	1,367.61	1,500.00	3,600.00
5102 · Animal Supplies	207.27	166.00	954.64	830.00	2,000.00
5105 · Repairs/Maintenance	555.61	470.00	1,487.94	2,350.00	5,651.00
5106 · Garbage/Snow Removal	660.85	317.00	4,939.83	3,951.00	7,553.00
5115 · Office Supplies	110.68	362.00	1,677.16	1,810.00	4,350.00
5116 · Postage	165.00	183.00	646.80	915.00	2,196.00
5117 · Community Spay/Neuter	498.00	333.00	1,209.80	1,665.00	3,996.00
5120 · Building/Auto Insurance	(847.00)	0.00	6,281.00	8,372.00	9,739.00
5125 · Food	868.08	500.00	2,249.75	2,500.00	6,000.00
5127 · Microchips	0.00	458.00	3,212.50	2,290.00	5,500.00
5130 · Medical Supplies	1,880.45	1,250.00	4,042.19	6,250.00	15,000.00
5135 · Vet Care	5,319.47	5,416.00	19,933.30	27,080.00	65,000.00
5137 · Vaccines	2,120.67	375.00	2,596.63	1,875.00	4,500.00
5139 · Spay Day Expense	0.00	0.00	592.50	3,000.00	3,000.00
5140 · Spay & Neuter Program	1,703.55	1,833.00	6,063.13	9,165.00	22,000.00
5141 · Animal Equipment	0.00	50.00	82.66	250.00	600.00
5145 · Vehicle	184.97	200.00	1,426.03	1,000.00	2,400.00
5146 · Dog License Expense	60.00	16.00	84.00	80.00	200.00
5150 · Mileage	43.15	41.00	220.87	205.00	500.00

## Upper Peninsula Animal Welfare Shelter, Inc.

## Budget Report

May 2019

01/27/20

Accrual Basis

	May 19	Budget	Jan - May 19	YTD Budget	Annual Budget
5160 · Depreciation	0.00	0.00	349.00	0.00	0.00
5180 · Donated Services/Materials	0.00	0.00	4,384.63	0.00	0.00
5183 · Deb's Dog Expense	161.00	100.00	283.00	500.00	1,200.00
6523 · Kids Club	0.00	213.00	691.29	1,065.00	2,560.00
6524 · Dog Park	0.00	0.00	0.00	0.00	4,264.00
6528 · Rentals	0.00	8.00	0.00	40.00	100.00
6539 · Computer Software	376.23	300.00	1,995.25	1,500.00	3,600.00
<b>Total 5500 · OPERATING EXPENSE</b>	<b>20,133.80</b>	<b>18,576.00</b>	<b>90,769.25</b>	<b>106,618.00</b>	<b>243,737.00</b>
<b>5550 · GRANT EXPENSE</b>					
5551 · General Grants	1,117.38	1,041.00	2,701.62	5,205.00	12,500.00
<b>Total 5550 · GRANT EXPENSE</b>	<b>1,117.38</b>	<b>1,041.00</b>	<b>2,701.62</b>	<b>5,205.00</b>	<b>12,500.00</b>
<b>5600 · FUNDRAISING EXPENSE</b>					
5603 · MZD Pics W/Santa	0.00	0.00	0.00	0.00	580.00
6307 · Calendar	0.00	100.00	5.04	100.00	3,025.00
6308 · Wash & Wag	0.00	0.00	140.00	0.00	455.00
6311 · Cause for Paws	0.00	0.00	9.83	0.00	5,213.00
6312 · Rummage Sale	0.00	0.00	0.00	0.00	0.00
6315 · Misc/3rd Party Fundraisers	137.51	146.00	269.01	730.00	1,760.00
6317 · Raise The Woof	0.00	0.00	2,190.88	3,705.00	3,705.00
6322 · Raffle Expense	0.00	191.00	168.32	955.00	2,300.00
6324 · Miscellaneous Expenses	0.00	12.00	141.42	60.00	150.00
6330 · Golf Outing Expense	50.00	0.00	59.83	0.00	5,515.00
6355 · Lights of Love	0.00	0.00	39.81	0.00	155.00
6550 · Strut Your Mutt	0.00	0.00	(240.17)	0.00	4,910.00
6551 · Canisters	0.00	4.00	0.00	20.00	50.00
<b>Total 5600 · FUNDRAISING EXPENSE</b>	<b>187.51</b>	<b>453.00</b>	<b>2,783.97</b>	<b>5,570.00</b>	<b>27,818.00</b>
<b>6000 · OTHER EXPENSE</b>					
5142 · Volunteer Program	81.04	166.00	461.52	830.00	2,000.00
6313 · Direct Solicitations	0.00	800.00	0.00	4,000.00	9,600.00
6503 · Community Outreach	32.98	125.00	113.03	625.00	1,500.00
6504 · Memorial Bricks/Tiles	0.00	275.00	19.90	1,375.00	3,300.00
6505 · Professional Fees	0.00	5,500.00	337.50	5,500.00	13,750.00
6510 · Publications	5,302.33	0.00	5,302.33	3,064.00	11,000.00
6511 · Pet Promotion Expense	377.08	216.00	934.58	1,080.00	2,600.00
6512 · Legacy Fundraising Expense	0.00	1,943.00	388.99	9,715.00	23,325.00
6515 · Promotions & Advertising	8.00	230.00	139.87	1,150.00	2,761.00
6525 · Resale Items Expense	107.22	1,458.00	10,518.07	7,290.00	17,500.00
6526 · MI Sales Tax	(54.82)	250.00	851.12	1,250.00	3,000.00
6530 · Conferences	600.00	166.00	645.00	830.00	2,000.00
6532 · Donor Development	0.00	500.00	62.30	2,500.00	6,000.00
6535 · Licenses, Dues, Permits & Fees	265.00	0.00	1,160.59	525.00	1,550.00
6540 · Miscellaneous Expense	0.00	0.00	120.78	0.00	0.00
6547 · Business Memberships	0.00	83.00	31.85	415.00	998.00
6561 · Investment Expense	0.00	0.00	823.31	0.00	0.00
6590 · Mortgage Fees/Interest	2,814.38	2,704.00	9,844.79	13,520.00	31,546.98
<b>Total 6000 · OTHER EXPENSE</b>	<b>9,533.21</b>	<b>14,416.00</b>	<b>31,755.53</b>	<b>53,669.00</b>	<b>132,430.98</b>
<b>Total Expense</b>	<b>65,346.96</b>	<b>59,404.58</b>	<b>239,366.63</b>	<b>295,637.09</b>	<b>741,157.74</b>
<b>Net Ordinary Income</b>	<b>33,181.35</b>	<b>(8,387.58)</b>	<b>50,327.00</b>	<b>(14,156.09)</b>	<b>2.26</b>
<b>Other Income/Expense</b>					
<b>Other Income</b>					
4222 · Investment Interest Revenue	0.00		906.92		
4226 · Change in Value-Dixon Trust	(6,351.37)		33,952.83		
4300 · Unrealized Gain/Loss	(5,887.81)		12,355.78		
4310 · Realized Loss/Gain LT Invstmnt	(562.62)		6,227.07		
<b>4400 · RESTRICTED REVENUE</b>					
7300 · New Shelter					
6536 · New Shelter Expense	0.00		(1,265.66)		
<b>Total 7300 · New Shelter</b>	<b>0.00</b>		<b>(1,265.66)</b>		
<b>7400 · SALLY'S FUND</b>					
4218 · Sally's Fund Revenue	0.00	0.00	0.00	0.00	4,800.00
6518 · Sally's Fund Expense	0.00	0.00	(100.00)	0.00	(350.00)
<b>Total 7400 · SALLY'S FUND</b>	<b>0.00</b>	<b>0.00</b>	<b>(100.00)</b>	<b>0.00</b>	<b>4,450.00</b>
<b>Total 4400 · RESTRICTED REVENUE</b>	<b>0.00</b>	<b>0.00</b>	<b>(1,365.66)</b>	<b>0.00</b>	<b>4,450.00</b>
<b>Total Other Income</b>	<b>(12,801.80)</b>	<b>0.00</b>	<b>52,076.94</b>	<b>0.00</b>	<b>4,450.00</b>
<b>Net Other Income</b>	<b>(12,801.80)</b>	<b>0.00</b>	<b>52,076.94</b>	<b>0.00</b>	<b>4,450.00</b>
<b>Net Income</b>	<b>20,379.55</b>	<b>(8,387.58)</b>	<b>102,403.94</b>	<b>(14,156.09)</b>	<b>4,452.26</b>

## Upper Peninsula Animal Welfare Shelter, Inc.

## Profit &amp; Loss

May 2019

	May 19
Ordinary Income/Expense	
Income	
4000 · SHELTER REVENUE	
4005 · Pet Adoptions	5,287.61
4010 · Redeemed Animals	477.50
4020 · Government Contracted Services	1,189.50
4030 · Dog License Income	28.00
4032 · Nail Clipping	80.00
4033 · Community Spay/Neuter	200.00
4050 · Miscellaneous Services	100.00
Total 4000 · SHELTER REVENUE	7,362.61
4100 · DIRECT PUBLIC SUPPORT	
4006 · Pet Care Sponsorship	220.00
4008 · Pet Promotion Sponsorship	685.00
4109 · Pink Lady	1,969.00
4110 · Donations	4,547.29
4120 · Special Gifts	697.59
4130 · Memorials/Honorariums	4,583.00
4132 · Deb's Dog Revenue	350.00
4152 · Direct Solicitations	1,610.00
Total 4100 · DIRECT PUBLIC SUPPORT	14,661.88
4200 · FUNDRAISING REVENUE	
4140 · Canisters	518.04
4170 · Golf Outing Revenue	4,025.00
4197 · Calendar	756.00
Total 4200 · FUNDRAISING REVENUE	5,299.04
4500 · OTHER INCOME	
4205 · Resale Items Revenue	938.90
4215 · Interest Revenue	65.88
4239 · Legacy Fundraising Income	70,200.00
Total 4500 · OTHER INCOME	71,204.78
Total Income	98,528.31
Gross Profit	98,528.31
Expense	
5000 · Employee Expense	
5200 · Payroll Expenses	159.04
5201 · Wages & Salaries	31,019.92
5225 · Simple Plan Employer	252.43
5230 · Michigan Unemployment Payable	272.89
5235 · Employer Social Security	1,925.47
5240 · Employer Medicare	450.31
5245 · Worker's Compensation	295.00
Total 5000 · Employee Expense	34,375.06
5500 · OPERATING EXPENSE	
5009 · Phone/Network Access	113.72
5011 · Merchant Service Fees	355.84
5050 · Utilities	4,977.14
5100 · Cleaning Supplies	619.12
5102 · Animal Supplies	207.27
5105 · Repairs/Maintenance	555.61
5106 · Garbage/Snow Removal	660.85
5115 · Office Supplies	110.68
5116 · Postage	165.00
5117 · Community Spay/Neuter	498.00
5120 · Building/Auto Insurance	-847.00
5125 · Food	868.08
5130 · Medical Supplies	1,880.45

## Upper Peninsula Animal Welfare Shelter, Inc.

01/27/20

## Profit &amp; Loss

Accrual Basis

May 2019

	May 19
5135 · Vet Care	5,319.47
5137 · Vaccines	2,120.67
5139 · Spay Day Expense	0.00
5140 · Spay & Neuter Program	1,703.55
5145 · Vehicle	184.97
5146 · Dog License Expense	60.00
5150 · Mileage	43.15
5183 · Deb's Dog Expense	161.00
6539 · Computer Software	376.23
<b>Total 5500 · OPERATING EXPENSE</b>	<b>20,133.80</b>
5550 · GRANT EXPENSE	
5551 · General Grants	1,117.38
<b>Total 5550 · GRANT EXPENSE</b>	<b>1,117.38</b>
5600 · FUNDRAISING EXPENSE	
6315 · Misc/3rd Party Fundraisers	137.51
6330 · Golf Outing Expense	50.00
<b>Total 5600 · FUNDRAISING EXPENSE</b>	<b>187.51</b>
6000 · OTHER EXPENSE	
5142 · Volunteer Program	81.04
6503 · Community Outreach	32.98
6510 · Publications	5,302.33
6511 · Pet Promotion Expense	377.08
6515 · Promotions & Advertising	8.00
6525 · Resale Items Expense	107.22
6526 · MI Sales Tax	-54.82
6530 · Conferences	600.00
6535 · Licenses, Dues, Permits & Fees	265.00
6590 · Mortgage Fees/Interest	2,814.38
<b>Total 6000 · OTHER EXPENSE</b>	<b>9,533.21</b>
<b>Total Expense</b>	<b>65,346.96</b>
<b>Net Ordinary Income</b>	<b>33,181.35</b>
<b>Other Income/Expense</b>	
<b>Other Income</b>	
4226 · Change in Value-Dixon Trust	-6,351.37
4300 · Unrealized Gain/Loss	-5,887.81
4310 · Realized Loss/Gain LT Invstmnt	-562.62
<b>Total Other Income</b>	<b>-12,801.80</b>
<b>Net Other Income</b>	<b>-12,801.80</b>
<b>Net Income</b>	<b>20,379.55</b>

## Upper Peninsula Animal Welfare Shelter, Inc.

## Budget Report

01/27/20

Accrual Basis

June 2019

	Jun 19	Budget	Jan - Jun 19	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>4000 · SHELTER REVENUE</b>					
4005 · Pet Adoptions	8,395.00	7,500.00	35,628.61	45,000.00	90,000.00
4010 · Redeemed Animals	602.50	333.00	1,747.50	1,998.00	4,000.00
4016 · Spay Day	0.00	0.00	746.00	3,000.00	3,000.00
4017 · Dog Park	0.00	1,007.00	0.00	1,007.00	7,050.00
4018 · Rentals	0.00	42.00	0.00	252.00	500.00
4020 · Government Contracted Services	1,286.00	916.00	6,666.50	5,496.00	11,000.00
4025 · Restitutions/Investigations	0.00	0.00	0.00	0.00	0.00
4030 · Dog License Income	0.00	83.00	148.00	498.00	1,000.00
4031 · Microchipping	360.00	83.00	540.00	498.00	1,000.00
4032 · Nail Clipping	100.00	100.00	430.00	600.00	1,200.00
4033 · Community Spay/Neuter	150.00	208.00	650.00	1,248.00	2,500.00
4050 · Miscellaneous Services	224.00	50.00	906.50	300.00	600.00
4112 · Kids Club	0.00	466.00	0.00	2,796.00	5,600.00
<b>Total 4000 · SHELTER REVENUE</b>	<b>11,117.50</b>	<b>10,788.00</b>	<b>47,463.11</b>	<b>62,693.00</b>	<b>127,450.00</b>
<b>4100 · DIRECT PUBLIC SUPPORT</b>					
4006 · Pet Care Sponsorship	300.00	833.00	6,362.00	4,998.00	10,000.00
4008 · Pet Promotion Sponsorship	35.00	216.00	850.00	1,296.00	2,600.00
4105 · Business Memberships	0.00	416.00	2,350.00	2,496.00	5,000.00
4109 · Pink Lady	2,160.00	583.00	5,039.00	3,498.00	7,000.00
4110 · Donations	8,299.91	5,833.00	53,182.51	34,998.00	70,000.00
4120 · Special Gifts	548.07	875.00	7,598.85	5,250.00	10,500.00
4123 · Memorial Bricks/Tiles	990.00	1,250.00	1,740.00	7,500.00	15,000.00
4125 · Donated Svcs/Material In Kind	0.00	0.00	4,384.63	0.00	0.00
4130 · Memorials/Honorariums	5,487.71	4,167.00	24,489.77	24,998.00	50,000.00
4132 · Deb's Dog Revenue	175.00	100.00	1,025.00	600.00	1,200.00
4135 · Bequests	0.00	0.00	0.00	0.00	0.00
4152 · Direct Solicitations	265.00	5,934.00	4,690.00	35,604.00	71,200.00
<b>Total 4100 · DIRECT PUBLIC SUPPORT</b>	<b>18,260.69</b>	<b>20,207.00</b>	<b>111,711.76</b>	<b>121,238.00</b>	<b>242,500.00</b>
<b>4156 · GRANT REVENUE</b>					
4157 · General Grants	0.00	4,166.00	10,963.00	24,996.00	50,000.00
<b>Total 4156 · GRANT REVENUE</b>	<b>0.00</b>	<b>4,166.00</b>	<b>10,963.00</b>	<b>24,996.00</b>	<b>50,000.00</b>
<b>4200 · FUNDRAISING REVENUE</b>					
4127 · Wash & Wag	1,636.76	1,800.00	1,636.76	1,800.00	1,800.00
4128 · Misc/3rd Party Fundraisers	0.00	1,109.00	1,552.00	6,654.00	13,313.00
4140 · Canisters	0.00	791.00	4,809.77	4,746.00	9,492.00
4143 · Econo Receipts Revenue	1,035.64	0.00	3,616.16	2,750.00	5,500.00
4144 · Cause for Paws Revenue	1,105.00	0.00	4,694.00	0.00	25,100.00
4146 · Rummage Sale	3,485.50	0.00	3,485.50	0.00	0.00
4147 · Strut Your Mutt	0.00	0.00	2,013.00	0.00	22,000.00
4151 · Raise The Woof	0.00	0.00	5,329.00	7,350.00	7,350.00
4170 · Golf Outing Revenue	4,325.00	0.00	10,950.00	0.00	19,400.00
4183 · Rescue Raffle	0.00	416.00	125.00	2,496.00	5,000.00
4185 · Lights of Love Revenue	0.00	0.00	43.75	0.00	2,350.00
4197 · Calendar	132.00	250.00	1,845.95	500.00	12,300.00
4204 · MZD Pics W/Santa	0.00	0.00	0.00	0.00	3,080.00
<b>Total 4200 · FUNDRAISING REVENUE</b>	<b>11,719.90</b>	<b>4,366.00</b>	<b>40,100.89</b>	<b>26,296.00</b>	<b>126,685.00</b>
<b>4500 · OTHER INCOME</b>					
4201 · Home2Home	0.00	15.00	55.00	90.00	180.00
4205 · Resale Items Revenue	1,337.26	3,500.00	8,264.85	21,000.00	42,000.00
4215 · Interest Revenue	60.73	4.00	441.11	24.00	48.00
4220 · Miscellaneous Revenue	16.60	0.00	317.65	0.00	0.00
4221 · Endowment Fund Earnings	0.00	0.00	9,922.98	5,000.00	5,000.00
4223 · MCCF B.Reider Fund Distribution	0.00	0.00	8,009.94	6,500.00	6,500.00
4227 · Distribution from Dixon Estate	2,295.51	2,800.00	6,681.05	5,600.00	11,200.00
4239 · Legacy Fundraising Income	850.91	10,778.00	102,770.91	64,668.00	129,597.00
4249 · Gain/Loss On Sale of Asset	0.00		(11,349.52)		
<b>Total 4500 · OTHER INCOME</b>	<b>4,561.01</b>	<b>17,097.00</b>	<b>125,113.97</b>	<b>102,882.00</b>	<b>194,525.00</b>
<b>Total Income</b>	<b>45,659.10</b>	<b>56,624.00</b>	<b>335,352.73</b>	<b>338,105.00</b>	<b>741,160.00</b>
<b>Gross Profit</b>	<b>45,659.10</b>	<b>56,624.00</b>	<b>335,352.73</b>	<b>338,105.00</b>	<b>741,160.00</b>
<b>Expense</b>					
<b>5000 · Employee Expense</b>					
5200 · Payroll Expenses	810.59	32,678.31	(10,811.20)	143,489.96	290,462.00
5201 · Wages & Salaries	25,128.88		135,455.26		
5225 · Simple Plan Employer	0.00	518.45	1,091.46	2,241.80	4,488.40
5230 · Michigan Unemployment Payable	99.05	0.00	1,719.33	2,168.00	4,156.00
5235 · Employer Social Security	1,561.12	2,026.06	8,421.59	8,896.38	18,008.66
5240 · Employer Medicare	365.09	473.84	1,969.55	2,080.61	4,211.70
5245 · Worker's Compensation	0.00	279.00	1,475.00	1,674.00	3,345.00
<b>Total 5000 · Employee Expense</b>	<b>27,964.73</b>	<b>35,975.66</b>	<b>139,320.99</b>	<b>160,550.75</b>	<b>324,671.76</b>
<b>5500 · OPERATING EXPENSE</b>					
5009 · Phone/Network Access	219.35	194.00	5,069.59	1,164.00	2,328.00
5010 · NSF Checks	0.00	0.00	0.00	0.00	0.00
5011 · Merchant Service Fees	381.03	491.00	2,330.00	2,946.00	5,900.00
5012 · Bank Service Charges	0.00	0.00	5.00	0.00	0.00
5050 · Utilities	2,311.23	5,000.00	19,504.76	30,000.00	60,000.00
5100 · Cleaning Supplies	120.56	300.00	1,488.17	1,800.00	3,600.00
5102 · Animal Supplies	2,758.78	166.00	3,713.42	996.00	2,000.00
5105 · Repairs/Maintenance	613.38	470.00	2,101.32	2,820.00	5,651.00
5106 · Garbage/Snow Removal	390.01	317.00	5,329.84	4,268.00	7,553.00
5115 · Office Supplies	206.79	362.00	1,883.95	2,172.00	4,350.00
5116 · Postage	63.80	183.00	710.60	1,098.00	2,196.00
5117 · Community Spay/Neuter	145.00	333.00	1,354.80	1,998.00	3,996.00
5120 · Building/Auto Insurance	404.57	0.00	6,685.57	8,372.00	9,739.00
5125 · Food	623.23	500.00	2,872.98	3,000.00	6,000.00
5127 · Microchips	2,100.00	458.00	5,312.50	2,748.00	5,500.00
5130 · Medical Supplies	3,046.13	1,250.00	7,088.32	7,500.00	15,000.00
5135 · Vet Care	10,275.69	5,416.00	30,208.99	32,496.00	65,000.00
5137 · Vaccines	1,185.90	375.00	3,782.53	2,250.00	4,500.00
5139 · Spay Day Expense	0.00	0.00	592.50	3,000.00	3,000.00
5140 · Spay & Neuter Program	4,199.50	1,833.00	10,262.63	10,998.00	22,000.00
5141 · Animal Equipment	0.00	50.00	82.66	300.00	600.00
5145 · Vehicle	1,218.03	200.00	2,644.06	1,200.00	2,400.00
5146 · Dog License Expense	14.00	16.00	98.00	96.00	200.00
5150 · Mileage	54.54	41.00	275.41	246.00	500.00

## Upper Peninsula Animal Welfare Shelter, Inc.

## Budget Report

01/27/20

Accrual Basis

June 2019

	Jun 19	Budget	Jan - Jun 19	YTD Budget	Annual Budget
5160 · Depreciation	0.00	0.00	349.00	0.00	0.00
5165 · Cash over/short	0.05		0.05		
5180 · Donated Services/Materials	0.00	0.00	4,384.63	0.00	0.00
5183 · Deb's Dog Expense	173.95	100.00	456.95	600.00	1,200.00
6523 · Kids Club	0.00	213.00	691.29	1,278.00	2,560.00
6524 · Dog Park	0.00	604.00	0.00	604.00	4,264.00
6528 · Rentals	0.00	8.00	0.00	48.00	100.00
6539 · Computer Software	19.88	300.00	2,015.13	1,800.00	3,600.00
<b>Total 5500 · OPERATING EXPENSE</b>	<b>30,525.40</b>	<b>19,180.00</b>	<b>121,294.65</b>	<b>125,798.00</b>	<b>243,737.00</b>
<b>5550 · GRANT EXPENSE</b>					
5551 · General Grants	100.00	1,041.00	2,801.62	6,246.00	12,500.00
<b>Total 5550 · GRANT EXPENSE</b>	<b>100.00</b>	<b>1,041.00</b>	<b>2,801.62</b>	<b>6,246.00</b>	<b>12,500.00</b>
<b>5600 · FUNDRAISING EXPENSE</b>					
5603 · MZD Pics W/Santa	0.00	0.00	0.00	0.00	580.00
6307 · Calendar	0.00	200.00	5.04	300.00	3,025.00
6308 · Wash & Wag	161.02	455.00	301.02	455.00	455.00
6311 · Cause for Paws	0.00	0.00	9.83	0.00	5,213.00
6312 · Rummage Sale	0.00	0.00	0.00	0.00	0.00
6315 · Misc/3rd Party Fundraisers	0.00	146.00	269.01	876.00	1,760.00
6317 · Raise The Woof	0.00	0.00	2,190.88	3,705.00	3,705.00
6322 · Raffle Expense	50.00	191.00	218.32	1,146.00	2,300.00
6324 · Miscellaneous Expenses	0.00	12.00	141.42	72.00	150.00
6330 · Golf Outing Expense	41.25	0.00	101.08	0.00	5,515.00
6355 · Lights of Love	0.00	0.00	39.81	0.00	155.00
6550 · Strut Your Mutt	0.00	0.00	(240.17)	0.00	4,910.00
6551 · Canisters	0.00	4.00	0.00	24.00	50.00
<b>Total 5600 · FUNDRAISING EXPENSE</b>	<b>252.27</b>	<b>1,008.00</b>	<b>3,036.24</b>	<b>6,578.00</b>	<b>27,818.00</b>
<b>6000 · OTHER EXPENSE</b>					
5142 · Volunteer Program	70.00	166.00	531.52	996.00	2,000.00
6313 · Direct Solicitations	0.00	800.00	0.00	4,800.00	9,600.00
6503 · Community Outreach	0.00	125.00	113.03	750.00	1,500.00
6504 · Memorial Bricks/Tiles	0.00	275.00	19.90	1,650.00	3,300.00
6505 · Professional Fees	7,528.47	7,500.00	7,865.97	13,000.00	13,750.00
6510 · Publications	0.00	1,125.00	5,302.33	4,189.00	11,000.00
6511 · Pet Promotion Expense	186.23	216.00	1,120.81	1,296.00	2,600.00
6512 · Legacy Fundraising Expense	35.00	1,943.00	423.99	11,658.00	23,325.00
6515 · Promotions & Advertising	41.11	230.00	180.98	1,380.00	2,761.00
6525 · Resale Items Expense	416.48	1,458.00	10,934.55	8,748.00	17,500.00
6526 · MI Sales Tax	(80.27)	250.00	770.85	1,500.00	3,000.00
6530 · Conferences	236.00	166.00	881.00	996.00	2,000.00
6532 · Donor Development	0.00	500.00	62.30	3,000.00	6,000.00
6535 · Licenses, Dues, Permits & Fees	165.00	300.00	1,325.59	825.00	1,550.00
6540 · Miscellaneous Expense	0.00	0.00	120.78	0.00	0.00
6547 · Business Memberships	0.00	83.00	31.85	498.00	998.00
6561 · Investment Expense	0.00	0.00	823.31	0.00	0.00
6590 · Mortgage Fees/Interest	0.00	2,704.00	9,844.79	16,224.00	31,546.98
<b>Total 6000 · OTHER EXPENSE</b>	<b>8,598.02</b>	<b>17,841.00</b>	<b>40,353.55</b>	<b>71,510.00</b>	<b>132,430.98</b>
<b>Total Expense</b>	<b>67,440.42</b>	<b>75,045.66</b>	<b>306,807.05</b>	<b>370,682.75</b>	<b>741,157.74</b>
<b>Net Ordinary Income</b>	<b>(21,781.32)</b>	<b>(18,421.66)</b>	<b>28,545.68</b>	<b>(32,577.75)</b>	<b>2.26</b>
<b>Other Income/Expense</b>					
<b>Other Income</b>					
4222 · Investment Interest Revenue	0.00		906.92		
4226 · Change in Value-Dixon Trust	0.00		33,952.83		
4300 · Unrealized Gain/Loss	9,201.30		21,557.08		
4310 · Realized Loss/Gain LT Invstmnt	0.00		6,227.07		
<b>4400 · RESTRICTED REVENUE</b>					
7300 · New Shelter					
6536 · New Shelter Expense	(4,365.61)		(5,631.27)		
<b>Total 7300 · New Shelter</b>	<b>(4,365.61)</b>		<b>(5,631.27)</b>		
<b>7400 · SALLY'S FUND</b>					
4218 · Sally's Fund Revenue	60.00	0.00	60.00	0.00	4,800.00
6518 · Sally's Fund Expense	0.00	0.00	(100.00)	0.00	(350.00)
<b>Total 7400 · SALLY'S FUND</b>	<b>60.00</b>	<b>0.00</b>	<b>(40.00)</b>	<b>0.00</b>	<b>4,450.00</b>
<b>Total 4400 · RESTRICTED REVENUE</b>	<b>(4,305.61)</b>	<b>0.00</b>	<b>(5,671.27)</b>	<b>0.00</b>	<b>4,450.00</b>
<b>Total Other Income</b>	<b>4,895.69</b>	<b>0.00</b>	<b>56,972.63</b>	<b>0.00</b>	<b>4,450.00</b>
<b>Net Other Income</b>	<b>4,895.69</b>	<b>0.00</b>	<b>56,972.63</b>	<b>0.00</b>	<b>4,450.00</b>
<b>Net Income</b>	<b>(16,885.63)</b>	<b>(18,421.66)</b>	<b>85,518.31</b>	<b>(32,577.75)</b>	<b>4,452.26</b>



## Upper Peninsula Animal Welfare Shelter, Inc.

01/27/20

## Profit &amp; Loss

Accrual Basis

June 2019

	Jun 19
Ordinary Income/Expense	
Income	
4000 · SHELTER REVENUE	
4005 · Pet Adoptions	8,395.00
4010 · Redeemed Animals	602.50
4020 · Government Contracted Services	1,286.00
4031 · Microchipping	360.00
4032 · Nail Clipping	100.00
4033 · Community Spay/Neuter	150.00
4050 · Miscellaneous Services	224.00
Total 4000 · SHELTER REVENUE	11,117.50
4100 · DIRECT PUBLIC SUPPORT	
4006 · Pet Care Sponsorship	300.00
4008 · Pet Promotion Sponsorship	35.00
4109 · Pink Lady	2,160.00
4110 · Donations	8,299.91
4120 · Special Gifts	548.07
4123 · Memorial Bricks/Tiles	990.00
4130 · Memorials/Honorariums	5,487.71
4132 · Deb's Dog Revenue	175.00
4152 · Direct Solicitations	265.00
Total 4100 · DIRECT PUBLIC SUPPORT	18,260.69
4200 · FUNDRAISING REVENUE	
4127 · Wash & Wag	1,636.76
4140 · Canisters	1,035.64
4143 · Econo Receipts Revenue	1,105.00
4146 · Rummage Sale	3,485.50
4170 · Golf Outing Revenue	4,325.00
4197 · Calendar	132.00
Total 4200 · FUNDRAISING REVENUE	11,719.90
4500 · OTHER INCOME	
4205 · Resale Items Revenue	1,337.26
4215 · Interest Revenue	60.73
4220 · Miscellaneous Revenue	16.60
4227 · Distribution from Dixon Estate	2,295.51
4239 · Legacy Fundraising Income	850.91
Total 4500 · OTHER INCOME	4,561.01
Total Income	45,659.10
Gross Profit	45,659.10
Expense	
5000 · Employee Expense	
5200 · Payroll Expenses	810.59
5201 · Wages & Salaries	25,128.88
5230 · Michigan Unemployment Payable	99.05
5235 · Employer Social Security	1,561.12
5240 · Employer Medicare	365.09
Total 5000 · Employee Expense	27,964.73

## Upper Peninsula Animal Welfare Shelter, Inc.

01/27/20

## Profit &amp; Loss

Accrual Basis

June 2019

	Jun 19
<b>5500 · OPERATING EXPENSE</b>	
5009 · Phone/Network Access	219.35
5011 · Merchant Service Fees	381.03
5050 · Utilities	2,311.23
5100 · Cleaning Supplies	120.56
5102 · Animal Supplies	2,758.78
5105 · Repairs/Maintenance	613.38
5106 · Garbage/Snow Removal	390.01
5115 · Office Supplies	206.79
5116 · Postage	63.80
5117 · Community Spay/Neuter	145.00
5120 · Building/Auto Insurance	404.57
5125 · Food	623.23
5127 · Microchips	2,100.00
5130 · Medical Supplies	3,046.13
5135 · Vet Care	10,275.69
5137 · Vaccines	1,185.90
5139 · Spay Day Expense	0.00
5140 · Spay & Neuter Program	4,199.50
5145 · Vehicle	1,218.03
5146 · Dog License Expense	14.00
5150 · Mileage	54.54
5165 · Cash over/short	0.05
5183 · Deb's Dog Expense	173.95
6539 · Computer Software	19.88
<b>Total 5500 · OPERATING EXPENSE</b>	<b>30,525.40</b>
<b>5550 · GRANT EXPENSE</b>	
5551 · General Grants	100.00
<b>Total 5550 · GRANT EXPENSE</b>	<b>100.00</b>
<b>5600 · FUNDRAISING EXPENSE</b>	
6308 · Wash & Wag	161.02
6322 · Raffle Expense	50.00
6330 · Golf Outing Expense	41.25
<b>Total 5600 · FUNDRAISING EXPENSE</b>	<b>252.27</b>
<b>6000 · OTHER EXPENSE</b>	
5142 · Volunteer Program	70.00
6505 · Professional Fees	7,528.47
6511 · Pet Promotion Expense	186.23
6512 · Legacy Fundraising Expense	35.00
6515 · Promotions & Advertising	41.11
6525 · Resale Items Expense	416.48
6526 · MI Sales Tax	-80.27
6530 · Conferences	236.00
6535 · Licenses, Dues, Permits & Fees	165.00
<b>Total 6000 · OTHER EXPENSE</b>	<b>8,598.02</b>
<b>Total Expense</b>	<b>67,440.42</b>
<b>Net Ordinary Income</b>	<b>-21,781.32</b>
<b>Other Income/Expense</b>	
<b>Other Income</b>	
4300 · Unrealized Gain/Loss	9,201.30
<b>4400 · RESTRICTED REVENUE</b>	
7300 · New Shelter	
6536 · New Shelter Expense	-4,365.61
<b>Total 7300 · New Shelter</b>	<b>-4,365.61</b>

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01/27/20

Accrual Basis

Upper Peninsula Animal Welfare Shelter, Inc.

Profit & Loss

June 2019

	Jun 19
7400 · SALLY'S FUND	
4218 · Sally's Fund Revenue	60.00
Total 7400 · SALLY'S FUND	60.00
Total 4400 · RESTRICTED REVENUE	-4,305.61
Total Other Income	4,895.69
Net Other Income	4,895.69
Net Income	-16,885.63

## Upper Peninsula Animal Welfare Shelter, Inc.

## Budget Report

July 2019

01/27/20

Accrual Basis

	Jul 19	Budget	Jan - Jul 19	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
4000 · SHELTER REVENUE					
4005 · Pet Adoptions	12,379.74	7,500.00	48,008.35	52,500.00	90,000.00
4010 · Redeemed Animals	370.00	333.00	2,117.50	2,331.00	4,000.00
4016 · Spay Day	0.00	0.00	746.00	3,000.00	3,000.00
4017 · Dog Park	690.00	1,007.00	690.00	2,014.00	7,050.00
4018 · Rentals	200.00	42.00	200.00	294.00	500.00
4020 · Government Contracted Services	10,886.82	916.00	17,553.32	6,412.00	11,000.00
4025 · Restitutions/Investigations	0.00	0.00	0.00	0.00	0.00
4030 · Dog License Income	42.00	83.00	190.00	581.00	1,000.00
4031 · Microchipping	180.00	83.00	720.00	581.00	1,000.00
4032 · Nail Clipping	60.00	100.00	490.00	700.00	1,200.00
4033 · Community Spay/Neuter	0.00	208.00	650.00	1,456.00	2,500.00
4050 · Miscellaneous Services	67.00	50.00	973.50	350.00	600.00
4112 · Kids Club	0.00	466.00	0.00	3,262.00	5,600.00
4000 · SHELTER REVENUE - Other	0.00		0.00		
<b>Total 4000 · SHELTER REVENUE</b>	<b>24,875.56</b>	<b>10,788.00</b>	<b>72,338.67</b>	<b>73,481.00</b>	<b>127,450.00</b>
<b>4100 · DIRECT PUBLIC SUPPORT</b>					
4006 · Pet Care Sponsorship	785.00	833.00	7,147.00	5,831.00	10,000.00
4008 · Pet Promotion Sponsorship	35.00	216.00	885.00	1,512.00	2,600.00
4105 · Business Memberships	0.00	416.00	2,350.00	2,912.00	5,000.00
4109 · Pink Lady	285.00	583.00	5,324.00	4,081.00	7,000.00
4110 · Donations	7,008.66	5,833.00	60,191.17	40,831.00	70,000.00
4120 · Special Gifts	1,182.76	875.00	8,781.61	6,125.00	10,500.00
4123 · Memorial Bricks/Tiles	0.00	1,250.00	2,990.00	8,750.00	15,000.00
4125 · Donated Svs/Material In Kind	10,346.94	0.00	14,731.57	0.00	0.00
4130 · Memorials/Honorariums	2,370.00	4,167.00	26,859.77	29,165.00	50,000.00
4132 · Deb's Dog Revenue	0.00	100.00	1,025.00	700.00	1,200.00
4135 · Bequests	1,175.00	0.00	1,175.00	0.00	0.00
4152 · Direct Solicitations	225.00	5,934.00	4,915.00	41,538.00	71,200.00
<b>Total 4100 · DIRECT PUBLIC SUPPORT</b>	<b>24,663.36</b>	<b>20,207.00</b>	<b>136,375.12</b>	<b>141,445.00</b>	<b>242,500.00</b>
<b>4156 · GRANT REVENUE</b>					
4157 · General Grants	0.00	4,166.00	10,963.00	29,162.00	50,000.00
<b>Total 4156 · GRANT REVENUE</b>	<b>0.00</b>	<b>4,166.00</b>	<b>10,963.00</b>	<b>29,162.00</b>	<b>50,000.00</b>
<b>4200 · FUNDRAISING REVENUE</b>					
4127 · Wash & Wag	100.00	0.00	1,736.76	1,800.00	1,800.00
4128 · Misc/3rd Party Fundraisers	1,111.62	1,109.00	2,663.62	7,763.00	13,313.00
4140 · Canisters	624.71	791.00	5,434.48	5,537.00	9,492.00
4143 · Econo Receipts Revenue	0.00	0.00	3,616.16	2,750.00	5,500.00
4144 · Cause for Paws Revenue	1,145.00	0.00	5,839.00	0.00	25,100.00
4146 · Rummage Sale	0.00	0.00	3,485.50	0.00	0.00
4147 · Strut Your Mutt	1,000.00	0.00	3,013.00	0.00	22,000.00
4151 · Raise The Woof	0.00	0.00	5,329.00	7,350.00	7,350.00
4170 · Golf Outing Revenue	11,562.00	19,400.00	22,512.00	19,400.00	19,400.00
4183 · Rescue Raffle	230.00	416.00	355.00	2,912.00	5,000.00
4185 · Lights of Love Revenue	0.00	0.00	43.75	0.00	2,350.00
4197 · Calendar	6,171.50	10,000.00	8,017.45	10,500.00	12,300.00
4204 · MZD Pics W/Santa	0.00	0.00	0.00	0.00	3,080.00
<b>Total 4200 · FUNDRAISING REVENUE</b>	<b>21,944.83</b>	<b>31,716.00</b>	<b>62,045.72</b>	<b>58,012.00</b>	<b>126,685.00</b>
<b>4500 · OTHER INCOME</b>					
4201 · Home2Home	45.00	15.00	100.00	105.00	180.00
4205 · Resale Items Revenue	694.35	3,500.00	8,959.20	24,500.00	42,000.00
4215 · Interest Revenue	53.77	4.00	494.88	28.00	48.00
4220 · Miscellaneous Revenue	3.75	0.00	321.40	0.00	0.00
4221 · Endowment Fund Earnings	0.00	0.00	9,922.98	5,000.00	5,000.00
4223 · MCF B.Reider Fund Distribution	0.00	0.00	8,009.94	6,500.00	6,500.00
4227 · Distribution from Dixon Estate	0.00	0.00	6,681.05	5,600.00	11,200.00
4239 · Legacy Fundraising Income	5,732.00	10,778.00	108,502.91	75,446.00	129,597.00
4249 · Gain/Loss On Sale of Asset	0.00		(11,349.52)		
<b>Total 4500 · OTHER INCOME</b>	<b>6,528.87</b>	<b>14,297.00</b>	<b>131,642.84</b>	<b>117,179.00</b>	<b>194,525.00</b>
46000 · Merchandise Sales	591.50		591.50		
48600 · Service Sales	0.00		0.00		
<b>Total Income</b>	<b>78,604.12</b>	<b>81,174.00</b>	<b>413,956.85</b>	<b>419,279.00</b>	<b>741,160.00</b>
<b>Gross Profit</b>	<b>78,604.12</b>	<b>81,174.00</b>	<b>413,956.85</b>	<b>419,279.00</b>	<b>741,160.00</b>
<b>Expense</b>					
5000 · Employee Expense					
5200 · Payroll Expenses	4,508.94	22,567.53	(6,302.26)	166,057.49	290,462.00
5201 · Wages & Salaries	23,147.58		158,602.84		
5225 · Simple Plan Employer	167.74	345.63	1,259.20	2,587.43	4,488.40
5230 · Michigan Unemployment Payable	33.71	1,273.00	1,753.04	3,441.00	4,156.00
5235 · Employer Social Security	1,430.15	1,399.19	9,851.74	10,295.57	18,008.66
5240 · Employer Medicare	334.46	327.23	2,304.01	2,407.84	4,211.70
5245 · Worker's Compensation	295.00	279.00	1,770.00	1,953.00	3,345.00
<b>Total 5000 · Employee Expense</b>	<b>29,917.58</b>	<b>26,191.58</b>	<b>169,238.57</b>	<b>186,742.33</b>	<b>324,671.76</b>

## Upper Peninsula Animal Welfare Shelter, Inc.

## Budget Report

July 2019

01/27/20

Accrual Basis

	Jul 19	Budget	Jan - Jul 19	YTD Budget	Annual Budget
<b>5500 · OPERATING EXPENSE</b>					
5009 · Phone/Network Access	80.48	194.00	5,150.07	1,358.00	2,328.00
5010 · NSF Checks	0.00	0.00	0.00	0.00	0.00
5011 · Merchant Service Fees	750.88	491.00	3,080.88	3,437.00	5,900.00
5012 · Bank Service Charges	5.00	0.00	10.00	0.00	0.00
5050 · Utilities	1,813.35	5,000.00	21,318.11	35,000.00	60,000.00
5100 · Cleaning Supplies	558.53	300.00	2,046.70	2,100.00	3,600.00
5102 · Animal Supplies	2,326.82	166.00	6,040.24	1,162.00	2,000.00
5105 · Repairs/Maintenance	856.31	470.00	2,957.63	3,290.00	5,651.00
5106 · Garbage/Snow Removal	0.00	317.00	5,329.84	4,585.00	7,553.00
5115 · Office Supplies	329.37	362.00	2,213.32	2,534.00	4,350.00
5116 · Postage	113.50	183.00	824.10	1,281.00	2,196.00
5117 · Community Spay/Neuter	0.00	333.00	1,354.80	2,331.00	3,996.00
5120 · Building/Auto Insurance	173.99	995.00	6,859.56	9,367.00	9,739.00
5125 · Food	3,110.18	500.00	5,983.16	3,500.00	6,000.00
5127 · Microchips	0.00	458.00	5,312.50	3,206.00	5,500.00
5130 · Medical Supplies	2,057.48	1,250.00	9,145.80	8,750.00	15,000.00
5135 · Vet Care	1,963.61	5,416.00	32,172.60	37,912.00	65,000.00
5137 · Vaccines	820.21	375.00	4,602.74	2,625.00	4,500.00
5139 · Spay Day Expense	0.00	0.00	592.50	3,000.00	3,000.00
5140 · Spay & Neuter Program	102.00	1,833.00	10,364.63	12,831.00	22,000.00
5141 · Animal Equipment	455.06	50.00	537.72	350.00	600.00
5145 · Vehicle	277.93	200.00	2,921.99	1,400.00	2,400.00
5146 · Dog License Expense	14.00	16.00	112.00	112.00	200.00
5150 · Mileage	325.08	41.00	600.49	287.00	500.00
5160 · Depreciation	0.00	0.00	349.00	0.00	0.00
5165 · Cash over/short	(102.12)		(102.07)		
5180 · Donated Services/Materials	4,739.44	0.00	9,124.07	0.00	0.00
5183 · Deb's Dog Expense	220.39	100.00	677.34	700.00	1,200.00
6523 · Kids Club	0.00	213.00	691.29	1,491.00	2,560.00
6524 · Dog Park	0.00	604.00	0.00	1,208.00	4,264.00
6528 · Rentals	0.00	8.00	0.00	56.00	100.00
6539 · Computer Software	897.47	300.00	2,912.60	2,100.00	3,600.00
<b>Total 5500 · OPERATING EXPENSE</b>	<b>21,888.96</b>	<b>20,175.00</b>	<b>143,183.61</b>	<b>145,973.00</b>	<b>243,737.00</b>
<b>5550 · GRANT EXPENSE</b>					
5551 · General Grants	859.91	1,041.00	3,661.53	7,287.00	12,500.00
<b>Total 5550 · GRANT EXPENSE</b>	<b>859.91</b>	<b>1,041.00</b>	<b>3,661.53</b>	<b>7,287.00</b>	<b>12,500.00</b>
<b>5600 · FUNDRAISING EXPENSE</b>					
5603 · MZD Pics W/Santa	0.00	0.00	0.00	0.00	580.00
6307 · Calendar	80.00	525.00	85.04	825.00	3,025.00
6308 · Wash & Wag	0.00	0.00	301.02	455.00	455.00
6311 · Cause for Paws	324.97	0.00	334.80	0.00	5,213.00
6312 · Rummage Sale	0.00	0.00	0.00	0.00	0.00
6315 · Misc/3rd Party Fundraisers	8.90	146.00	277.91	1,022.00	1,760.00
6317 · Raise The Woof	24.00	0.00	2,214.88	3,705.00	3,705.00
6322 · Raffle Expense	1,334.50	191.00	1,552.82	1,337.00	2,300.00
6324 · Miscellaneous Expenses	118.16	13.00	259.58	85.00	150.00
6330 · Golf Outing Expense	7,706.84	5,515.00	7,807.92	5,515.00	5,515.00
6355 · Lights of Love	0.00	0.00	39.81	0.00	155.00
6550 · Strut Your Mutt	634.00	0.00	393.83	0.00	4,910.00
6551 · Canisters	0.00	4.00	0.00	28.00	50.00
<b>Total 5600 · FUNDRAISING EXPENSE</b>	<b>10,231.37</b>	<b>6,394.00</b>	<b>13,267.61</b>	<b>12,972.00</b>	<b>27,818.00</b>
<b>59900 · POS Inventory Adjustments</b>	<b>(3,459.99)</b>		<b>(3,459.99)</b>		
<b>6000 · OTHER EXPENSE</b>					
5142 · Volunteer Program	50.00	166.00	581.52	1,162.00	2,000.00
6313 · Direct Solicitations	0.00	800.00	0.00	5,600.00	9,600.00
6503 · Community Outreach	20.00	125.00	133.03	875.00	1,500.00
6504 · Memorial Bricks/Tiles	0.00	275.00	19.90	1,925.00	3,300.00
6505 · Professional Fees	677.75	0.00	8,543.72	13,000.00	13,750.00
6510 · Publications	67.68	0.00	5,370.01	4,189.00	11,000.00
6511 · Pet Promotion Expense	322.61	216.00	1,443.42	1,512.00	2,600.00
6512 · Legacy Fundraising Expense	0.00	1,943.00	423.99	13,601.00	23,325.00
6515 · Promotions & Advertising	127.16	230.00	308.14	1,610.00	2,761.00
6525 · Resale Items Expense	1,204.28	1,458.00	12,138.83	10,206.00	17,500.00
6526 · MI Sales Tax	0.00	250.00	770.85	1,750.00	3,000.00
6530 · Conferences	0.00	166.00	881.00	1,162.00	2,000.00
6532 · Donor Development	0.00	500.00	62.30	3,500.00	6,000.00
6535 · Licenses, Dues, Permits & Fees	0.00	0.00	1,325.59	825.00	1,550.00
6540 · Miscellaneous Expense	741.59	0.00	862.37	0.00	0.00
6547 · Business Memberships	0.00	83.00	31.85	581.00	998.00
6561 · Investment Expense	0.00	0.00	823.31	0.00	0.00
6590 · Mortgage Fees/Interest	4,247.42	2,553.83	14,092.21	18,777.83	31,546.98
<b>Total 6000 · OTHER EXPENSE</b>	<b>7,458.49</b>	<b>8,765.83</b>	<b>47,812.04</b>	<b>80,275.83</b>	<b>132,430.98</b>
6548 · Bad Debt Expense	140.00		140.00		
<b>Total Expense</b>	<b>67,036.32</b>	<b>62,567.41</b>	<b>373,843.37</b>	<b>433,250.16</b>	<b>741,157.74</b>
<b>Net Ordinary Income</b>	<b>11,567.80</b>	<b>18,606.59</b>	<b>40,113.48</b>	<b>(13,971.16)</b>	<b>2.26</b>
<b>Other Income/Expense</b>					
<b>Other Income</b>					
4222 · Investment Interest Revenue	0.00		906.92		
4226 · Change in Value-Dixon Trust	0.00		33,952.83		
4300 · Unrealized Gain/Loss	0.00		21,557.08		
4310 · Realized Loss/Gain LT Invstmnt	0.00		6,227.07		
<b>4400 · RESTRICTED REVENUE</b>					
<b>7300 · New Shelter</b>					
6519 · Capital/Bldg Improvements Exp	0.00		0.00		
6536 · New Shelter Expense	22,276.35		16,645.08		
<b>Total 7300 · New Shelter</b>	<b>22,276.35</b>		<b>16,645.08</b>		
<b>7400 · SALLY'S FUND</b>					
4218 · Sally's Fund Revenue	0.00	0.00	60.00	0.00	4,800.00
6518 · Sally's Fund Expense	0.00	0.00	(100.00)	0.00	(350.00)
<b>Total 7400 · SALLY'S FUND</b>	<b>0.00</b>	<b>0.00</b>	<b>(40.00)</b>	<b>0.00</b>	<b>4,450.00</b>

Upper Peninsula Animal Welfare Shelter, Inc.

Budget Report

01/27/20

Accrual Basis

July 2019

	Jul 19	Budget	Jan - Jul 19	YTD Budget	Annual Budget
7800 · COMMUNITY SPAY/NEUTER					
4210 · Community Spay/Neuter Revenue	300.00		300.00		
Total 7800 · COMMUNITY SPAY/NEUTER	300.00		300.00		
Total 4400 · RESTRICTED REVENUE	22,576.35	0.00	16,905.08	0.00	4,450.00
Total Other Income	22,576.35	0.00	79,548.98	0.00	4,450.00
Net Other Income	22,576.35	0.00	79,548.98	0.00	4,450.00
Net Income	34,144.15	18,606.59	119,662.46	(13,971.16)	4,452.26

## Upper Peninsula Animal Welfare Shelter, Inc.

## Profit &amp; Loss

July 2019

	Jul 19
Ordinary Income/Expense	
Income	
4000 · SHELTER REVENUE	
4005 · Pet Adoptions	12,379.74
4010 · Redeemed Animals	370.00
4017 · Dog Park	690.00
4018 · Rentals	200.00
4020 · Government Contracted Services	10,886.82
4030 · Dog License Income	42.00
4031 · Microchipping	180.00
4032 · Nail Clipping	60.00
4050 · Miscellaneous Services	67.00
4000 · SHELTER REVENUE - Other	0.00
Total 4000 · SHELTER REVENUE	24,875.56
4100 · DIRECT PUBLIC SUPPORT	
4006 · Pet Care Sponsorship	785.00
4008 · Pet Promotion Sponsorship	35.00
4109 · Pink Lady	285.00
4110 · Donations	7,008.66
4120 · Special Gifts	1,182.76
4123 · Memorial Bricks/Tiles	1,250.00
4125 · Donated Svs/Material In Kind	10,346.94
4130 · Memorials/Honorariums	2,370.00
4135 · Bequests	1,175.00
4152 · Direct Solicitations	225.00
Total 4100 · DIRECT PUBLIC SUPPORT	24,663.36
4200 · FUNDRAISING REVENUE	
4127 · Wash & Wag	100.00
4128 · Misc/3rd Party Fundraisers	1,111.62
4140 · Canisters	624.71
4144 · Cause for Paws Revenue	1,145.00
4147 · Strut Your Mutt	1,000.00
4170 · Golf Outing Revenue	11,562.00
4183 · Rescue Raffle	230.00
4197 · Calendar	6,171.50
Total 4200 · FUNDRAISING REVENUE	21,944.83
4500 · OTHER INCOME	
4201 · Home2Home	45.00
4205 · Resale Items Revenue	694.35
4215 · Interest Revenue	53.77
4220 · Miscellaneous Revenue	3.75
4239 · Legacy Fundraising Income	5,732.00
Total 4500 · OTHER INCOME	6,528.87
46000 · Merchandise Sales	591.50
48600 · Service Sales	0.00
Total Income	78,604.12
Gross Profit	78,604.12

## Upper Peninsula Animal Welfare Shelter, Inc.

01/27/20

## Profit &amp; Loss

Accrual Basis

July 2019

	Jul 19
<b>Expense</b>	
5000 · Employee Expense	
5200 · Payroll Expenses	4,508.94
5201 · Wages & Salaries	23,147.58
5225 · Simple Plan Employer	167.74
5230 · Michigan Unemployment Payable	33.71
5235 · Employer Social Security	1,430.15
5240 · Employer Medicare	334.46
5245 · Worker's Compensation	295.00
<b>Total 5000 · Employee Expense</b>	<b>29,917.58</b>
5500 · OPERATING EXPENSE	
5009 · Phone/Network Access	80.48
5011 · Merchant Service Fees	750.88
5012 · Bank Service Charges	5.00
5050 · Utilities	1,813.35
5100 · Cleaning Supplies	558.53
5102 · Animal Supplies	2,326.82
5105 · Repairs/Maintenance	856.31
5115 · Office Supplies	329.37
5116 · Postage	113.50
5120 · Building/Auto Insurance	173.99
5125 · Food	3,110.18
5130 · Medical Supplies	2,057.48
5135 · Vet Care	1,963.61
5137 · Vaccines	820.21
5140 · Spay & Neuter Program	102.00
5141 · Animal Equipment	455.06
5145 · Vehicle	277.93
5146 · Dog License Expense	14.00
5150 · Mileage	325.08
5165 · Cash over/short	-102.12
5180 · Donated Services/Materials	4,739.44
5183 · Deb's Dog Expense	220.39
6539 · Computer Software	897.47
<b>Total 5500 · OPERATING EXPENSE</b>	<b>21,888.96</b>
5550 · GRANT EXPENSE	
5551 · General Grants	859.91
<b>Total 5550 · GRANT EXPENSE</b>	<b>859.91</b>
5600 · FUNDRAISING EXPENSE	
6307 · Calendar	80.00
6311 · Cause for Paws	324.97
6315 · Misc/3rd Party Fundraisers	8.90
6317 · Raise The Woof	24.00
6322 · Raffle Expense	1,334.50
6324 · Miscellaneous Expenses	118.16
6330 · Golf Outing Expense	7,706.84
6550 · Strut Your Mutt	634.00
<b>Total 5600 · FUNDRAISING EXPENSE</b>	<b>10,231.37</b>
59900 · POS Inventory Adjustments	-3,459.99
6000 · OTHER EXPENSE	
5142 · Volunteer Program	50.00
6503 · Community Outreach	20.00
6505 · Professional Fees	677.75
6510 · Publications	67.68
6511 · Pet Promotion Expense	322.61
6515 · Promotions & Advertising	127.16
6525 · Resale Items Expense	1,204.28



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Accrual Basis

## Upper Peninsula Animal Welfare Shelter, Inc.

## Profit &amp; Loss

July 2019

	Jul 19
6526 · MI Sales Tax	0.00
6540 · Miscellaneous Expense	741.59
6590 · Mortgage Fees/Interest	4,247.42
<b>Total 6000 · OTHER EXPENSE</b>	<b>7,458.49</b>
6548 · Bad Debt Expense	140.00
<b>Total Expense</b>	<b>67,036.32</b>
<b>Net Ordinary Income</b>	<b>11,567.80</b>
<b>Other Income/Expense</b>	
<b>Other Income</b>	
<b>4400 · RESTRICTED REVENUE</b>	
<b>7300 · New Shelter</b>	
6519 · Capital/Bldg Improvements Exp	0.00
6536 · New Shelter Expense	22,276.35
<b>Total 7300 · New Shelter</b>	<b>22,276.35</b>
<b>7800 · COMMUNITY SPAY/NEUTER</b>	
4210 · Community Spay/Neuter Revenue	300.00
<b>Total 7800 · COMMUNITY SPAY/NEUTER</b>	<b>300.00</b>
<b>Total 4400 · RESTRICTED REVENUE</b>	<b>22,576.35</b>
<b>Total Other Income</b>	<b>22,576.35</b>
<b>Net Other Income</b>	<b>22,576.35</b>
<b>Net Income</b>	<b>34,144.15</b>

## Upper Peninsula Animal Welfare Shelter, Inc.

## Budget Report

01/27/20

August 2019

Accrual Basis

	Aug 19	Budget	Jan - Aug 19	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>4000 · SHELTER REVENUE</b>					
4005 · Pet Adoptions	8,085.00	7,500.00	56,093.35	60,000.00	90,000.00
4010 · Redeemed Animals	279.12	333.00	2,396.62	2,664.00	4,000.00
4016 · Spay Day	0.00	0.00	746.00	3,000.00	3,000.00
4017 · Dog Park	2,395.00	1,007.00	3,085.00	3,021.00	7,050.00
4018 · Rentals	200.00	42.00	400.00	336.00	500.00
4020 · Government Contracted Services	0.00	916.00	17,553.32	7,328.00	11,000.00
4025 · Restitutions/Investigations	0.00	0.00	0.00	0.00	0.00
4030 · Dog License Income	0.00	83.00	190.00	664.00	1,000.00
4031 · Microchipping	245.00	83.00	965.00	664.00	1,000.00
4032 · Nail Clipping	20.00	100.00	510.00	800.00	1,200.00
4033 · Community Spay/Neuter	0.00	208.00	650.00	1,664.00	2,500.00
4050 · Miscellaneous Services	10.00	50.00	983.50	400.00	600.00
4112 · Kids Club	0.00	466.00	0.00	3,728.00	5,600.00
4000 · SHELTER REVENUE - Other	0.00		0.00		
<b>Total 4000 · SHELTER REVENUE</b>	<b>11,234.12</b>	<b>10,788.00</b>	<b>83,572.79</b>	<b>84,269.00</b>	<b>127,450.00</b>
<b>4100 · DIRECT PUBLIC SUPPORT</b>					
4006 · Pet Care Sponsorship	547.50	833.00	7,694.50	6,664.00	10,000.00
4008 · Pet Promotion Sponsorship	32.00	216.00	917.00	1,728.00	2,600.00
4105 · Business Memberships	0.00	416.00	2,350.00	3,328.00	5,000.00
4109 · Pink Lady	8,720.00	583.00	14,044.00	4,664.00	7,000.00
4110 · Donations	7,464.44	5,833.00	67,655.61	46,664.00	70,000.00
4120 · Special Gifts	155.25	875.00	8,936.86	7,000.00	10,500.00
4123 · Memorial Bricks/Tiles	250.00	1,250.00	3,240.00	10,000.00	15,000.00
4125 · Donated Svs/Material In Kind	2,888.51	0.00	17,620.08	0.00	0.00
4130 · Memorials/Honorariums	4,091.50	4,167.00	30,951.27	33,332.00	50,000.00
4132 · Deb's Dog Revenue	0.00	100.00	1,025.00	800.00	1,200.00
4135 · Bequests	1,272.00	0.00	2,447.00	0.00	0.00
4152 · Direct Solicitations	0.00	5,934.00	4,915.00	47,472.00	71,200.00
<b>Total 4100 · DIRECT PUBLIC SUPPORT</b>	<b>25,421.20</b>	<b>20,207.00</b>	<b>161,796.32</b>	<b>161,652.00</b>	<b>242,500.00</b>
<b>4156 · GRANT REVENUE</b>					
4157 · General Grants	200.00	4,166.00	11,163.00	33,328.00	50,000.00
<b>Total 4156 · GRANT REVENUE</b>	<b>200.00</b>	<b>4,166.00</b>	<b>11,163.00</b>	<b>33,328.00</b>	<b>50,000.00</b>
<b>4200 · FUNDRAISING REVENUE</b>					
4127 · Wash & Wag	0.00	0.00	1,736.76	1,800.00	1,800.00
4128 · Misc/3rd Party Fundraisers	2,000.00	1,109.00	4,663.62	8,872.00	13,313.00
4140 · Canisters	1,342.08	791.00	6,778.56	6,328.00	9,492.00
4143 · Econo Receipts Revenue	0.00	0.00	6,616.16	2,750.00	5,500.00
4144 · Cause for Paws Revenue	525.00	0.00	6,364.00	0.00	25,100.00
4146 · Rummage Sale	0.00	0.00	3,485.50	0.00	0.00
4147 · Strut Your Mutt	600.50	2,000.00	3,613.50	2,000.00	22,000.00
4151 · Raise The Woof	0.00	0.00	5,329.00	7,350.00	7,350.00
4170 · Golf Outing Revenue	100.00	0.00	22,612.00	19,400.00	19,400.00
4183 · Rescue Raffle	2,985.00	416.00	3,340.00	3,328.00	5,000.00
4185 · Lights of Love Revenue	0.00	0.00	43.75	0.00	2,350.00
4197 · Calendar	326.75	0.00	8,344.20	10,500.00	12,300.00
4204 · MZD Pics W/Santa	0.00	0.00	0.00	0.00	3,080.00
<b>Total 4200 · FUNDRAISING REVENUE</b>	<b>7,879.33</b>	<b>4,316.00</b>	<b>69,925.05</b>	<b>62,328.00</b>	<b>126,685.00</b>
<b>4500 · OTHER INCOME</b>					
4201 · Home2Home	0.00	15.00	100.00	120.00	180.00
4205 · Resale Items Revenue	1,515.47	3,500.00	10,474.67	28,000.00	42,000.00
4215 · Interest Revenue	36.92	4.00	531.80	32.00	48.00
4220 · Miscellaneous Revenue	0.00	0.00	321.40	0.00	0.00
4221 · Endowment Fund Earnings	0.00	0.00	9,922.98	5,000.00	5,000.00
4223 · MCCF B.Reider Fund Distribution	0.00	0.00	8,009.94	6,500.00	6,500.00
4227 · Distribution from Dixon Estate	0.00	0.00	6,681.05	5,600.00	11,200.00
4239 · Legacy Fundraising Income	510.00	10,778.00	109,012.91	86,224.00	129,597.00
4249 · Gain/Loss On Sale of Asset	0.00		(11,349.52)		
<b>Total 4500 · OTHER INCOME</b>	<b>2,062.39</b>	<b>14,297.00</b>	<b>133,705.23</b>	<b>131,476.00</b>	<b>194,525.00</b>
46000 · Merchandise Sales	170.95		762.45		
48600 · Service Sales	0.00		0.00		
<b>Total Income</b>	<b>46,967.99</b>	<b>53,774.00</b>	<b>460,924.84</b>	<b>473,053.00</b>	<b>741,160.00</b>
<b>Gross Profit</b>	<b>46,967.99</b>	<b>53,774.00</b>	<b>460,924.84</b>	<b>473,053.00</b>	<b>741,160.00</b>
<b>Expense</b>					
<b>5000 · Employee Expense</b>					
5200 · Payroll Expenses	40.25	22,033.53	(6,262.01)	188,091.02	290,462.00
5201 · Wages & Salaries	25,378.79		183,981.63		
5225 · Simple Plan Employer	0.00	345.63	1,259.20	2,933.06	4,488.40
5230 · Michigan Unemployment Payable	47.74	0.00	1,800.78	3,441.00	4,156.00
5235 · Employer Social Security	1,568.51	1,366.08	11,420.25	11,661.65	18,008.66
5240 · Employer Medicare	366.82	319.49	2,670.83	2,727.33	4,211.70
5245 · Worker's Compensation	295.00	279.00	2,065.00	2,232.00	3,345.00
<b>Total 5000 · Employee Expense</b>	<b>27,697.11</b>	<b>24,343.73</b>	<b>196,935.68</b>	<b>211,086.06</b>	<b>324,671.76</b>

## Upper Peninsula Animal Welfare Shelter, Inc.

## Budget Report

01/27/20

August 2019

Accrual Basis

	Aug 19	Budget	Jan - Aug 19	YTD Budget	Annual Budget
<b>5500 · OPERATING EXPENSE</b>					
5009 · Phone/Network Access	88.54	194.00	5,238.61	1,552.00	2,328.00
5010 · NSF Checks	0.00	0.00	0.00	0.00	0.00
5011 · Merchant Service Fees	1,099.43	491.00	4,180.31	3,928.00	5,900.00
5012 · Bank Service Charges	0.00	0.00	10.00	0.00	0.00
5013 · Paypal Fees	48.65		48.65		
5050 · Utilities	2,041.39	5,000.00	23,359.50	40,000.00	60,000.00
5100 · Cleaning Supplies	0.00	300.00	2,046.70	2,400.00	3,600.00
5102 · Animal Supplies	36.37	166.00	6,076.61	1,328.00	2,000.00
5105 · Repairs/Maintenance	422.99	470.00	3,380.62	3,760.00	5,651.00
5106 · Garbage/Snow Removal	275.01	317.00	5,604.85	4,902.00	7,553.00
5115 · Office Supplies	75.00	362.00	2,288.32	2,896.00	4,350.00
5116 · Postage	68.70	183.00	892.80	1,464.00	2,196.00
5117 · Community Spay/Neuter	167.00	333.00	1,521.80	2,664.00	3,996.00
5120 · Building/Auto Insurance	995.00	0.00	7,854.56	9,367.00	9,739.00
5125 · Food	242.73	500.00	6,225.89	4,000.00	6,000.00
5127 · Microchips	0.00	458.00	5,312.50	3,664.00	5,500.00
5130 · Medical Supplies	88.99	1,250.00	9,234.79	10,000.00	15,000.00
5135 · Vet Care	369.50	5,416.00	32,542.10	43,328.00	65,000.00
5137 · Vaccines	926.92	375.00	5,529.66	3,000.00	4,500.00
5139 · Spay Day Expense	0.00	0.00	592.50	3,000.00	3,000.00
5140 · Spay & Neuter Program	0.00	1,833.00	10,364.63	14,664.00	22,000.00
5141 · Animal Equipment	12.00	50.00	549.72	400.00	600.00
5145 · Vehicle	0.00	200.00	2,921.99	1,600.00	2,400.00
5146 · Dog License Expense	0.00	16.00	112.00	128.00	200.00
5150 · Mileage	49.68	41.00	650.17	328.00	500.00
5160 · Depreciation	0.00	0.00	349.00	0.00	0.00
5165 · Cash over/short	(1.11)		(103.18)		
5180 · Donated Services/Materials	0.00	0.00	9,124.07	0.00	0.00
5183 · Deb's Dog Expense	0.00	100.00	677.34	800.00	1,200.00
6523 · Kids Club	0.00	213.00	691.29	1,704.00	2,560.00
6524 · Dog Park	0.00	604.00	0.00	1,812.00	4,264.00
6528 · Rentals	0.00	8.00	0.00	64.00	100.00
6539 · Computer Software	0.00	300.00	2,912.60	2,400.00	3,600.00
<b>Total 5500 · OPERATING EXPENSE</b>	<b>7,006.79</b>	<b>19,180.00</b>	<b>150,190.40</b>	<b>165,153.00</b>	<b>243,737.00</b>
<b>5550 · GRANT EXPENSE</b>					
5551 · General Grants	0.00	1,041.00	3,661.53	8,328.00	12,500.00
<b>Total 5550 · GRANT EXPENSE</b>	<b>0.00</b>	<b>1,041.00</b>	<b>3,661.53</b>	<b>8,328.00</b>	<b>12,500.00</b>
<b>5600 · FUNDRAISING EXPENSE</b>					
5603 · MZD Pics W/Santa	0.00	0.00	0.00	0.00	580.00
6307 · Calendar	0.00	0.00	85.04	825.00	3,025.00
6308 · Wash & Wag	0.00	0.00	301.02	455.00	455.00
6311 · Cause for Paws	750.00	0.00	1,084.80	0.00	5,213.00
6312 · Rummage Sale	0.00	0.00	0.00	0.00	0.00
6315 · Misc/3rd Party Fundraisers	0.00	146.00	277.91	1,168.00	1,760.00
6317 · Raise The Woof	0.00	0.00	2,214.88	3,705.00	3,705.00
6322 · Raffle Expense	50.00	191.00	1,602.82	1,528.00	2,300.00
6324 · Miscellaneous Expenses	0.00	13.00	259.58	98.00	150.00
6330 · Golf Outing Expense	0.00	0.00	7,807.92	5,515.00	5,515.00
6355 · Lights of Love	0.00	0.00	39.81	0.00	155.00
6550 · Strut Your Mutt	415.92	1,000.00	809.75	1,000.00	4,910.00
6551 · Canisters	0.00	4.00	0.00	32.00	50.00
<b>Total 5600 · FUNDRAISING EXPENSE</b>	<b>1,215.92</b>	<b>1,354.00</b>	<b>14,483.53</b>	<b>14,326.00</b>	<b>27,818.00</b>
<b>59900 · POS Inventory Adjustments</b>	<b>(593.02)</b>		<b>(4,053.01)</b>		
<b>6000 · OTHER EXPENSE</b>					
5142 · Volunteer Program	0.00	166.00	581.52	1,328.00	2,000.00
6313 · Direct Solicitations	0.00	800.00	0.00	6,400.00	9,600.00
6503 · Community Outreach	0.00	125.00	133.03	1,000.00	1,500.00
6504 · Memorial Bricks/Tiles	0.00	275.00	19.90	2,200.00	3,300.00
6505 · Professional Fees	588.36	0.00	9,132.08	13,000.00	13,750.00
6510 · Publications	4,184.40	0.00	9,554.41	4,189.00	11,000.00
6511 · Pet Promotion Expense	0.00	216.00	1,443.42	1,728.00	2,600.00
6512 · Legacy Fundraising Expense	31.93	1,943.00	455.92	15,544.00	23,325.00
6515 · Promotions & Advertising	2,747.00	230.00	3,055.14	1,840.00	2,761.00
6525 · Resale Items Expense	523.79	1,458.00	12,662.62	11,664.00	17,500.00
6526 · MI Sales Tax	0.00	250.00	770.85	2,000.00	3,000.00
6530 · Conferences	0.00	166.00	881.00	1,328.00	2,000.00
6532 · Donor Development	0.00	500.00	62.30	4,000.00	6,000.00
6535 · Licenses, Dues, Permits & Fees	0.00	0.00	1,325.59	825.00	1,550.00
6540 · Miscellaneous Expense	(6,651.94)	0.00	(5,789.57)	0.00	0.00
6547 · Business Memberships	0.00	83.00	31.85	664.00	998.00
6561 · Investment Expense	0.00	0.00	823.31	0.00	0.00
6590 · Mortgage Fees/Interest	2,787.63	2,553.83	16,879.84	21,331.66	31,546.98
<b>Total 6000 · OTHER EXPENSE</b>	<b>4,211.17</b>	<b>8,765.83</b>	<b>52,023.21</b>	<b>89,041.66</b>	<b>132,430.98</b>
<b>6548 · Bad Debt Expense</b>	<b>146.53</b>		<b>286.53</b>		
<b>Total Expense</b>	<b>39,684.50</b>	<b>54,684.56</b>	<b>413,527.87</b>	<b>487,934.72</b>	<b>741,157.74</b>
<b>Net Ordinary Income</b>	<b>7,283.49</b>	<b>(910.56)</b>	<b>47,396.97</b>	<b>(14,881.72)</b>	<b>2.26</b>
<b>Other Income/Expense</b>					
<b>Other Income</b>					
4222 · Investment Interest Revenue	0.00		906.92		
4226 · Change in Value-Dixon Trust	0.00		33,952.83		
4300 · Unrealized Gain/Loss	0.00		21,557.08		
4310 · Realized Loss/Gain LT Invstmnt	0.00		6,227.07		
<b>4400 · RESTRICTED REVENUE</b>					
<b>7300 · New Shelter</b>					
4219 · New Shelter Revenue	(44,552.70)		(44,552.70)		
6519 · Capital/Bldg Improvements Exp	0.00		0.00		
6536 · New Shelter Expense	0.00		16,645.08		
<b>Total 7300 · New Shelter</b>	<b>(44,552.70)</b>		<b>(27,907.62)</b>		
<b>7400 · SALLY'S FUND</b>					
4218 · Sally's Fund Revenue	0.00	0.00	60.00	0.00	4,800.00
6518 · Sally's Fund Expense	(50.00)	0.00	(150.00)	0.00	(350.00)
<b>Total 7400 · SALLY'S FUND</b>	<b>(50.00)</b>	<b>0.00</b>	<b>(90.00)</b>	<b>0.00</b>	<b>4,450.00</b>

Upper Peninsula Animal Welfare Shelter, Inc.

Budget Report

01/27/20

Accrual Basis

August 2019

	Aug 19	Budget	Jan - Aug 19	YTD Budget	Annual Budget
7800 · COMMUNITY SPAY/NEUTER					
4210 · Community Spay/Neuter Revenue	50.00		350.00		
Total 7800 · COMMUNITY SPAY/NEUTER	50.00		350.00		
Total 4400 · RESTRICTED REVENUE	(44,552.70)	0.00	(27,647.62)	0.00	4,450.00
Total Other Income	(44,552.70)	0.00	34,996.28	0.00	4,450.00
Net Other Income	(44,552.70)	0.00	34,996.28	0.00	4,450.00
Net Income	(37,269.21)	(910.56)	82,393.25	(14,881.72)	4,452.26

## Upper Peninsula Animal Welfare Shelter, Inc.

## Profit &amp; Loss

August 2019

	Aug 19
Ordinary Income/Expense	
Income	
4000 · SHELTER REVENUE	
4005 · Pet Adoptions	8,085.00
4010 · Redeemed Animals	279.12
4017 · Dog Park	2,395.00
4018 · Rentals	200.00
4031 · Microchipping	245.00
4032 · Nail Clipping	20.00
4050 · Miscellaneous Services	10.00
Total 4000 · SHELTER REVENUE	11,234.12
4100 · DIRECT PUBLIC SUPPORT	
4006 · Pet Care Sponsorship	547.50
4008 · Pet Promotion Sponsorship	32.00
4109 · Pink Lady	8,720.00
4110 · Donations	7,464.44
4120 · Special Gifts	155.25
4123 · Memorial Bricks/Tiles	250.00
4125 · Donated Svs/Material In Kind	2,888.51
4130 · Memorials/Honorariums	4,091.50
4135 · Bequests	1,272.00
Total 4100 · DIRECT PUBLIC SUPPORT	25,421.20
4156 · GRANT REVENUE	
4157 · General Grants	200.00
Total 4156 · GRANT REVENUE	200.00
4200 · FUNDRAISING REVENUE	
4128 · Misc/3rd Party Fundraisers	2,000.00
4140 · Canisters	1,342.08
4144 · Cause for Paws Revenue	525.00
4147 · Strut Your Mutt	600.50
4170 · Golf Outing Revenue	100.00
4183 · Rescue Raffle	2,985.00
4197 · Calendar	326.75
Total 4200 · FUNDRAISING REVENUE	7,879.33
4500 · OTHER INCOME	
4205 · Resale Items Revenue	1,515.47
4215 · Interest Revenue	36.92
4220 · Miscellaneous Revenue	0.00
4239 · Legacy Fundraising Income	510.00
Total 4500 · OTHER INCOME	2,062.39
46000 · Merchandise Sales	170.95
Total Income	46,967.99
Gross Profit	46,967.99
Expense	
5000 · Employee Expense	
5200 · Payroll Expenses	40.25
5201 · Wages & Salaries	25,378.79
5230 · Michigan Unemployment Payable	47.74
5235 · Employer Social Security	1,568.51
5240 · Employer Medicare	366.82
5245 · Worker's Compensation	295.00
Total 5000 · Employee Expense	27,697.11

## Upper Peninsula Animal Welfare Shelter, Inc.

## Profit &amp; Loss

August 2019

	Aug 19
<b>5500 · OPERATING EXPENSE</b>	
5009 · Phone/Network Access	88.54
5011 · Merchant Service Fees	1,099.43
5012 · Bank Service Charges	0.00
5013 · Paypal Fees	48.65
5050 · Utilities	2,041.39
5102 · Animal Supplies	36.37
5105 · Repairs/Maintenance	422.99
5106 · Garbage/Snow Removal	275.01
5115 · Office Supplies	75.00
5116 · Postage	68.70
5117 · Community Spay/Neuter	167.00
5120 · Building/Auto Insurance	995.00
5125 · Food	242.73
5130 · Medical Supplies	88.99
5135 · Vet Care	369.50
5137 · Vaccines	926.92
5141 · Animal Equipment	12.00
5150 · Mileage	49.68
5165 · Cash over/short	-1.11
<b>Total 5500 · OPERATING EXPENSE</b>	<b>7,006.79</b>
<b>5600 · FUNDRAISING EXPENSE</b>	
6311 · Cause for Paws	750.00
6322 · Raffle Expense	50.00
6550 · Strut Your Mutt	415.92
<b>Total 5600 · FUNDRAISING EXPENSE</b>	<b>1,215.92</b>
<b>59900 · POS Inventory Adjustments</b>	<b>-593.02</b>
<b>6000 · OTHER EXPENSE</b>	
6505 · Professional Fees	588.36
6510 · Publications	4,184.40
6512 · Legacy Fundraising Expense	31.93
6515 · Promotions & Advertising	2,747.00
6525 · Resale Items Expense	523.79
6540 · Miscellaneous Expense	-6,651.94
6590 · Mortgage Fees/Interest	2,787.63
<b>Total 6000 · OTHER EXPENSE</b>	<b>4,211.17</b>
<b>6548 · Bad Debt Expense</b>	<b>146.53</b>
<b>Total Expense</b>	<b>39,684.50</b>
<b>Net Ordinary Income</b>	<b>7,283.49</b>
<b>Other Income/Expense</b>	
<b>Other Income</b>	
<b>4400 · RESTRICTED REVENUE</b>	
7300 · New Shelter	
4219 · New Shelter Revenue	-44,552.70
6519 · Capital/Bldg Improvements Exp	0.00
<b>Total 7300 · New Shelter</b>	<b>-44,552.70</b>
<b>7400 · SALLY'S FUND</b>	
6518 · Sally's Fund Expense	-50.00
<b>Total 7400 · SALLY'S FUND</b>	<b>-50.00</b>

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01/27/20

Accrual Basis

**Upper Peninsula Animal Welfare Shelter, Inc.**

**Profit & Loss**

**August 2019**

	<u>Aug 19</u>
7800 · COMMUNITY SPAY/NEUTER	
4210 · Community Spay/Neuter Revenue	<u>50.00</u>
Total 7800 · COMMUNITY SPAY/NEUTER	<u>50.00</u>
Total 4400 · RESTRICTED REVENUE	<u>-44,552.70</u>
Total Other Income	<u>-44,552.70</u>
Net Other Income	<u>-44,552.70</u>
Net Income	<u><u>-37,269.21</u></u>

## Upper Peninsula Animal Welfare Shelter, Inc.

## Budget Report

September 2019

01/27/20

Accrual Basis

	Sep 19	Budget	Jan - Sep 19	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>4000 · SHELTER REVENUE</b>					
4005 · Pet Adoptions	7,238.50	7,500.00	63,331.85	67,500.00	90,000.00
4010 · Redeemed Animals	485.00	333.00	2,881.62	2,997.00	4,000.00
4016 · Spay Day	0.00	0.00	746.00	3,000.00	3,000.00
4017 · Dog Park	625.00	1,007.00	3,710.00	4,028.00	7,050.00
4018 · Rentals	0.00	42.00	400.00	378.00	500.00
4020 · Government Contracted Services	7,105.00	916.00	24,658.32	8,244.00	11,000.00
4025 · Restitutions/Investigations	0.00	0.00	0.00	0.00	0.00
4030 · Dog License Income	0.00	83.00	190.00	747.00	1,000.00
4031 · Microchipping	120.00	83.00	1,085.00	747.00	1,000.00
4032 · Nail Clipping	50.00	100.00	560.00	900.00	1,200.00
4033 · Community Spay/Neuter	0.00	208.00	650.00	1,872.00	2,500.00
4050 · Miscellaneous Services	154.00	50.00	1,137.50	450.00	600.00
4112 · Kids Club	0.00	466.00	0.00	4,194.00	5,600.00
4000 · SHELTER REVENUE - Other	0.00		0.00		
<b>Total 4000 · SHELTER REVENUE</b>	<b>15,777.50</b>	<b>10,788.00</b>	<b>99,350.29</b>	<b>95,057.00</b>	<b>127,450.00</b>
<b>4100 · DIRECT PUBLIC SUPPORT</b>					
4006 · Pet Care Sponsorship	745.00	834.00	8,439.50	7,498.00	10,000.00
4008 · Pet Promotion Sponsorship	70.00	216.00	987.00	1,944.00	2,600.00
4105 · Business Memberships	0.00	416.00	2,350.00	3,744.00	5,000.00
4109 · Pink Lady	330.00	584.00	14,374.00	5,248.00	7,000.00
4110 · Donations	8,744.45	5,834.00	76,400.06	52,498.00	70,000.00
4120 · Special Gifts	1,200.00	875.00	10,136.86	7,875.00	10,500.00
4123 · Memorial Bricks/Tiles	0.00	1,250.00	3,240.00	11,250.00	15,000.00
4125 · Donated Svs/Material In Kind	5,104.49	0.00	22,724.57	0.00	0.00
4130 · Memorials/Honorariums	2,209.00	4,167.00	33,160.27	37,499.00	50,000.00
4132 · Deb's Dog Revenue	245.00	100.00	1,270.00	900.00	1,200.00
4135 · Bequests	25,000.00	0.00	27,447.00	0.00	0.00
4152 · Direct Solicitations	0.00	5,934.00	4,915.00	53,406.00	71,200.00
<b>Total 4100 · DIRECT PUBLIC SUPPORT</b>	<b>43,647.94</b>	<b>20,210.00</b>	<b>205,444.26</b>	<b>181,862.00</b>	<b>242,500.00</b>
<b>4156 · GRANT REVENUE</b>					
4157 · General Grants	0.00	4,166.00	11,163.00	37,494.00	50,000.00
<b>Total 4156 · GRANT REVENUE</b>	<b>0.00</b>	<b>4,166.00</b>	<b>11,163.00</b>	<b>37,494.00</b>	<b>50,000.00</b>
<b>4200 · FUNDRAISING REVENUE</b>					
4127 · Wash & Wag	0.00	0.00	1,736.76	1,800.00	1,800.00
4128 · Misc/3rd Party Fundraisers	3,100.00	1,109.00	7,763.62	9,981.00	13,313.00
4140 · Canisters	689.83	791.00	7,486.39	7,119.00	9,492.00
4143 · Econo Receipts Revenue	0.00	0.00	3,616.16	2,750.00	5,500.00
4144 · Cause for Paws Revenue	10.00	0.00	6,374.00	0.00	25,100.00
4146 · Rummage Sale	0.00	0.00	3,485.50	0.00	0.00
4147 · Strut Your Mutt	7,130.00	20,000.00	10,743.50	22,000.00	22,000.00
4151 · Raise The Woof	0.00	0.00	5,329.00	7,350.00	7,350.00
4170 · Golf Outing Revenue	0.00	0.00	22,612.00	19,400.00	19,400.00
4183 · Rescue Raffle	830.00	416.00	4,170.00	3,744.00	5,000.00
4185 · Lights of Love Revenue	0.00	0.00	43.75	0.00	2,350.00
4197 · Calendar	815.00	0.00	9,159.20	10,500.00	12,300.00
4204 · MZD Pics W/Santa	0.00	0.00	0.00	0.00	3,080.00
<b>Total 4200 · FUNDRAISING REVENUE</b>	<b>12,574.83</b>	<b>22,316.00</b>	<b>82,499.88</b>	<b>84,644.00</b>	<b>126,685.00</b>
<b>4500 · OTHER INCOME</b>					
4201 · Home2Home	0.00	15.00	100.00	135.00	180.00
4205 · Resale Items Revenue	698.32	3,500.00	11,172.99	31,500.00	42,000.00
4215 · Interest Revenue	34.65	4.00	566.45	36.00	48.00
4220 · Miscellaneous Revenue	80.00	0.00	401.40	0.00	0.00
4221 · Endowment Fund Earnings	0.00	0.00	9,922.98	5,000.00	5,000.00
4223 · MCCF B.Reider Fund Distribution	0.00	0.00	8,009.94	6,500.00	6,500.00
4227 · Distribution from Dixon Estate	0.00	2,800.00	6,681.05	8,400.00	11,200.00
4239 · Legacy Fundraising Income	0.00	10,778.00	109,012.91	97,002.00	129,597.00
4249 · Gain/Loss On Sale of Asset	0.00		(11,349.52)		
<b>Total 4500 · OTHER INCOME</b>	<b>812.97</b>	<b>17,097.00</b>	<b>134,518.20</b>	<b>148,573.00</b>	<b>194,525.00</b>
46000 · Merchandise Sales	128.45		890.90		
48600 · Service Sales	0.00		0.00		
<b>Total Income</b>	<b>72,941.69</b>	<b>74,577.00</b>	<b>533,866.53</b>	<b>547,630.00</b>	<b>741,160.00</b>
<b>Gross Profit</b>	<b>72,941.69</b>	<b>74,577.00</b>	<b>533,866.53</b>	<b>547,630.00</b>	<b>741,160.00</b>
<b>Expense</b>					
<b>5000 · Employee Expense</b>					
5200 · Payroll Expenses	41.11	22,557.53	(6,220.90)	210,648.55	290,462.00
5201 · Wages & Salaries	15,869.92		199,851.55		
5225 · Simple Plan Employer	0.00	345.63	1,259.20	3,278.69	4,488.40
5230 · Michigan Unemployment Payable	50.33	0.00	1,851.11	3,441.00	4,156.00
5235 · Employer Social Security	982.24	1,398.57	12,402.49	13,060.22	18,008.66
5240 · Employer Medicare	229.72	327.08	2,900.55	3,054.41	4,211.70
5245 · Worker's Compensation	293.00	279.00	2,358.00	2,511.00	3,345.00
<b>Total 5000 · Employee Expense</b>	<b>17,466.32</b>	<b>24,907.81</b>	<b>214,402.00</b>	<b>235,993.87</b>	<b>324,671.76</b>



## Upper Peninsula Animal Welfare Shelter, Inc.

## Budget Report

September 2019

01/27/20

Accrual Basis

	Sep 19	Budget	Jan - Sep 19	YTD Budget	Annual Budget
<b>5500 · OPERATING EXPENSE</b>					
5009 · Phone/Network Access	292.42	194.00	5,531.03	1,746.00	2,328.00
5010 · NSF Checks	0.00	0.00	0.00	0.00	0.00
5011 · Merchant Service Fees	1,446.08	491.00	5,626.39	4,419.00	5,900.00
5012 · Bank Service Charges	0.00	0.00	10.00	0.00	0.00
5013 · Paypal Fees	46.70		95.35		
5050 · Utilities	2,404.56	5,000.00	25,764.06	45,000.00	60,000.00
5100 · Cleaning Supplies	299.19	300.00	2,345.89	2,700.00	3,600.00
5102 · Animal Supplies	1,417.80	166.00	7,494.41	1,494.00	2,000.00
5105 · Repairs/Maintenance	46.80	470.00	3,427.42	4,230.00	5,651.00
5106 · Garbage/Snow Removal	668.49	317.00	6,273.34	5,219.00	7,553.00
5115 · Office Supplies	397.66	362.00	2,685.98	3,258.00	4,350.00
5116 · Postage	110.00	183.00	1,002.80	1,647.00	2,196.00
5117 · Community Spay/Neuter	531.00	333.00	2,052.80	2,997.00	3,996.00
5120 · Building/Auto Insurance	0.00	0.00	7,854.56	9,367.00	9,739.00
5125 · Food	1,761.62	500.00	7,987.51	4,500.00	6,000.00
5127 · Microchips	0.00	459.00	5,312.50	4,123.00	5,500.00
5130 · Medical Supplies	1,979.97	1,250.00	11,214.76	11,250.00	15,000.00
5135 · Vet Care	9,236.35	5,416.00	41,778.45	48,744.00	65,000.00
5137 · Vaccines	0.00	375.00	5,529.66	3,375.00	4,500.00
5139 · Spay Day Expense	0.00	0.00	592.50	3,000.00	3,000.00
5140 · Spay & Neuter Program	5,366.31	1,834.00	15,730.94	16,498.00	22,000.00
5141 · Animal Equipment	160.00	50.00	709.72	450.00	600.00
5145 · Vehicle	350.95	200.00	3,272.94	1,800.00	2,400.00
5146 · Dog License Expense	0.00	16.00	112.00	144.00	200.00
5150 · Mileage	34.56	41.00	684.73	369.00	500.00
5160 · Depreciation	0.00	0.00	349.00	0.00	0.00
5165 · Cash over/short	(78.00)		(181.18)		
5180 · Donated Services/Materials	4,293.00	0.00	13,417.07	0.00	0.00
5183 · Deb's Dog Expense	483.44	100.00	1,160.78	900.00	1,200.00
6523 · Kids Club	0.00	213.00	691.29	1,917.00	2,560.00
6524 · Dog Park	0.00	604.00	0.00	2,416.00	4,264.00
6528 · Rentals	0.00	8.00	0.00	72.00	100.00
6539 · Computer Software	97.93	300.00	3,010.53	2,700.00	3,600.00
<b>Total 5500 · OPERATING EXPENSE</b>	<b>31,346.83</b>	<b>19,182.00</b>	<b>181,537.23</b>	<b>184,335.00</b>	<b>243,737.00</b>
<b>5550 · GRANT EXPENSE</b>					
5551 · General Grants	0.00	1,041.00	3,661.53	9,369.00	12,500.00
<b>Total 5550 · GRANT EXPENSE</b>	<b>0.00</b>	<b>1,041.00</b>	<b>3,661.53</b>	<b>9,369.00</b>	<b>12,500.00</b>
<b>5600 · FUNDRAISING EXPENSE</b>					
5603 · MZD Pics W/Santa	0.00	0.00	0.00	0.00	580.00
6307 · Calendar	125.75	0.00	210.79	825.00	3,025.00
6308 · Wash & Wag	0.00	0.00	301.02	455.00	455.00
6311 · Cause for Paws	0.00	0.00	1,084.80	0.00	5,213.00
6312 · Rummage Sale	0.00	0.00	0.00	0.00	0.00
6315 · Misc/3rd Party Fundraisers	0.00	146.00	277.91	1,314.00	1,760.00
6317 · Raise The Woof	0.00	0.00	2,214.88	3,705.00	3,705.00
6322 · Raffle Expense	0.00	191.00	1,602.82	1,719.00	2,300.00
6324 · Miscellaneous Expenses	0.00	13.00	259.58	111.00	150.00
6330 · Golf Outing Expense	0.00	0.00	7,807.92	5,515.00	5,515.00
6355 · Lights of Love	0.00	0.00	39.81	0.00	155.00
6550 · Strut Your Mutt	392.45	3,910.00	1,202.20	4,910.00	4,910.00
6551 · Canisters	0.00	4.00	0.00	36.00	50.00
<b>Total 5600 · FUNDRAISING EXPENSE</b>	<b>518.20</b>	<b>4,264.00</b>	<b>15,001.73</b>	<b>18,590.00</b>	<b>27,818.00</b>
<b>59900 · POS Inventory Adjustments</b>	<b>(84.85)</b>		<b>(4,137.86)</b>		
<b>6000 · OTHER EXPENSE</b>					
5142 · Volunteer Program	227.87	166.00	809.39	1,494.00	2,000.00
6313 · Direct Solicitations	3,428.82	800.00	3,428.82	7,200.00	9,600.00
6503 · Community Outreach	250.70	125.00	383.73	1,125.00	1,500.00
6504 · Memorial Bricks/Tiles	0.00	275.00	19.90	2,475.00	3,300.00
6505 · Professional Fees	1,550.00	750.00	10,682.08	13,750.00	13,750.00
6510 · Publications	0.00	3,670.00	9,554.41	7,659.00	11,000.00
6511 · Pet Promotion Expense	451.98	216.00	1,895.40	1,944.00	2,600.00
6512 · Legacy Fundraising Expense	422.42	1,943.00	878.34	17,487.00	23,325.00
6515 · Promotions & Advertising	233.76	230.00	3,288.90	2,070.00	2,761.00
6525 · Resale Items Expense	1,236.08	1,458.00	13,898.70	13,122.00	17,500.00
6526 · MI Sales Tax	0.00	250.00	770.85	2,250.00	3,000.00
6530 · Conferences	0.00	166.00	881.00	1,494.00	2,000.00
6532 · Donor Development	0.00	500.00	62.30	4,500.00	6,000.00
6535 · Licenses, Dues, Permits & Fees	0.00	0.00	1,325.59	825.00	1,550.00
6540 · Miscellaneous Expense	105.36	0.00	(5,684.21)	0.00	0.00
6547 · Business Memberships	0.00	83.00	31.85	747.00	998.00
6561 · Investment Expense	0.00	0.00	823.31	0.00	0.00
6590 · Mortgage Fees/Interest	2,781.16	2,553.83	19,661.00	23,885.49	31,546.98
<b>Total 6000 · OTHER EXPENSE</b>	<b>10,688.15</b>	<b>13,185.83</b>	<b>62,711.36</b>	<b>102,227.49</b>	<b>132,430.98</b>
<b>6548 · Bad Debt Expense</b>	<b>0.00</b>		<b>286.53</b>		
<b>Total Expense</b>	<b>59,934.65</b>	<b>62,580.64</b>	<b>473,462.52</b>	<b>550,515.36</b>	<b>741,157.74</b>
<b>Net Ordinary Income</b>	<b>13,007.04</b>	<b>11,996.36</b>	<b>60,404.01</b>	<b>(2,885.36)</b>	<b>2.26</b>
<b>Other Income/Expense</b>					
<b>Other Income</b>					
4222 · Investment Interest Revenue	0.00		906.92		
4226 · Change in Value-Dixon Trust	0.00		33,952.83		
4300 · Unrealized Gain/Loss	1,486.54		23,043.62		
4310 · Realized Loss/Gain LT Invstmnt	0.00		6,227.07		
<b>4400 · RESTRICTED REVENUE</b>					
<b>7300 · New Shelter</b>					
4219 · New Shelter Revenue	0.00		(44,552.70)		
6519 · Capital/Bldg Improvements Exp	0.00		0.00		
6536 · New Shelter Expense	(827.97)		15,817.11		
<b>Total 7300 · New Shelter</b>	<b>(827.97)</b>		<b>(28,735.59)</b>		
<b>7400 · SALLY'S FUND</b>					
4218 · Sally's Fund Revenue	3,176.00	4,800.00	3,236.00	4,800.00	4,800.00
6518 · Sally's Fund Expense	(225.00)	(350.00)	(375.00)	(350.00)	(350.00)
<b>Total 7400 · SALLY'S FUND</b>	<b>2,951.00</b>	<b>4,450.00</b>	<b>2,861.00</b>	<b>4,450.00</b>	<b>4,450.00</b>

Upper Peninsula Animal Welfare Shelter, Inc.

Budget Report

01/27/20

Accrual Basis

September 2019

	Sep 19	Budget	Jan - Sep 19	YTD Budget	Annual Budget
7800 · COMMUNITY SPAY/NEUTER					
4210 · Community Spay/Neuter Revenue	50.00		400.00		
Total 7800 · COMMUNITY SPAY/NEUTER	50.00		400.00		
Total 4400 · RESTRICTED REVENUE	2,173.03	4,450.00	(25,474.59)	4,450.00	4,450.00
Total Other Income	3,659.57	4,450.00	38,655.85	4,450.00	4,450.00
Net Other Income	3,659.57	4,450.00	38,655.85	4,450.00	4,450.00
Net Income	16,666.61	16,446.36	99,059.86	1,564.64	4,452.26

## Upper Peninsula Animal Welfare Shelter, Inc.

01/27/20

## Profit &amp; Loss

Accrual Basis

September 2019

	Sep 19
Ordinary Income/Expense	
Income	
4000 · SHELTER REVENUE	
4005 · Pet Adoptions	7,238.50
4010 · Redeemed Animals	485.00
4017 · Dog Park	625.00
4020 · Government Contracted Services	7,105.00
4031 · Microchipping	120.00
4032 · Nail Clipping	50.00
4050 · Miscellaneous Services	154.00
Total 4000 · SHELTER REVENUE	15,777.50
4100 · DIRECT PUBLIC SUPPORT	
4006 · Pet Care Sponsorship	745.00
4008 · Pet Promotion Sponsorship	70.00
4109 · Pink Lady	330.00
4110 · Donations	8,744.45
4120 · Special Gifts	1,200.00
4125 · Donated Svs/Material In Kind	5,104.49
4130 · Memorials/Honorariums	2,209.00
4132 · Deb's Dog Revenue	245.00
4135 · Bequests	25,000.00
Total 4100 · DIRECT PUBLIC SUPPORT	43,647.94
4200 · FUNDRAISING REVENUE	
4128 · Misc/3rd Party Fundraisers	3,100.00
4140 · Canisters	689.83
4144 · Cause for Paws Revenue	10.00
4147 · Strut Your Mutt	7,130.00
4170 · Golf Outing Revenue	0.00
4183 · Rescue Raffle	830.00
4197 · Calendar	815.00
Total 4200 · FUNDRAISING REVENUE	12,574.83
4500 · OTHER INCOME	
4205 · Resale Items Revenue	698.32
4215 · Interest Revenue	34.65
4220 · Miscellaneous Revenue	80.00
Total 4500 · OTHER INCOME	812.97
46000 · Merchandise Sales	128.45
Total Income	72,941.69
Gross Profit	72,941.69
Expense	
5000 · Employee Expense	
5200 · Payroll Expenses	41.11
5201 · Wages & Salaries	15,869.92
5230 · Michigan Unemployment Payable	50.33
5235 · Employer Social Security	982.24
5240 · Employer Medicare	229.72
5245 · Worker's Compensation	293.00
Total 5000 · Employee Expense	17,466.32

## Upper Peninsula Animal Welfare Shelter, Inc.

## Profit &amp; Loss

September 2019

	Sep 19
<b>5500 · OPERATING EXPENSE</b>	
5009 · Phone/Network Access	292.42
5011 · Merchant Service Fees	1,446.08
5013 · Paypal Fees	46.70
5050 · Utilities	2,404.56
5100 · Cleaning Supplies	299.19
5102 · Animal Supplies	1,417.80
5105 · Repairs/Maintenance	46.80
5106 · Garbage/Snow Removal	668.49
5115 · Office Supplies	397.66
5116 · Postage	110.00
5117 · Community Spay/Neuter	531.00
5125 · Food	1,761.62
5130 · Medical Supplies	1,979.97
5135 · Vet Care	9,236.35
5140 · Spay & Neuter Program	5,366.31
5141 · Animal Equipment	160.00
5145 · Vehicle	350.95
5150 · Mileage	34.56
5165 · Cash over/short	-78.00
5180 · Donated Services/Materials	4,293.00
5183 · Deb's Dog Expense	483.44
6539 · Computer Software	97.93
<b>Total 5500 · OPERATING EXPENSE</b>	<b>31,346.83</b>
<b>5600 · FUNDRAISING EXPENSE</b>	
6307 · Calendar	125.75
6322 · Raffle Expense	0.00
6550 · Strut Your Mutt	392.45
<b>Total 5600 · FUNDRAISING EXPENSE</b>	<b>518.20</b>
59900 · POS Inventory Adjustments	-84.85
<b>6000 · OTHER EXPENSE</b>	
5142 · Volunteer Program	227.87
6313 · Direct Solicitations	3,428.82
6503 · Community Outreach	250.70
6505 · Professional Fees	1,550.00
6511 · Pet Promotion Expense	451.98
6512 · Legacy Fundraising Expense	422.42
6515 · Promotions & Advertising	233.76
6525 · Resale Items Expense	1,236.08
6540 · Miscellaneous Expense	105.36
6590 · Mortgage Fees/Interest	2,781.16
<b>Total 6000 · OTHER EXPENSE</b>	<b>10,688.15</b>
<b>Total Expense</b>	<b>59,934.65</b>
<b>Net Ordinary Income</b>	<b>13,007.04</b>
<b>Other Income/Expense</b>	
<b>Other Income</b>	
4300 · Unrealized Gain/Loss	1,486.54
<b>4400 · RESTRICTED REVENUE</b>	
7300 · New Shelter	
6536 · New Shelter Expense	-827.97
<b>Total 7300 · New Shelter</b>	<b>-827.97</b>
<b>7400 · SALLY'S FUND</b>	
4218 · Sally's Fund Revenue	3,176.00
6518 · Sally's Fund Expense	-225.00
<b>Total 7400 · SALLY'S FUND</b>	<b>2,951.00</b>

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01/27/20

Accrual Basis

Upper Peninsula Animal Welfare Shelter, Inc.

Profit & Loss

September 2019

	Sep 19
7800 · COMMUNITY SPAY/NEUTER	
4210 · Community Spay/Neuter Revenue	50.00
Total 7800 · COMMUNITY SPAY/NEUTER	50.00
Total 4400 · RESTRICTED REVENUE	2,173.03
Total Other Income	3,659.57
Net Other Income	3,659.57
Net Income	16,666.61

## Upper Peninsula Animal Welfare Shelter, Inc.

## Budget Report

01/27/20

Accrual Basis

October 2019

	Oct 19	Budget	Jan - Oct 19	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>4000 · SHELTER REVENUE</b>					
4005 · Pet Adoptions	8,367.50	7,500.00	71,699.35	75,000.00	90,000.00
4010 · Redeemed Animals	392.00	333.00	3,273.62	3,330.00	4,000.00
4016 · Spay Day	0.00	0.00	746.00	3,000.00	3,000.00
4017 · Dog Park	1,057.85	1,007.00	4,767.85	5,035.00	7,050.00
4018 · Rentals	0.00	42.00	400.00	420.00	500.00
4020 · Government Contracted Services	3,451.50	916.00	28,109.82	9,160.00	11,000.00
4025 · Restitutions/Investigations	0.00	0.00	0.00	0.00	0.00
4030 · Dog License Income	84.00	83.00	274.00	830.00	1,000.00
4031 · Microchipping	1,402.30	83.00	2,487.30	830.00	1,000.00
4032 · Nail Clipping	50.00	100.00	610.00	1,000.00	1,200.00
4033 · Community Spay/Neuter	0.00	208.00	650.00	2,080.00	2,500.00
4050 · Miscellaneous Services	129.00	50.00	1,266.50	500.00	600.00
4112 · Kids Club	0.00	466.00	0.00	4,660.00	5,600.00
4000 · SHELTER REVENUE - Other	0.00		0.00		
<b>Total 4000 · SHELTER REVENUE</b>	<b>14,934.15</b>	<b>10,788.00</b>	<b>114,284.44</b>	<b>105,845.00</b>	<b>127,450.00</b>
<b>4100 · DIRECT PUBLIC SUPPORT</b>					
4006 · Pet Care Sponsorship	475.00	834.00	8,914.50	8,332.00	10,000.00
4008 · Pet Promotion Sponsorship	(40.00)	216.00	947.00	2,160.00	2,600.00
4105 · Business Memberships	0.00	416.00	2,350.00	4,160.00	5,000.00
4109 · Pink Lady	265.00	584.00	14,639.00	5,832.00	7,000.00
4110 · Donations	4,112.15	5,834.00	80,512.21	58,332.00	70,000.00
4120 · Special Gifts	660.00	875.00	10,796.86	8,750.00	10,500.00
4123 · Memorial Bricks/Tiles	0.00	1,250.00	3,240.00	12,500.00	15,000.00
4125 · Donated Svs/Material In Kind	1,828.00	0.00	24,552.57	0.00	0.00
4130 · Memorials/Honorariums	3,820.00	4,167.00	36,980.27	41,666.00	50,000.00
4132 · Deb's Dog Revenue	150.00	100.00	1,420.00	1,000.00	1,200.00
4135 · Bequests	0.00	0.00	27,447.00	0.00	0.00
4152 · Direct Solicitations	4,655.00	5,930.00	9,570.00	59,336.00	71,200.00
<b>Total 4100 · DIRECT PUBLIC SUPPORT</b>	<b>15,925.15</b>	<b>20,206.00</b>	<b>221,369.41</b>	<b>202,068.00</b>	<b>242,500.00</b>
<b>4156 · GRANT REVENUE</b>					
4157 · General Grants	0.00	4,166.00	11,163.00	41,660.00	50,000.00
<b>Total 4156 · GRANT REVENUE</b>	<b>0.00</b>	<b>4,166.00</b>	<b>11,163.00</b>	<b>41,660.00</b>	<b>50,000.00</b>
<b>4200 · FUNDRAISING REVENUE</b>					
4127 · Wash & Wag	0.00	0.00	1,736.76	1,800.00	1,800.00
4128 · Misc/3rd Party Fundraisers	1,000.00	1,109.00	8,763.62	11,090.00	13,313.00
4140 · Canisters	692.53	791.00	8,158.92	7,910.00	9,492.00
4143 · Econo Receipts Revenue	3,069.16	2,750.00	6,685.32	5,500.00	5,500.00
4144 · Cause for Paws Revenue	1,914.00	7,000.00	8,288.00	7,000.00	25,100.00
4146 · Rummage Sale	0.00	0.00	3,485.50	0.00	0.00
4147 · Strut Your Mutt	45.00	0.00	10,788.50	22,000.00	22,000.00
4151 · Raise The Woof	0.00	0.00	5,329.00	7,350.00	7,350.00
4170 · Golf Outing Revenue	0.00	0.00	22,612.00	19,400.00	19,400.00
4183 · Rescue Raffle	0.00	416.00	4,170.00	4,160.00	5,000.00
4185 · Lights of Love Revenue	0.00	0.00	43.75	0.00	2,350.00
4197 · Calendar	1,825.00	0.00	10,984.20	10,500.00	12,300.00
4204 · MZD Pics W/Santa	0.00	0.00	0.00	0.00	3,080.00
<b>Total 4200 · FUNDRAISING REVENUE</b>	<b>8,545.69</b>	<b>12,066.00</b>	<b>91,045.57</b>	<b>96,710.00</b>	<b>126,685.00</b>
<b>4500 · OTHER INCOME</b>					
4201 · Home2Home	15.00	15.00	115.00	150.00	180.00
4205 · Resale Items Revenue	974.71	3,500.00	12,147.70	35,000.00	42,000.00
4215 · Interest Revenue	21.80	4.00	588.25	40.00	48.00
4220 · Miscellaneous Revenue	0.00	0.00	401.40	0.00	0.00
4221 · Endowment Fund Earnings	0.00	0.00	9,922.98	5,000.00	5,000.00
4223 · MCCF B.Reider Fund Distribution	0.00	0.00	8,009.94	6,500.00	6,500.00
4227 · Distribution from Dixon Estate	2,855.69	0.00	9,536.74	8,400.00	11,200.00
4239 · Legacy Fundraising Income	20.00	10,778.00	109,032.91	107,780.00	129,597.00
4249 · Gain/Loss On Sale of Asset	0.00		(11,349.52)		
<b>Total 4500 · OTHER INCOME</b>	<b>3,887.20</b>	<b>14,297.00</b>	<b>138,405.40</b>	<b>162,870.00</b>	<b>194,525.00</b>
46000 · Merchandise Sales	306.30		1,197.20		
48600 · Service Sales	0.00		0.00		
<b>Total Income</b>	<b>43,598.49</b>	<b>61,523.00</b>	<b>577,465.02</b>	<b>609,153.00</b>	<b>741,160.00</b>
<b>Gross Profit</b>	<b>43,598.49</b>	<b>61,523.00</b>	<b>577,465.02</b>	<b>609,153.00</b>	<b>741,160.00</b>
<b>Expense</b>					
<b>5000 · Employee Expense</b>					
5200 · Payroll Expenses	82.81	22,033.53	(6,138.09)	232,682.08	290,462.00
5201 · Wages & Salaries	16,747.45		216,599.00		
5225 · Simple Plan Employer	0.00	345.63	1,259.20	3,624.32	4,488.40
5230 · Michigan Unemployment Payable	56.28	0.00	1,907.39	3,441.00	4,156.00
5235 · Employer Social Security	1,036.64	1,366.08	13,439.13	14,426.30	18,008.66
5240 · Employer Medicare	242.43	319.49	3,142.98	3,373.90	4,211.70
5245 · Worker's Compensation	292.00	279.00	2,650.00	2,790.00	3,345.00
<b>Total 5000 · Employee Expense</b>	<b>18,457.61</b>	<b>24,343.73</b>	<b>232,859.61</b>	<b>260,337.60</b>	<b>324,671.76</b>

## Upper Peninsula Animal Welfare Shelter, Inc.

## Budget Report

01/27/20

Accrual Basis

October 2019

	Oct 19	Budget	Jan - Oct 19	YTD Budget	Annual Budget
<b>5500 · OPERATING EXPENSE</b>					
5009 · Phone/Network Access	247.42	194.00	5,778.45	1,940.00	2,328.00
5010 · NSF Checks	0.00	0.00	0.00	0.00	0.00
5011 · Merchant Service Fees	(2.97)	491.00	5,623.42	4,910.00	5,900.00
5012 · Bank Service Charges	77.08	0.00	87.08	0.00	0.00
5013 · Paypal Fees	49.51		144.86		
5050 · Utilities	1,787.20	5,000.00	27,551.26	50,000.00	60,000.00
5100 · Cleaning Supplies	270.26	300.00	2,616.15	3,000.00	3,600.00
5102 · Animal Supplies	703.08	166.00	8,197.49	1,660.00	2,000.00
5105 · Repairs/Maintenance	630.66	470.00	4,058.08	4,700.00	5,651.00
5106 · Garbage/Snow Removal	505.68	317.00	6,779.02	5,536.00	7,553.00
5115 · Office Supplies	382.49	362.00	3,068.47	3,620.00	4,350.00
5116 · Postage	0.00	183.00	1,002.80	1,830.00	2,196.00
5117 · Community Spay/Neuter	522.44	333.00	2,575.24	3,330.00	3,996.00
5120 · Building/Auto Insurance	412.63	372.00	8,267.19	9,739.00	9,739.00
5125 · Food	2,447.48	500.00	10,434.99	5,000.00	6,000.00
5127 · Microchips	4,114.88	459.00	9,427.38	4,582.00	5,500.00
5130 · Medical Supplies	1,442.03	1,250.00	12,656.79	12,500.00	15,000.00
5135 · Vet Care	8,153.93	5,416.00	49,932.38	54,160.00	65,000.00
5137 · Vaccines	14.95	375.00	5,544.61	3,750.00	4,500.00
5139 · Spay Day Expense	0.00	0.00	592.50	3,000.00	3,000.00
5140 · Spay & Neuter Program	4,715.50	1,834.00	20,446.44	18,332.00	22,000.00
5141 · Animal Equipment	246.00	50.00	955.72	500.00	600.00
5145 · Vehicle	170.02	200.00	3,442.96	2,000.00	2,400.00
5146 · Dog License Expense	28.00	16.00	140.00	160.00	200.00
5150 · Mileage	41.36	41.00	726.09	410.00	500.00
5160 · Depreciation	0.00	0.00	349.00	0.00	0.00
5165 · Cash over/short	0.00		(181.18)		
5180 · Donated Services/Materials	0.00	0.00	13,417.07	0.00	0.00
5183 · Deb's Dog Expense	43.00	100.00	1,203.78	1,000.00	1,200.00
6523 · Kids Club	0.00	213.00	691.29	2,130.00	2,560.00
6524 · Dog Park	1,760.00	604.00	1,760.00	3,020.00	4,264.00
6528 · Rentals	0.00	8.00	0.00	80.00	100.00
6539 · Computer Software	2,789.00	300.00	5,799.53	3,000.00	3,600.00
<b>Total 5500 · OPERATING EXPENSE</b>	<b>31,551.63</b>	<b>19,554.00</b>	<b>213,088.86</b>	<b>203,889.00</b>	<b>243,737.00</b>
<b>5550 · GRANT EXPENSE</b>					
5551 · General Grants	0.00	1,041.00	3,661.53	10,410.00	12,500.00
<b>Total 5550 · GRANT EXPENSE</b>	<b>0.00</b>	<b>1,041.00</b>	<b>3,661.53</b>	<b>10,410.00</b>	<b>12,500.00</b>
<b>5600 · FUNDRAISING EXPENSE</b>					
5603 · MZD Pics W/Santa	0.00	0.00	0.00	0.00	580.00
6307 · Calendar	2,302.20	2,200.00	2,512.99	3,025.00	3,025.00
6308 · Wash & Wag	0.00	0.00	301.02	455.00	455.00
6311 · Cause for Paws	675.60	500.00	1,760.40	500.00	5,213.00
6312 · Rummage Sale	0.00	0.00	0.00	0.00	0.00
6315 · Misc/3rd Party Fundraisers	0.00	146.00	277.91	1,460.00	1,760.00
6317 · Raise The Woof	200.00	0.00	2,414.88	3,705.00	3,705.00
6322 · Raffle Expense	0.00	191.00	1,602.82	1,910.00	2,300.00
6324 · Miscellaneous Expenses	969.01	13.00	1,228.59	124.00	150.00
6330 · Golf Outing Expense	0.00	0.00	7,807.92	5,515.00	5,515.00
6355 · Lights of Love	0.00	0.00	39.81	0.00	155.00
6550 · Strut Your Mutt	640.00	0.00	1,842.20	4,910.00	4,910.00
6551 · Canisters	0.00	4.00	0.00	40.00	50.00
<b>Total 5600 · FUNDRAISING EXPENSE</b>	<b>4,786.81</b>	<b>3,054.00</b>	<b>19,788.54</b>	<b>21,644.00</b>	<b>27,818.00</b>
<b>59900 · POS Inventory Adjustments</b>	<b>(151.04)</b>		<b>(4,288.90)</b>		
<b>6000 · OTHER EXPENSE</b>					
5142 · Volunteer Program	129.66	166.00	939.05	1,660.00	2,000.00
6313 · Direct Solicitations	0.00	800.00	3,428.82	8,000.00	9,600.00
6503 · Community Outreach	79.67	125.00	463.40	1,250.00	1,500.00
6504 · Memorial Bricks/Tiles	0.00	275.00	19.90	2,750.00	3,300.00
6505 · Professional Fees	840.65	0.00	11,522.73	13,750.00	13,750.00
6510 · Publications	0.00	0.00	9,554.41	7,859.00	11,000.00
6511 · Pet Promotion Expense	213.75	216.00	2,109.15	2,160.00	2,600.00
6512 · Legacy Fundraising Expense	51.00	1,943.00	929.34	19,430.00	23,325.00
6515 · Promotions & Advertising	264.31	230.00	3,553.21	2,300.00	2,761.00
6525 · Resale Items Expense	3,567.17	1,458.00	17,465.87	14,580.00	17,500.00
6526 · MI Sales Tax	(5.82)	250.00	765.03	2,500.00	3,000.00
6530 · Conferences	0.00	166.00	881.00	1,660.00	2,000.00
6532 · Donor Development	0.00	500.00	62.30	5,000.00	6,000.00
6535 · Licenses, Dues, Permits & Fees	0.00	725.00	1,325.59	1,550.00	1,550.00
6540 · Miscellaneous Expense	(92.00)	0.00	(5,776.21)	0.00	0.00
6547 · Business Memberships	0.00	83.00	31.85	830.00	998.00
6561 · Investment Expense	0.00	0.00	823.31	0.00	0.00
6590 · Mortgage Fees/Interest	8,190.11	2,553.83	27,851.11	26,439.32	31,546.98
6000 · OTHER EXPENSE - Other	29.76		29.76		
<b>Total 6000 · OTHER EXPENSE</b>	<b>13,268.26</b>	<b>9,490.83</b>	<b>75,979.62</b>	<b>111,718.32</b>	<b>132,430.98</b>
<b>6548 · Bad Debt Expense</b>	<b>0.00</b>		<b>286.53</b>		
<b>Total Expense</b>	<b>67,913.27</b>	<b>57,483.56</b>	<b>541,375.79</b>	<b>607,998.92</b>	<b>741,157.74</b>
<b>Net Ordinary Income</b>	<b>(24,314.78)</b>	<b>4,039.44</b>	<b>36,089.23</b>	<b>1,154.08</b>	<b>2.26</b>
<b>Other Income/Expense</b>					
<b>Other Income</b>					
4222 · Investment Interest Revenue	0.00		906.92		
4226 · Change in Value-Dixon Trust	0.00		33,952.83		
4300 · Unrealized Gain/Loss	3,060.73		26,104.35		
4310 · Realized Loss/Gain LT Invstmnt	0.00		6,227.07		
<b>4400 · RESTRICTED REVENUE</b>					
<b>7300 · New Shelter</b>					
4219 · New Shelter Revenue	6,000.00		(38,552.70)		
6519 · Capital/Bldg Improvements Exp	0.00		0.00		
6536 · New Shelter Expense	(6,018.21)		9,798.90		
<b>Total 7300 · New Shelter</b>	<b>(18.21)</b>		<b>(28,753.80)</b>		
<b>7400 · SALLY'S FUND</b>					
4218 · Sally's Fund Revenue	750.00	0.00	3,986.00	4,800.00	4,800.00
6518 · Sally's Fund Expense	0.00	0.00	(375.00)	(350.00)	(350.00)
<b>Total 7400 · SALLY'S FUND</b>	<b>750.00</b>	<b>0.00</b>	<b>3,611.00</b>	<b>4,450.00</b>	<b>4,450.00</b>

## Upper Peninsula Animal Welfare Shelter, Inc.

## Budget Report

01/27/20

Accrual Basis

October 2019

	Oct 19	Budget	Jan - Oct 19	YTD Budget	Annual Budget
7800 · COMMUNITY SPAY/NEUTER					
4210 · Community Spay/Neuter Revenue	150.00		550.00		
Total 7800 · COMMUNITY SPAY/NEUTER	150.00		550.00		
Total 4400 · RESTRICTED REVENUE	881.79	0.00	(24,592.80)	4,450.00	4,450.00
Total Other Income	3,942.52	0.00	42,598.37	4,450.00	4,450.00
Net Other Income	3,942.52	0.00	42,598.37	4,450.00	4,450.00
Net Income	(20,372.26)	4,039.44	78,687.60	5,604.08	4,452.26



## Upper Peninsula Animal Welfare Shelter, Inc.

## Profit &amp; Loss

October 2019

	Oct 19
Ordinary Income/Expense	
Income	
4000 · SHELTER REVENUE	
4005 · Pet Adoptions	8,367.50
4010 · Redeemed Animals	392.00
4017 · Dog Park	1,057.85
4020 · Government Contracted Services	3,451.50
4030 · Dog License Income	84.00
4031 · Microchipping	1,402.30
4032 · Nail Clipping	50.00
4050 · Miscellaneous Services	129.00
Total 4000 · SHELTER REVENUE	14,934.15
4100 · DIRECT PUBLIC SUPPORT	
4006 · Pet Care Sponsorship	475.00
4008 · Pet Promotion Sponsorship	-40.00
4109 · Pink Lady	265.00
4110 · Donations	4,112.15
4120 · Special Gifts	660.00
4125 · Donated Svs/Material In Kind	1,828.00
4130 · Memorials/Honorariums	3,820.00
4132 · Deb's Dog Revenue	150.00
4152 · Direct Solicitations	4,655.00
Total 4100 · DIRECT PUBLIC SUPPORT	15,925.15
4200 · FUNDRAISING REVENUE	
4128 · Misc/3rd Party Fundraisers	1,000.00
4140 · Canisters	692.53
4143 · Econo Receipts Revenue	3,069.16
4144 · Cause for Paws Revenue	1,914.00
4147 · Strut Your Mutt	45.00
4197 · Calendar	1,825.00
Total 4200 · FUNDRAISING REVENUE	8,545.69
4500 · OTHER INCOME	
4201 · Home2Home	15.00
4205 · Resale Items Revenue	974.71
4215 · Interest Revenue	21.80
4227 · Distribution from Dixon Estate	2,855.69
4239 · Legacy Fundraising Income	20.00
Total 4500 · OTHER INCOME	3,887.20
46000 · Merchandise Sales	306.30
48600 · Service Sales	0.00
Total Income	43,598.49
Gross Profit	43,598.49
Expense	
5000 · Employee Expense	
5200 · Payroll Expenses	82.81
5201 · Wages & Salaries	16,747.45
5230 · Michigan Unemployment Payable	56.28
5235 · Employer Social Security	1,036.64
5240 · Employer Medicare	242.43
5245 · Worker's Compensation	292.00
Total 5000 · Employee Expense	18,457.61

## Upper Peninsula Animal Welfare Shelter, Inc.

01/27/20

## Profit &amp; Loss

Accrual Basis

October 2019

	Oct 19
<b>5500 · OPERATING EXPENSE</b>	
5009 · Phone/Network Access	247.42
5011 · Merchant Service Fees	-2.97
5012 · Bank Service Charges	77.08
5013 · Paypal Fees	49.51
5050 · Utilities	1,787.20
5100 · Cleaning Supplies	270.26
5102 · Animal Supplies	703.08
5105 · Repairs/Maintenance	630.66
5106 · Garbage/Snow Removal	505.68
5115 · Office Supplies	382.49
5117 · Community Spay/Neuter	522.44
5120 · Building/Auto Insurance	412.63
5125 · Food	2,447.48
5127 · Microchips	4,114.88
5130 · Medical Supplies	1,442.03
5135 · Vet Care	8,153.93
5137 · Vaccines	14.95
5140 · Spay & Neuter Program	4,715.50
5141 · Animal Equipment	246.00
5145 · Vehicle	170.02
5146 · Dog License Expense	28.00
5150 · Mileage	41.36
5183 · Deb's Dog Expense	43.00
6524 · Dog Park	1,760.00
6539 · Computer Software	2,789.00
<b>Total 5500 · OPERATING EXPENSE</b>	<b>31,551.63</b>
<b>5600 · FUNDRAISING EXPENSE</b>	
6307 · Calendar	2,302.20
6311 · Cause for Paws	675.60
6317 · Raise The Woof	200.00
6324 · Miscellaneous Expenses	969.01
6550 · Strut Your Mutt	640.00
<b>Total 5600 · FUNDRAISING EXPENSE</b>	<b>4,786.81</b>
59900 · POS Inventory Adjustments	-151.04
<b>6000 · OTHER EXPENSE</b>	
5142 · Volunteer Program	129.66
6503 · Community Outreach	79.67
6505 · Professional Fees	840.65
6511 · Pet Promotion Expense	213.75
6512 · Legacy Fundraising Expense	51.00
6515 · Promotions & Advertising	264.31
6525 · Resale Items Expense	3,567.17
6526 · MI Sales Tax	-5.82
6540 · Miscellaneous Expense	-92.00
6590 · Mortgage Fees/Interest	8,190.11
6000 · OTHER EXPENSE - Other	29.76
<b>Total 6000 · OTHER EXPENSE</b>	<b>13,268.26</b>
<b>Total Expense</b>	<b>67,913.27</b>
<b>Net Ordinary Income</b>	<b>-24,314.78</b>
<b>Other Income/Expense</b>	
Other Income	
4222 · Investment Interest Revenue	0.00
4300 · Unrealized Gain/Loss	3,060.73
4310 · Realized Loss/Gain LT Invstmnt	0.00

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01/27/20

Accrual Basis

Upper Peninsula Animal Welfare Shelter, Inc.

Profit & Loss

October 2019

	Oct 19
4400 · RESTRICTED REVENUE	
7300 · New Shelter	
4219 · New Shelter Revenue	6,000.00
6536 · New Shelter Expense	-6,018.21
Total 7300 · New Shelter	-18.21
7400 · SALLY'S FUND	
4218 · Sally's Fund Revenue	750.00
Total 7400 · SALLY'S FUND	750.00
7800 · COMMUNITY SPAY/NEUTER	
4210 · Community Spay/Neuter Revenue	150.00
Total 7800 · COMMUNITY SPAY/NEUTER	150.00
Total 4400 · RESTRICTED REVENUE	881.79
Total Other Income	3,942.52
Net Other Income	3,942.52
Net Income	-20,372.26

## Upper Peninsula Animal Welfare Shelter, Inc.

## Budget Report

01/27/20

Accrual Basis

November 2019

	Nov 19	Budget	Jan - Nov 19	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>4000 · SHELTER REVENUE</b>					
4005 · Pet Adoptions	12,552.50	7,500.00	84,251.85	82,500.00	90,000.00
4010 · Redeemed Animals	340.00	333.00	3,613.62	3,663.00	4,000.00
4016 · Spay Day	0.00	0.00	746.00	3,000.00	3,000.00
4017 · Dog Park	420.00	1,007.00	5,187.85	6,042.00	7,050.00
4018 · Rentals	0.00	40.00	400.00	460.00	500.00
4020 · Government Contracted Services	3,680.00	916.00	31,789.82	10,076.00	11,000.00
4025 · Restitutions/Investigations	0.00	0.00	0.00	0.00	0.00
4030 · Dog License Income	30.00	83.00	304.00	913.00	1,000.00
4031 · Microchipping	20.00	83.00	2,507.30	913.00	1,000.00
4032 · Nail Clipping	10.00	100.00	620.00	1,100.00	1,200.00
4033 · Community Spay/Neuter	0.00	208.00	650.00	2,288.00	2,500.00
4050 · Miscellaneous Services	242.00	50.00	1,508.50	550.00	600.00
4112 · Kids Club	0.00	470.00	0.00	5,130.00	5,600.00
4000 · SHELTER REVENUE - Other	0.00		0.00		
<b>Total 4000 · SHELTER REVENUE</b>	<b>17,294.50</b>	<b>10,790.00</b>	<b>131,578.94</b>	<b>116,635.00</b>	<b>127,450.00</b>
<b>4100 · DIRECT PUBLIC SUPPORT</b>					
4006 · Pet Care Sponsorship	720.00	834.00	9,634.50	9,166.00	10,000.00
4008 · Pet Promotion Sponsorship	650.00	220.00	1,597.00	2,380.00	2,600.00
4105 · Business Memberships	0.00	420.00	2,350.00	4,580.00	5,000.00
4109 · Pink Lady	160.00	584.00	14,799.00	6,416.00	7,000.00
4110 · Donations	106,165.00	5,834.00	186,677.21	64,166.00	70,000.00
4120 · Special Gifts	668.00	875.00	11,464.86	9,625.00	10,500.00
4123 · Memorial Bricks/Tiles	0.00	1,250.00	3,240.00	13,750.00	15,000.00
4125 · Donated Svs/Material In Kind	3,783.74	0.00	28,336.31	0.00	0.00
4130 · Memorials/Honorariums	3,676.00	4,167.00	40,656.27	45,833.00	50,000.00
4132 · Deb's Dog Revenue	0.00	100.00	1,420.00	1,100.00	1,200.00
4135 · Bequests	0.00	0.00	27,447.00	0.00	0.00
4152 · Direct Solicitations	1,564.00	5,930.00	11,134.00	65,266.00	71,200.00
<b>Total 4100 · DIRECT PUBLIC SUPPORT</b>	<b>117,386.74</b>	<b>20,214.00</b>	<b>338,756.15</b>	<b>222,282.00</b>	<b>242,500.00</b>
<b>4156 · GRANT REVENUE</b>					
4157 · General Grants	0.00	4,170.00	11,163.00	45,830.00	50,000.00
<b>Total 4156 · GRANT REVENUE</b>	<b>0.00</b>	<b>4,170.00</b>	<b>11,163.00</b>	<b>45,830.00</b>	<b>50,000.00</b>
<b>4200 · FUNDRAISING REVENUE</b>					
4127 · Wash & Wag	0.00	0.00	1,736.76	1,800.00	1,800.00
4128 · Misc/3rd Party Fundraisers	232.00	1,112.00	8,996.62	12,202.00	13,313.00
4140 · Canisters	1,043.71	791.00	9,202.63	8,701.00	9,492.00
4143 · Econo Receipts Revenue	0.00	0.00	6,685.32	5,500.00	5,500.00
4144 · Cause for Paws Revenue	22,525.58	18,100.00	30,813.58	25,100.00	25,100.00
4146 · Rummage Sale	0.00	0.00	3,485.50	0.00	0.00
4147 · Strut Your Mutt	30.00	0.00	10,818.50	22,000.00	22,000.00
4151 · Raise The Woof	0.00	0.00	5,329.00	7,350.00	7,350.00
4170 · Golf Outing Revenue	0.00	0.00	22,612.00	19,400.00	19,400.00
4183 · Rescue Raffle	0.00	420.00	4,170.00	4,580.00	5,000.00
4185 · Lights of Love Revenue	453.00	1,175.00	496.75	1,175.00	2,350.00
4197 · Calendar	502.47	900.00	11,486.67	11,400.00	12,300.00
4204 · MZD Pics W/Santa	0.00	0.00	0.00	0.00	3,080.00
<b>Total 4200 · FUNDRAISING REVENUE</b>	<b>24,786.76</b>	<b>22,498.00</b>	<b>115,832.33</b>	<b>119,208.00</b>	<b>126,685.00</b>
<b>4500 · OTHER INCOME</b>					
4201 · Home2Home	0.00	15.00	115.00	165.00	180.00
4205 · Resale Items Revenue	1,702.11	3,500.00	13,849.81	38,500.00	42,000.00
4215 · Interest Revenue	1.91	4.00	590.16	44.00	48.00
4220 · Miscellaneous Revenue	15.00	0.00	416.40	0.00	0.00
4221 · Endowment Fund Earnings	0.00	0.00	9,922.98	5,000.00	5,000.00
4223 · MCCF B.Reider Fund Distribution	0.00	0.00	8,009.94	6,500.00	6,500.00
4227 · Distribution from Dixon Estate	0.00	0.00	9,536.74	8,400.00	11,200.00
4239 · Legacy Fundraising Income	0.00	10,783.00	109,032.91	118,563.00	129,597.00
4249 · Gain/Loss On Sale of Asset	0.00		(11,349.52)		
<b>Total 4500 · OTHER INCOME</b>	<b>1,719.02</b>	<b>14,302.00</b>	<b>140,124.42</b>	<b>177,172.00</b>	<b>194,525.00</b>
46000 · Merchandise Sales	2,548.56		3,745.76		
48600 · Service Sales	0.00		0.00		
<b>Total Income</b>	<b>163,735.58</b>	<b>71,974.00</b>	<b>741,200.60</b>	<b>681,127.00</b>	<b>741,160.00</b>
<b>Gross Profit</b>	<b>163,735.58</b>	<b>71,974.00</b>	<b>741,200.60</b>	<b>681,127.00</b>	<b>741,160.00</b>
<b>Expense</b>					
<b>5000 · Employee Expense</b>					
5200 · Payroll Expenses	103.40	22,557.53	(6,034.69)	255,239.61	290,462.00
5201 · Wages & Salaries	25,179.45		241,778.45		
5225 · Simple Plan Employer	0.00	345.63	1,259.20	3,969.95	4,488.40
5230 · Michigan Unemployment Payable	80.57	715.00	1,987.96	4,156.00	4,156.00
5235 · Employer Social Security	1,558.58	1,398.57	14,997.71	15,824.67	18,008.66
5240 · Employer Medicare	364.50	327.08	3,507.48	3,700.98	4,211.70
5245 · Worker's Compensation	289.00	276.00	2,939.00	3,066.00	3,345.00
<b>Total 5000 · Employee Expense</b>	<b>27,575.50</b>	<b>25,619.81</b>	<b>260,435.11</b>	<b>285,957.41</b>	<b>324,671.76</b>

## Upper Peninsula Animal Welfare Shelter, Inc.

## Budget Report

01/27/20

Accrual Basis

November 2019

	Nov 19	Budget	Jan - Nov 19	YTD Budget	Annual Budget
<b>5500 · OPERATING EXPENSE</b>					
5009 · Phone/Network Access	29.99	194.00	5,808.44	2,134.00	2,328.00
5010 · NSF Checks	0.00	0.00	0.00	0.00	0.00
5011 · Merchant Service Fees	296.64	492.00	5,920.06	5,402.00	5,900.00
5012 · Bank Service Charges	0.00	0.00	87.08	0.00	0.00
5013 · Paypal Fees	68.70		213.56		
5050 · Utilities	3,016.25	5,000.00	30,567.51	55,000.00	60,000.00
5100 · Cleaning Supplies	287.94	300.00	2,904.09	3,300.00	3,600.00
5102 · Animal Supplies	973.48	166.00	9,170.97	1,826.00	2,000.00
5105 · Repairs/Maintenance	624.64	475.00	4,682.72	5,175.00	5,651.00
5106 · Garbage/Snow Removal	710.71	917.00	7,489.73	6,453.00	7,553.00
5115 · Office Supplies	219.50	365.00	3,287.97	3,985.00	4,350.00
5116 · Postage	0.00	183.00	1,002.80	2,013.00	2,196.00
5117 · Community Spay/Neuter	1,024.00	333.00	3,599.24	3,663.00	3,996.00
5120 · Building/Auto Insurance	177.38	0.00	8,444.57	9,739.00	9,739.00
5125 · Food	937.80	500.00	11,372.79	5,500.00	6,000.00
5127 · Microchips	0.00	459.00	9,427.38	5,041.00	5,500.00
5130 · Medical Supplies	3,259.02	1,250.00	15,915.81	13,750.00	15,000.00
5135 · Vet Care	9,882.96	5,416.00	59,815.34	59,576.00	65,000.00
5137 · Vaccines	1,107.90	375.00	6,652.51	4,125.00	4,500.00
5139 · Spay Day Expense	0.00	0.00	592.50	3,000.00	3,000.00
5140 · Spay & Neuter Program	6,840.74	1,834.00	27,287.18	20,166.00	22,000.00
5141 · Animal Equipment	368.00	50.00	1,323.72	550.00	600.00
5145 · Vehicle	97.00	200.00	3,539.96	2,200.00	2,400.00
5146 · Dog License Expense	0.00	16.00	140.00	176.00	200.00
5150 · Mileage	81.76	41.00	807.85	451.00	500.00
5160 · Depreciation	0.00	0.00	349.00	0.00	0.00
5165 · Cash over/short	0.00		(181.18)		
5180 · Donated Services/Materials	1,535.74	0.00	14,952.81	0.00	0.00
5183 · Deb's Dog Expense	18.00	100.00	1,221.78	1,100.00	1,200.00
6523 · Kids Club	0.00	215.00	691.29	2,345.00	2,560.00
6524 · Dog Park	0.00	604.00	1,760.00	3,624.00	4,264.00
6528 · Rentals	0.00	10.00	0.00	90.00	100.00
6539 · Computer Software	300.00	300.00	6,099.53	3,300.00	3,600.00
<b>Total 5500 · OPERATING EXPENSE</b>	<b>31,858.15</b>	<b>19,795.00</b>	<b>244,947.01</b>	<b>223,684.00</b>	<b>243,737.00</b>
<b>5550 · GRANT EXPENSE</b>					
5551 · General Grants	0.00	1,041.00	3,661.53	11,451.00	12,500.00
<b>Total 5550 · GRANT EXPENSE</b>	<b>0.00</b>	<b>1,041.00</b>	<b>3,661.53</b>	<b>11,451.00</b>	<b>12,500.00</b>
<b>5600 · FUNDRAISING EXPENSE</b>					
5603 · MZD Pics W/Santa	0.00	0.00	0.00	0.00	580.00
6307 · Calendar	0.00	0.00	2,512.99	3,025.00	3,025.00
6308 · Wash & Wag	0.00	0.00	301.02	455.00	455.00
6311 · Cause for Paws	4,790.30	4,713.00	6,550.70	5,213.00	5,213.00
6312 · Rummage Sale	0.00	0.00	0.00	0.00	0.00
6315 · Misc/3rd Party Fundraisers	0.00	150.00	277.91	1,610.00	1,760.00
6317 · Raise The Woof	0.00	0.00	2,414.88	3,705.00	3,705.00
6322 · Raffle Expense	0.00	195.00	1,602.82	2,105.00	2,300.00
6324 · Miscellaneous Expenses	0.00	13.00	1,228.59	137.00	150.00
6330 · Golf Outing Expense	0.00	0.00	7,807.92	5,515.00	5,515.00
6355 · Lights of Love	0.00	100.00	39.81	100.00	155.00
6550 · Strut Your Mutt	0.00	0.00	1,842.20	4,910.00	4,910.00
6551 · Canisters	0.00	5.00	0.00	45.00	50.00
<b>Total 5600 · FUNDRAISING EXPENSE</b>	<b>4,790.30</b>	<b>5,176.00</b>	<b>24,578.84</b>	<b>26,820.00</b>	<b>27,818.00</b>
<b>59900 · POS Inventory Adjustments</b>	<b>1,378.74</b>		<b>(2,910.16)</b>		
<b>6000 · OTHER EXPENSE</b>					
5142 · Volunteer Program	0.00	166.00	939.05	1,826.00	2,000.00
6313 · Direct Solicitations	0.00	800.00	3,428.82	8,800.00	9,600.00
6503 · Community Outreach	0.00	125.00	463.40	1,375.00	1,500.00
6504 · Memorial Bricks/Tiles	0.00	275.00	19.90	3,025.00	3,300.00
6505 · Professional Fees	1,526.00	0.00	13,048.73	13,750.00	13,750.00
6510 · Publications	0.00	0.00	9,554.41	7,859.00	11,000.00
6511 · Pet Promotion Expense	36.00	220.00	2,145.15	2,380.00	2,600.00
6512 · Legacy Fundraising Expense	0.00	1,947.00	929.34	21,377.00	23,325.00
6515 · Promotions & Advertising	0.00	230.00	3,553.21	2,530.00	2,761.00
6525 · Resale Items Expense	3,777.83	1,458.00	21,243.70	16,038.00	17,500.00
6526 · MI Sales Tax	0.00	250.00	765.03	2,750.00	3,000.00
6530 · Conferences	0.00	170.00	881.00	1,830.00	2,000.00
6532 · Donor Development	0.00	500.00	62.30	5,500.00	6,000.00
6535 · Licenses, Dues, Permits & Fees	139.00	0.00	1,464.59	1,550.00	1,550.00
6540 · Miscellaneous Expense	25.96	0.00	(5,750.25)	0.00	0.00
6547 · Business Memberships	0.00	83.00	31.85	913.00	998.00
6561 · Investment Expense	0.00	0.00	823.31	0.00	0.00
6590 · Mortgage Fees/Interest	2,767.51	2,553.83	30,618.62	28,993.15	31,546.98
6000 · OTHER EXPENSE - Other	0.00		29.76		
<b>Total 6000 · OTHER EXPENSE</b>	<b>8,272.30</b>	<b>8,777.83</b>	<b>84,251.92</b>	<b>120,496.15</b>	<b>132,430.98</b>
<b>6548 · Bad Debt Expense</b>	<b>0.00</b>		<b>286.53</b>		
<b>Total Expense</b>	<b>73,874.99</b>	<b>60,409.64</b>	<b>615,250.78</b>	<b>668,408.56</b>	<b>741,157.74</b>
<b>Net Ordinary Income</b>	<b>89,860.59</b>	<b>11,564.36</b>	<b>125,949.82</b>	<b>12,718.44</b>	<b>2.26</b>
<b>Other Income/Expense</b>					
<b>Other Income</b>					
4222 · Investment Interest Revenue	0.00		906.92		
4226 · Change in Value-Dixon Trust	0.00		33,952.83		
4300 · Unrealized Gain/Loss	3,801.66		29,906.01		
4310 · Realized Loss/Gain LT Invstmnt	0.00		6,227.07		
<b>4400 · RESTRICTED REVENUE</b>					
<b>7300 · New Shelter</b>					
4219 · New Shelter Revenue	0.00		(38,552.70)		
6519 · Capital/Bldg Improvements Exp	0.00		0.00		
6536 · New Shelter Expense	(2,750.00)		7,048.90		
<b>Total 7300 · New Shelter</b>	<b>(2,750.00)</b>		<b>(31,503.80)</b>		
<b>7400 · SALLY'S FUND</b>					
4218 · Sally's Fund Revenue	0.00	0.00	3,986.00	4,800.00	4,800.00
6518 · Sally's Fund Expense	(635.49)	0.00	(1,010.49)	(350.00)	(350.00)
<b>Total 7400 · SALLY'S FUND</b>	<b>(635.49)</b>	<b>0.00</b>	<b>2,975.51</b>	<b>4,450.00</b>	<b>4,450.00</b>

Upper Peninsula Animal Welfare Shelter, Inc.

Budget Report

01/27/20

Accrual Basis

November 2019

	Nov 19	Budget	Jan - Nov 19	YTD Budget	Annual Budget
7800 · COMMUNITY SPAY/NEUTER					
4210 · Community Spay/Neuter Revenue	200.00		750.00		
Total 7800 · COMMUNITY SPAY/NEUTER	200.00		750.00		
Total 4400 · RESTRICTED REVENUE	(3,185.49)	0.00	(27,778.29)	4,450.00	4,450.00
Total Other Income	616.17	0.00	43,214.54	4,450.00	4,450.00
Net Other Income	616.17	0.00	43,214.54	4,450.00	4,450.00
Net Income	90,476.76	11,564.36	169,164.36	17,168.44	4,452.26

## Upper Peninsula Animal Welfare Shelter, Inc.

## Profit &amp; Loss

November 2019

	Nov 19
Ordinary Income/Expense	
Income	
4000 · SHELTER REVENUE	
4005 · Pet Adoptions	12,552.50
4010 · Redeemed Animals	340.00
4017 · Dog Park	420.00
4020 · Government Contracted Services	3,680.00
4030 · Dog License Income	30.00
4031 · Microchipping	20.00
4032 · Nail Clipping	10.00
4050 · Miscellaneous Services	242.00
Total 4000 · SHELTER REVENUE	17,294.50
4100 · DIRECT PUBLIC SUPPORT	
4006 · Pet Care Sponsorship	720.00
4008 · Pet Promotion Sponsorship	650.00
4109 · Pink Lady	160.00
4110 · Donations	106,165.00
4120 · Special Gifts	668.00
4125 · Donated Svs/Material In Kind	3,783.74
4130 · Memorials/Honorariums	3,676.00
4152 · Direct Solicitations	1,564.00
Total 4100 · DIRECT PUBLIC SUPPORT	117,386.74
4200 · FUNDRAISING REVENUE	
4128 · Misc/3rd Party Fundraisers	232.00
4140 · Canisters	1,043.71
4144 · Cause for Paws Revenue	22,525.58
4147 · Strut Your Mutt	30.00
4185 · Lights of Love Revenue	453.00
4197 · Calendar	502.47
Total 4200 · FUNDRAISING REVENUE	24,786.76
4500 · OTHER INCOME	
4205 · Resale Items Revenue	1,702.11
4215 · Interest Revenue	1.91
4220 · Miscellaneous Revenue	15.00
Total 4500 · OTHER INCOME	1,719.02
46000 · Merchandise Sales	2,548.56
48600 · Service Sales	0.00
Total Income	163,735.58
Gross Profit	163,735.58
Expense	
5000 · Employee Expense	
5200 · Payroll Expenses	103.40
5201 · Wages & Salaries	25,179.45
5230 · Michigan Unemployment Payable	80.57
5235 · Employer Social Security	1,558.58
5240 · Employer Medicare	364.50
5245 · Worker's Compensation	289.00
Total 5000 · Employee Expense	27,575.50

## Upper Peninsula Animal Welfare Shelter, Inc.

## Profit &amp; Loss

November 2019

	Nov 19
<b>5500 · OPERATING EXPENSE</b>	
5009 · Phone/Network Access	29.99
5011 · Merchant Service Fees	296.64
5013 · Paypal Fees	68.70
5050 · Utilities	3,016.25
5100 · Cleaning Supplies	287.94
5102 · Animal Supplies	973.48
5105 · Repairs/Maintenance	624.64
5106 · Garbage/Snow Removal	710.71
5115 · Office Supplies	219.50
5117 · Community Spay/Neuter	1,024.00
5120 · Building/Auto Insurance	177.38
5125 · Food	937.80
5130 · Medical Supplies	3,259.02
5135 · Vet Care	9,882.96
5137 · Vaccines	1,107.90
5140 · Spay & Neuter Program	6,840.74
5141 · Animal Equipment	368.00
5145 · Vehicle	97.00
5150 · Mileage	81.76
5180 · Donated Services/Materials	1,535.74
5183 · Deb's Dog Expense	18.00
6539 · Computer Software	300.00
<b>Total 5500 · OPERATING EXPENSE</b>	<b>31,858.15</b>
<b>5600 · FUNDRAISING EXPENSE</b>	
6311 · Cause for Paws	4,790.30
<b>Total 5600 · FUNDRAISING EXPENSE</b>	<b>4,790.30</b>
<b>59900 · POS Inventory Adjustments</b>	<b>1,378.74</b>
<b>6000 · OTHER EXPENSE</b>	
6505 · Professional Fees	1,526.00
6511 · Pet Promotion Expense	36.00
6525 · Resale Items Expense	3,777.83
6535 · Licenses, Dues, Permits & Fees	139.00
6540 · Miscellaneous Expense	25.96
6590 · Mortgage Fees/Interest	2,767.51
<b>Total 6000 · OTHER EXPENSE</b>	<b>8,272.30</b>
<b>Total Expense</b>	<b>73,874.99</b>
<b>Net Ordinary Income</b>	<b>89,860.59</b>
<b>Other Income/Expense</b>	
<b>Other Income</b>	
4300 · Unrealized Gain/Loss	3,801.66
<b>4400 · RESTRICTED REVENUE</b>	
7300 · New Shelter	
6536 · New Shelter Expense	-2,750.00
<b>Total 7300 · New Shelter</b>	<b>-2,750.00</b>
<b>7400 · SALLY'S FUND</b>	
6518 · Sally's Fund Expense	-635.49
<b>Total 7400 · SALLY'S FUND</b>	<b>-635.49</b>



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01/27/20

Accrual Basis

Upper Peninsula Animal Welfare Shelter, Inc.

Profit & Loss

November 2019

	Nov 19
7800 · COMMUNITY SPAY/NEUTER	
4210 · Community Spay/Neuter Revenue	200.00
Total 7800 · COMMUNITY SPAY/NEUTER	200.00
Total 4400 · RESTRICTED REVENUE	-3,185.49
Total Other Income	616.17
Net Other Income	616.17
Net Income	90,476.76

## Upper Peninsula Animal Welfare Shelter, Inc.

## Budget Report

01/27/20

Accrual Basis

December 2019

	Dec 19	Budget	Jan - Dec 19	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>4000 · SHELTER REVENUE</b>					
4005 · Pet Adoptions	5,804.50	7,500.00	90,056.35	90,000.00	90,000.00
4010 · Redeemed Animals	170.00	337.00	3,783.62	4,000.00	4,000.00
4016 · Spay Day	0.00	0.00	746.00	3,000.00	3,000.00
4017 · Dog Park	1,297.25	1,008.00	6,485.10	7,050.00	7,050.00
4018 · Rentals	0.00	40.00	400.00	500.00	500.00
4020 · Government Contracted Services	6,297.99	924.00	38,087.81	11,000.00	11,000.00
4025 · Restitutions/Investigations	0.00	0.00	0.00	0.00	0.00
4030 · Dog License Income	0.00	87.00	304.00	1,000.00	1,000.00
4031 · Microchipping	40.00	87.00	2,547.30	1,000.00	1,000.00
4032 · Nail Clipping	70.00	100.00	690.00	1,200.00	1,200.00
4033 · Community Spay/Neuter	825.00	212.00	1,475.00	2,500.00	2,500.00
4050 · Miscellaneous Services	251.00	50.00	1,759.50	600.00	600.00
4112 · Kids Club	0.00	470.00	0.00	5,600.00	5,600.00
4000 · SHELTER REVENUE - Other	0.00		0.00		
<b>Total 4000 · SHELTER REVENUE</b>	<b>14,755.74</b>	<b>10,815.00</b>	<b>146,334.68</b>	<b>127,450.00</b>	<b>127,450.00</b>
<b>4100 · DIRECT PUBLIC SUPPORT</b>					
4006 · Pet Care Sponsorship	1,456.38	834.00	11,090.88	10,000.00	10,000.00
4008 · Pet Promotion Sponsorship	20.00	220.00	1,617.00	2,600.00	2,600.00
4105 · Business Memberships	0.00	420.00	2,350.00	5,000.00	5,000.00
4109 · Pink Lady	170.00	584.00	14,969.00	7,000.00	7,000.00
4110 · Donations	27,369.74	5,834.00	214,046.95	70,000.00	70,000.00
4120 · Special Gifts	263.00	875.00	11,727.86	10,500.00	10,500.00
4123 · Memorial Bricks/Tiles	0.00	1,250.00	3,240.00	15,000.00	15,000.00
4125 · Donated Svs/Material In Kind	1,040.00	0.00	29,376.31	0.00	0.00
4130 · Memorials/Honorariums	4,978.00	4,167.00	45,634.27	50,000.00	50,000.00
4132 · Deb's Dog Revenue	300.00	100.00	1,720.00	1,200.00	1,200.00
4135 · Bequests	0.00	0.00	27,447.00	0.00	0.00
4152 · Direct Solicitations	2,642.00	5,934.00	13,776.00	71,200.00	71,200.00
<b>Total 4100 · DIRECT PUBLIC SUPPORT</b>	<b>38,239.12</b>	<b>20,218.00</b>	<b>376,995.27</b>	<b>242,500.00</b>	<b>242,500.00</b>
<b>4156 · GRANT REVENUE</b>					
4157 · General Grants	0.00	4,170.00	11,163.00	50,000.00	50,000.00
<b>Total 4156 · GRANT REVENUE</b>	<b>0.00</b>	<b>4,170.00</b>	<b>11,163.00</b>	<b>50,000.00</b>	<b>50,000.00</b>
<b>4200 · FUNDRAISING REVENUE</b>					
4127 · Wash & Wag	0.00	0.00	1,736.76	1,800.00	1,800.00
4128 · Misc/3rd Party Fundraisers	0.00	1,111.00	8,995.62	13,313.00	13,313.00
4140 · Canisters	784.92	791.00	9,987.55	9,492.00	9,492.00
4143 · Econo Receipts Revenue	0.00	0.00	6,885.32	5,500.00	5,500.00
4144 · Cause for Paws Revenue	80.00	0.00	30,893.58	25,100.00	25,100.00
4146 · Rummage Sale	0.00	0.00	3,485.50	0.00	0.00
4147 · Strut Your Mutt	(491.00)	0.00	10,327.50	22,000.00	22,000.00
4151 · Raise The Woof	500.00	0.00	5,829.00	7,350.00	7,350.00
4170 · Golf Outing Revenue	0.00	0.00	22,612.00	19,400.00	19,400.00
4183 · Rescue Raffle	(4,170.00)	420.00	0.00	5,000.00	5,000.00
4185 · Lights of Love Revenue	4,622.64	1,175.00	5,119.39	2,350.00	2,350.00
4197 · Calendar	2,832.85	900.00	14,319.52	12,300.00	12,300.00
4204 · MZD Pics W/Santa	1,920.00	3,080.00	1,920.00	3,080.00	3,080.00
<b>Total 4200 · FUNDRAISING REVENUE</b>	<b>6,079.41</b>	<b>7,477.00</b>	<b>121,911.74</b>	<b>126,685.00</b>	<b>126,685.00</b>
<b>4500 · OTHER INCOME</b>					
4201 · Home2Home	30.00	15.00	145.00	180.00	180.00
4205 · Resale Items Revenue	16,540.01	3,500.00	30,389.82	42,000.00	42,000.00
4215 · Interest Revenue	2.10	4.00	592.26	48.00	48.00
4220 · Miscellaneous Revenue	8.00	0.00	424.40	0.00	0.00
4221 · Endowment Fund Earnings	0.00	0.00	9,922.98	5,000.00	5,000.00
4223 · MCCF B.Reider Fund Distribution	0.00	0.00	8,009.94	6,500.00	6,500.00
4227 · Distribution from Dixon Estate	22,052.00	2,800.00	31,588.74	11,200.00	11,200.00
4239 · Legacy Fundraising Income	0.00	11,034.00	109,032.91	129,597.00	129,597.00
4249 · Gain/Loss On Sale of Asset	0.00		(11,349.52)		
<b>Total 4500 · OTHER INCOME</b>	<b>38,632.11</b>	<b>17,353.00</b>	<b>178,756.53</b>	<b>194,525.00</b>	<b>194,525.00</b>
46000 · Merchandise Sales	(3,745.76)		0.00		
48600 · Service Sales	0.00		0.00		
<b>Total Income</b>	<b>93,960.62</b>	<b>60,033.00</b>	<b>835,161.22</b>	<b>741,160.00</b>	<b>741,160.00</b>
<b>Gross Profit</b>	<b>93,960.62</b>	<b>60,033.00</b>	<b>835,161.22</b>	<b>741,160.00</b>	<b>741,160.00</b>
<b>Expense</b>					
<b>5000 · Employee Expense</b>					
5200 · Payroll Expenses	27.79	35,222.39	(6,006.90)	290,462.00	290,462.00
5201 · Wages & Salaries	16,380.58		258,159.03		
5225 · Simple Plan Employer	0.00	518.45	1,259.20	4,488.40	4,488.40
5230 · Michigan Unemployment Payable	45.39	0.00	2,033.35	4,156.00	4,156.00
5235 · Employer Social Security	1,013.88	2,183.79	16,011.59	18,008.66	18,008.66
5240 · Employer Medicare	237.12	510.72	3,744.60	4,211.70	4,211.70
5245 · Worker's Compensation	289.00	279.00	3,228.00	3,345.00	3,345.00
<b>Total 5000 · Employee Expense</b>	<b>17,993.76</b>	<b>38,714.35</b>	<b>278,428.87</b>	<b>324,671.76</b>	<b>324,671.76</b>

## Upper Peninsula Animal Welfare Shelter, Inc.

## Budget Report

01/27/20

Accrual Basis

December 2019

	Dec 19	Budget	Jan - Dec 19	YTD Budget	Annual Budget
<b>5500 · OPERATING EXPENSE</b>					
5009 · Phone/Network Access	257.28	194.00	6,065.72	2,328.00	2,328.00
5010 · NSF Checks	0.00	0.00	0.00	0.00	0.00
5011 · Merchant Service Fees	1,078.90	498.00	6,998.96	5,900.00	5,900.00
5012 · Bank Service Charges	17.26	0.00	104.34	0.00	0.00
5013 · Paypal Fees	291.01		504.57		
5050 · Utilities	820.12	5,000.00	31,387.63	60,000.00	60,000.00
5100 · Cleaning Supplies	187.17	300.00	3,091.26	3,600.00	3,600.00
5102 · Animal Supplies	743.90	174.00	9,914.87	2,000.00	2,000.00
5105 · Repairs/Maintenance	1,579.27	476.00	6,261.99	5,651.00	5,651.00
5106 · Garbage/Snow Removal	1,579.68	1,100.00	9,069.41	7,553.00	7,553.00
5115 · Office Supplies	45.62	365.00	3,333.59	4,350.00	4,350.00
5116 · Postage	368.75	183.00	1,371.55	2,196.00	2,196.00
5117 · Community Spay/Neuter	535.00	333.00	4,134.24	3,996.00	3,996.00
5120 · Building/Auto Insurance	0.00	0.00	8,444.57	9,739.00	9,739.00
5125 · Food	399.62	500.00	11,772.41	6,000.00	6,000.00
5127 · Microchips	0.00	459.00	9,427.38	5,500.00	5,500.00
5130 · Medical Supplies	862.18	1,250.00	16,777.99	15,000.00	15,000.00
5135 · Vet Care	1,505.93	5,424.00	61,321.27	65,000.00	65,000.00
5137 · Vaccines	0.00	375.00	6,652.51	4,500.00	4,500.00
5139 · Spay Day Expense	0.00	0.00	592.50	3,000.00	3,000.00
5140 · Spay & Neuter Program	744.50	1,834.00	28,031.68	22,000.00	22,000.00
5141 · Animal Equipment	0.00	50.00	1,323.72	600.00	600.00
5145 · Vehicle	257.35	200.00	3,797.31	2,400.00	2,400.00
5146 · Dog License Expense	0.00	24.00	140.00	200.00	200.00
5150 · Mileage	56.48	49.00	864.33	500.00	500.00
5160 · Depreciation	0.00	0.00	349.00	0.00	0.00
5165 · Cash over/short	1.00		(180.18)		
5180 · Donated Services/Materials	0.00	0.00	14,952.81	0.00	0.00
5183 · Deb's Dog Expense	142.97	100.00	1,364.75	1,200.00	1,200.00
6523 · Kids Club	0.00	215.00	691.29	2,560.00	2,560.00
6524 · Dog Park	55.93	640.00	1,815.93	4,264.00	4,264.00
6528 · Rentals	0.00	10.00	0.00	100.00	100.00
6539 · Computer Software	300.00	300.00	6,399.53	3,600.00	3,600.00
<b>Total 5500 · OPERATING EXPENSE</b>	<b>11,829.92</b>	<b>20,053.00</b>	<b>256,776.93</b>	<b>243,737.00</b>	<b>243,737.00</b>
<b>5550 · GRANT EXPENSE</b>					
5551 · General Grants	0.00	1,049.00	3,661.53	12,500.00	12,500.00
<b>Total 5550 · GRANT EXPENSE</b>	<b>0.00</b>	<b>1,049.00</b>	<b>3,661.53</b>	<b>12,500.00</b>	<b>12,500.00</b>
<b>5600 · FUNDRAISING EXPENSE</b>					
5603 · MZD Pics W/Santa	30.00	580.00	30.00	580.00	580.00
6307 · Calendar	0.00	0.00	2,512.99	3,025.00	3,025.00
6308 · Wash & Wag	0.00	0.00	301.02	455.00	455.00
6311 · Cause for Paws	380.08	0.00	6,930.78	5,213.00	5,213.00
6312 · Rummage Sale	0.00	0.00	0.00	0.00	0.00
6315 · Misc/3rd Party Fundraisers	0.00	150.00	277.91	1,760.00	1,760.00
6317 · Raise The Woof	50.00	0.00	2,464.88	3,705.00	3,705.00
6322 · Raffle Expense	0.00	195.00	1,602.82	2,300.00	2,300.00
6324 · Miscellaneous Expenses	27.99	13.00	1,256.58	150.00	150.00
6330 · Golf Outing Expense	0.00	0.00	7,807.92	5,515.00	5,515.00
6355 · Lights of Love	61.10	55.00	100.91	155.00	155.00
6550 · Strut Your Mutt	0.00	0.00	1,842.20	4,910.00	4,910.00
6551 · Canisters	0.00	5.00	0.00	50.00	50.00
<b>Total 5600 · FUNDRAISING EXPENSE</b>	<b>549.17</b>	<b>998.00</b>	<b>25,128.01</b>	<b>27,818.00</b>	<b>27,818.00</b>
<b>59900 · POS Inventory Adjustments</b>	<b>2,910.16</b>		<b>0.00</b>		
<b>6000 · OTHER EXPENSE</b>					
5142 · Volunteer Program	340.76	174.00	1,279.81	2,000.00	2,000.00
6313 · Direct Solicitations	1,623.31	800.00	5,052.13	9,600.00	9,600.00
6503 · Community Outreach	325.64	125.00	789.04	1,500.00	1,500.00
6504 · Memorial Bricks/Tiles	0.00	275.00	19.90	3,300.00	3,300.00
6505 · Professional Fees	2,470.00	0.00	15,518.73	13,750.00	13,750.00
6510 · Publications	3,790.71	3,141.00	13,345.12	11,000.00	11,000.00
6511 · Pet Promotion Expense	1,094.53	220.00	3,239.68	2,600.00	2,600.00
6512 · Legacy Fundraising Expense	16.99	1,948.00	946.33	23,325.00	23,325.00
6515 · Promotions & Advertising	374.18	231.00	3,927.39	2,761.00	2,761.00
6525 · Resale Items Expense	1,735.80	1,462.00	22,979.50	17,500.00	17,500.00
6526 · MI Sales Tax	0.00	250.00	765.03	3,000.00	3,000.00
6530 · Conferences	0.00	170.00	881.00	2,000.00	2,000.00
6532 · Donor Development	5,028.00	500.00	5,090.30	6,000.00	6,000.00
6535 · Licenses, Dues, Permits & Fees	20.00	0.00	1,484.59	1,550.00	1,550.00
6540 · Miscellaneous Expense	219.30	0.00	(5,530.95)	0.00	0.00
6547 · Business Memberships	0.00	85.00	31.85	998.00	998.00
6561 · Investment Expense	0.00	0.00	823.31	0.00	0.00
6590 · Mortgage Fees/Interest	2,672.37	2,553.83	33,290.99	31,546.98	31,546.98
6000 · OTHER EXPENSE - Other	0.00		29.76		
<b>Total 6000 · OTHER EXPENSE</b>	<b>19,711.59</b>	<b>11,934.83</b>	<b>103,963.51</b>	<b>132,430.98</b>	<b>132,430.98</b>
<b>6548 · Bad Debt Expense</b>	<b>70.00</b>		<b>356.53</b>		
<b>Total Expense</b>	<b>53,064.60</b>	<b>72,749.18</b>	<b>668,315.38</b>	<b>741,157.74</b>	<b>741,157.74</b>
<b>Net Ordinary Income</b>	<b>40,896.02</b>	<b>(12,716.18)</b>	<b>166,845.84</b>	<b>2.26</b>	<b>2.26</b>
<b>Other Income/Expense</b>					
<b>Other Income</b>					
4222 · Investment Interest Revenue	0.00		906.92		
4226 · Change in Value-Dixon Trust	22,790.36		56,743.19		
4300 · Unrealized Gain/Loss	4,562.11		34,468.12		
4310 · Realized Loss/Gain LT Invstmnt	0.00		6,227.07		
<b>4400 · RESTRICTED REVENUE</b>					
<b>7300 · New Shelter</b>					
4219 · New Shelter Revenue	(5,975.00)		(44,527.70)		
6519 · Capital/Bldg Improvements Exp	0.00		0.00		
6536 · New Shelter Expense	0.00		7,048.90		
<b>Total 7300 · New Shelter</b>	<b>(5,975.00)</b>		<b>(37,478.80)</b>		
<b>7400 · SALLY'S FUND</b>					
4218 · Sally's Fund Revenue	0.00	0.00	3,986.00	4,800.00	4,800.00
6518 · Sally's Fund Expense	0.00	0.00	(1,010.49)	(350.00)	(350.00)
<b>Total 7400 · SALLY'S FUND</b>	<b>0.00</b>	<b>0.00</b>	<b>2,975.51</b>	<b>4,450.00</b>	<b>4,450.00</b>

## Upper Peninsula Animal Welfare Shelter, Inc.

## Budget Report

01/27/20

Accrual Basis

December 2019

	Dec 19	Budget	Jan - Dec 19	YTD Budget	Annual Budget
7800 · COMMUNITY SPAY/NEUTER					
4210 · Community Spay/Neuter Revenue	(750.00)		0.00		
7800 · COMMUNITY SPAY/NEUTER - O...	0.00		0.00		
Total 7800 · COMMUNITY SPAY/NEUTER	(750.00)		0.00		
Total 4400 · RESTRICTED REVENUE	(6,725.00)	0.00	(34,503.29)	4,450.00	4,450.00
Total Other Income	20,627.47	0.00	63,842.01	4,450.00	4,450.00
Net Other Income	20,627.47	0.00	63,842.01	4,450.00	4,450.00
Net Income	61,523.49	(12,716.18)	230,687.85	4,452.26	4,452.26

## Upper Peninsula Animal Welfare Shelter, Inc.

## Profit &amp; Loss

December 2019

	Dec 19
Ordinary Income/Expense	
Income	
4000 · SHELTER REVENUE	
4005 · Pet Adoptions	5,804.50
4010 · Redeemed Animals	170.00
4017 · Dog Park	1,297.25
4020 · Government Contracted Services	6,297.99
4031 · Microchipping	40.00
4032 · Nail Clipping	70.00
4033 · Community Spay/Neuter	825.00
4050 · Miscellaneous Services	251.00
Total 4000 · SHELTER REVENUE	14,755.74
4100 · DIRECT PUBLIC SUPPORT	
4006 · Pet Care Sponsorship	1,456.38
4008 · Pet Promotion Sponsorship	20.00
4109 · Pink Lady	170.00
4110 · Donations	27,369.74
4120 · Special Gifts	263.00
4125 · Donated Svs/Material In Kind	1,040.00
4130 · Memorials/Honorariums	4,978.00
4132 · Deb's Dog Revenue	300.00
4152 · Direct Solicitations	2,642.00
Total 4100 · DIRECT PUBLIC SUPPORT	38,239.12
4200 · FUNDRAISING REVENUE	
4140 · Canisters	784.92
4144 · Cause for Paws Revenue	80.00
4147 · Strut Your Mutt	-491.00
4151 · Raise The Woof	500.00
4183 · Rescue Raffle	-4,170.00
4185 · Lights of Love Revenue	4,622.64
4197 · Calendar	2,832.85
4204 · MZD Pics W/Santa	1,920.00
Total 4200 · FUNDRAISING REVENUE	6,079.41
4500 · OTHER INCOME	
4201 · Home2Home	30.00
4205 · Resale Items Revenue	16,540.01
4215 · Interest Revenue	2.10
4220 · Miscellaneous Revenue	8.00
4227 · Distribution from Dixon Estate	22,052.00
Total 4500 · OTHER INCOME	38,632.11
46000 · Merchandise Sales	-3,745.76
Total Income	93,960.62
Gross Profit	93,960.62
Expense	
5000 · Employee Expense	
5200 · Payroll Expenses	27.79
5201 · Wages & Salaries	16,380.58
5230 · Michigan Unemployment Payable	45.39
5235 · Employer Social Security	1,013.88
5240 · Employer Medicare	237.12
5245 · Worker's Compensation	289.00
Total 5000 · Employee Expense	17,993.76

## Upper Peninsula Animal Welfare Shelter, Inc.

01/27/20

## Profit &amp; Loss

Accrual Basis

December 2019

	Dec 19
<b>5500 · OPERATING EXPENSE</b>	
5009 · Phone/Network Access	257.28
5011 · Merchant Service Fees	1,078.90
5012 · Bank Service Charges	17.26
5013 · Paypal Fees	291.01
5050 · Utilities	820.12
5100 · Cleaning Supplies	187.17
5102 · Animal Supplies	743.90
5105 · Repairs/Maintenance	1,579.27
5106 · Garbage/Snow Removal	1,579.68
5115 · Office Supplies	45.62
5116 · Postage	368.75
5117 · Community Spay/Neuter	535.00
5125 · Food	399.62
5130 · Medical Supplies	862.18
5135 · Vet Care	1,505.93
5137 · Vaccines	0.00
5140 · Spay & Neuter Program	744.50
5145 · Vehicle	257.35
5150 · Mileage	56.48
5165 · Cash over/short	1.00
5183 · Deb's Dog Expense	142.97
6524 · Dog Park	55.93
6539 · Computer Software	300.00
<b>Total 5500 · OPERATING EXPENSE</b>	<b>11,829.92</b>
<b>5600 · FUNDRAISING EXPENSE</b>	
5603 · MZD Pics W/Santa	30.00
6311 · Cause for Paws	380.08
6317 · Raise The Woof	50.00
6324 · Miscellaneous Expenses	27.99
6355 · Lights of Love	61.10
<b>Total 5600 · FUNDRAISING EXPENSE</b>	<b>549.17</b>
<b>59900 · POS Inventory Adjustments</b>	<b>2,910.16</b>
<b>6000 · OTHER EXPENSE</b>	
5142 · Volunteer Program	340.76
6313 · Direct Solicitations	1,623.31
6503 · Community Outreach	325.64
6505 · Professional Fees	2,470.00
6510 · Publications	3,790.71
6511 · Pet Promotion Expense	1,094.53
6512 · Legacy Fundraising Expense	16.99
6515 · Promotions & Advertising	374.18
6525 · Resale Items Expense	1,735.80
6532 · Donor Development	5,028.00
6535 · Licenses, Dues, Permits & Fees	20.00
6540 · Miscellaneous Expense	219.30
6590 · Mortgage Fees/Interest	2,672.37
<b>Total 6000 · OTHER EXPENSE</b>	<b>19,711.59</b>
<b>6548 · Bad Debt Expense</b>	<b>70.00</b>
<b>Total Expense</b>	<b>53,064.60</b>
<b>Net Ordinary Income</b>	<b>40,896.02</b>
<b>Other Income/Expense</b>	
<b>Other Income</b>	
4226 · Change in Value-Dixon Trust	22,790.36
4300 · Unrealized Gain/Loss	4,562.11

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Accrual Basis

Upper Peninsula Animal Welfare Shelter, Inc.

Profit & Loss

December 2019

	Dec 19
4400 · RESTRICTED REVENUE	
7300 · New Shelter	
4219 · New Shelter Revenue	-5,975.00
6519 · Capital/Bldg Improvements Exp	0.00
Total 7300 · New Shelter	-5,975.00
7800 · COMMUNITY SPAY/NEUTER	
4210 · Community Spay/Neuter Revenue	-750.00
7800 · COMMUNITY SPAY/NEUTER - Other	0.00
Total 7800 · COMMUNITY SPAY/NEUTER	-750.00
Total 4400 · RESTRICTED REVENUE	-6,725.00
Total Other Income	20,627.47
Net Other Income	20,627.47
Net Income	61,523.49

## Upper Peninsula Animal Welfare Shelter, Inc.

## Budget Report

01/27/20

Accrual Basis

January through December 2019

	Jan - Dec 19	Budget	Jan - Dec 19	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>4000 · SHELTER REVENUE</b>					
4005 · Pet Adoptions	90,056.35	90,000.00	90,056.35	90,000.00	90,000.00
4010 · Redeemed Animals	3,783.62	4,000.00	3,783.62	4,000.00	4,000.00
4016 · Spay Day	746.00	3,000.00	746.00	3,000.00	3,000.00
4017 · Dog Park	6,485.10	7,050.00	6,485.10	7,050.00	7,050.00
4018 · Rentals	400.00	500.00	400.00	500.00	500.00
4020 · Government Contracted Services	38,087.81	11,000.00	38,087.81	11,000.00	11,000.00
4025 · Restitutions/Investigations	0.00	0.00	0.00	0.00	0.00
4030 · Dog License Income	304.00	1,000.00	304.00	1,000.00	1,000.00
4031 · Microchipping	2,547.30	1,000.00	2,547.30	1,000.00	1,000.00
4032 · Nail Clipping	690.00	1,200.00	690.00	1,200.00	1,200.00
4033 · Community Spay/Neuter	1,475.00	2,500.00	1,475.00	2,500.00	2,500.00
4050 · Miscellaneous Services	1,759.50	600.00	1,759.50	600.00	600.00
4112 · Kids Club	0.00	5,600.00	0.00	5,600.00	5,600.00
4000 · SHELTER REVENUE - Other	0.00		0.00		
<b>Total 4000 · SHELTER REVENUE</b>	<b>146,334.68</b>	<b>127,450.00</b>	<b>146,334.68</b>	<b>127,450.00</b>	<b>127,450.00</b>
<b>4100 · DIRECT PUBLIC SUPPORT</b>					
4006 · Pet Care Sponsorship	11,090.88	10,000.00	11,090.88	10,000.00	10,000.00
4008 · Pet Promotion Sponsorship	1,617.00	2,600.00	1,617.00	2,600.00	2,600.00
4105 · Business Memberships	2,350.00	5,000.00	2,350.00	5,000.00	5,000.00
4109 · Pink Lady	14,969.00	7,000.00	14,969.00	7,000.00	7,000.00
4110 · Donations	214,046.95	70,000.00	214,046.95	70,000.00	70,000.00
4120 · Special Gifts	11,727.86	10,500.00	11,727.86	10,500.00	10,500.00
4123 · Memorial Bricks/Tiles	3,240.00	15,000.00	3,240.00	15,000.00	15,000.00
4125 · Donated Svs/Material In Kind	29,376.31	0.00	29,376.31	0.00	0.00
4130 · Memorials/Honorariums	45,634.27	50,000.00	45,634.27	50,000.00	50,000.00
4132 · Deb's Dog Revenue	1,720.00	1,200.00	1,720.00	1,200.00	1,200.00
4135 · Bequests	27,447.00	0.00	27,447.00	0.00	0.00
4152 · Direct Solicitations	13,776.00	71,200.00	13,776.00	71,200.00	71,200.00
<b>Total 4100 · DIRECT PUBLIC SUPPORT</b>	<b>376,995.27</b>	<b>242,500.00</b>	<b>376,995.27</b>	<b>242,500.00</b>	<b>242,500.00</b>
<b>4156 · GRANT REVENUE</b>					
4157 · General Grants	11,163.00	50,000.00	11,163.00	50,000.00	50,000.00
<b>Total 4156 · GRANT REVENUE</b>	<b>11,163.00</b>	<b>50,000.00</b>	<b>11,163.00</b>	<b>50,000.00</b>	<b>50,000.00</b>
<b>4200 · FUNDRAISING REVENUE</b>					
4127 · Wash & Wag	1,736.76	1,800.00	1,736.76	1,800.00	1,800.00
4128 · Misc/3rd Party Fundraisers	8,995.62	13,313.00	8,995.62	13,313.00	13,313.00
4140 · Canisters	9,987.55	9,492.00	9,987.55	9,492.00	9,492.00
4143 · Econo Receipts Revenue	6,685.32	5,500.00	6,685.32	5,500.00	5,500.00
4144 · Cause for Paws Revenue	30,893.58	25,100.00	30,893.58	25,100.00	25,100.00
4146 · Rummage Sale	3,485.50	0.00	3,485.50	0.00	0.00
4147 · Strut Your Mutt	10,327.50	22,000.00	10,327.50	22,000.00	22,000.00
4151 · Raise The Woof	5,829.00	7,350.00	5,829.00	7,350.00	7,350.00
4170 · Golf Outing Revenue	22,612.00	19,400.00	22,612.00	19,400.00	19,400.00
4183 · Rescue Raffle	0.00	5,000.00	0.00	5,000.00	5,000.00
4185 · Lights of Love Revenue	5,119.39	2,350.00	5,119.39	2,350.00	2,350.00
4197 · Calendar	14,319.52	12,300.00	14,319.52	12,300.00	12,300.00
4204 · MZD Pics W/Santa	1,920.00	3,080.00	1,920.00	3,080.00	3,080.00
<b>Total 4200 · FUNDRAISING REVENUE</b>	<b>121,911.74</b>	<b>126,685.00</b>	<b>121,911.74</b>	<b>126,685.00</b>	<b>126,685.00</b>
<b>4500 · OTHER INCOME</b>					
4201 · Home2Home	145.00	180.00	145.00	180.00	180.00
4205 · Resale Items Revenue	30,389.82	42,000.00	30,389.82	42,000.00	42,000.00
4215 · Interest Revenue	592.26	48.00	592.26	48.00	48.00
4220 · Miscellaneous Revenue	424.40	0.00	424.40	0.00	0.00
4221 · Endowment Fund Earnings	9,922.98	5,000.00	9,922.98	5,000.00	5,000.00
4223 · MCCF B.Reider Fund Distribution	8,009.94	6,500.00	8,009.94	6,500.00	6,500.00
4227 · Distribution from Dixon Estate	31,588.74	11,200.00	31,588.74	11,200.00	11,200.00
4239 · Legacy Fundraising Income	109,032.91	129,597.00	109,032.91	129,597.00	129,597.00
4249 · Gain/Loss On Sale of Asset	(11,349.52)		(11,349.52)		
<b>Total 4500 · OTHER INCOME</b>	<b>178,756.53</b>	<b>194,525.00</b>	<b>178,756.53</b>	<b>194,525.00</b>	<b>194,525.00</b>
46000 · Merchandise Sales	0.00		0.00		
48600 · Service Sales	0.00		0.00		
<b>Total Income</b>	<b>835,161.22</b>	<b>741,160.00</b>	<b>835,161.22</b>	<b>741,160.00</b>	<b>741,160.00</b>
<b>Gross Profit</b>	<b>835,161.22</b>	<b>741,160.00</b>	<b>835,161.22</b>	<b>741,160.00</b>	<b>741,160.00</b>
<b>Expense</b>					
<b>5000 · Employee Expense</b>					
5200 · Payroll Expenses	(6,006.90)	290,462.00	(6,006.90)	290,462.00	290,462.00
5201 · Wages & Salaries	258,159.03		258,159.03		
5225 · Simple Plan Employer	1,259.20	4,488.40	1,259.20	4,488.40	4,488.40
5230 · Michigan Unemployment Payable	2,033.35	4,156.00	2,033.35	4,156.00	4,156.00
5235 · Employer Social Security	16,011.59	18,008.66	16,011.59	18,008.66	18,008.66
5240 · Employer Medicare	3,744.60	4,211.70	3,744.60	4,211.70	4,211.70
5245 · Worker's Compensation	3,228.00	3,345.00	3,228.00	3,345.00	3,345.00
<b>Total 5000 · Employee Expense</b>	<b>278,428.87</b>	<b>324,671.76</b>	<b>278,428.87</b>	<b>324,671.76</b>	<b>324,671.76</b>



## Upper Peninsula Animal Welfare Shelter, Inc.

## Budget Report

01/27/20

Accrual Basis

January through December 2019

	Jan - Dec 19	Budget	Jan - Dec 19	YTD Budget	Annual Budget
<b>5500 · OPERATING EXPENSE</b>					
5009 · Phone/Network Access	6,065.72	2,328.00	6,065.72	2,328.00	2,328.00
5010 · NSF Checks	0.00	0.00	0.00	0.00	0.00
5011 · Merchant Service Fees	6,998.96	5,900.00	6,998.96	5,900.00	5,900.00
5012 · Bank Service Charges	104.34	0.00	104.34	0.00	0.00
5013 · Paypal Fees	504.57		504.57		
5050 · Utilities	31,387.63	60,000.00	31,387.63	60,000.00	60,000.00
5100 · Cleaning Supplies	3,091.26	3,600.00	3,091.26	3,600.00	3,600.00
5102 · Animal Supplies	9,914.87	2,000.00	9,914.87	2,000.00	2,000.00
5105 · Repairs/Maintenance	6,261.99	5,651.00	6,261.99	5,651.00	5,651.00
5106 · Garbage/Snow Removal	9,069.41	7,553.00	9,069.41	7,553.00	7,553.00
5115 · Office Supplies	3,333.59	4,350.00	3,333.59	4,350.00	4,350.00
5116 · Postage	1,371.55	2,196.00	1,371.55	2,196.00	2,196.00
5117 · Community Spay/Neuter	4,134.24	3,996.00	4,134.24	3,996.00	3,996.00
5120 · Building/Auto Insurance	8,444.57	9,739.00	8,444.57	9,739.00	9,739.00
5125 · Food	11,772.41	6,000.00	11,772.41	6,000.00	6,000.00
5127 · Microchips	9,427.38	5,500.00	9,427.38	5,500.00	5,500.00
5130 · Medical Supplies	16,777.99	15,000.00	16,777.99	15,000.00	15,000.00
5135 · Vet Care	61,321.27	65,000.00	61,321.27	65,000.00	65,000.00
5137 · Vaccines	6,652.51	4,500.00	6,652.51	4,500.00	4,500.00
5139 · Spay Day Expense	592.50	3,000.00	592.50	3,000.00	3,000.00
5140 · Spay & Neuter Program	28,031.68	22,000.00	28,031.68	22,000.00	22,000.00
5141 · Animal Equipment	1,323.72	600.00	1,323.72	600.00	600.00
5145 · Vehicle	3,797.31	2,400.00	3,797.31	2,400.00	2,400.00
5146 · Dog License Expense	140.00	200.00	140.00	200.00	200.00
5150 · Mileage	864.33	500.00	864.33	500.00	500.00
5160 · Depreciation	349.00	0.00	349.00	0.00	0.00
5165 · Cash over/short	(180.18)		(180.18)		
5180 · Donated Services/Materials	14,952.81	0.00	14,952.81	0.00	0.00
5183 · Deb's Dog Expense	1,364.75	1,200.00	1,364.75	1,200.00	1,200.00
6523 · Kids Club	691.29	2,560.00	691.29	2,560.00	2,560.00
6524 · Dog Park	1,815.93	4,264.00	1,815.93	4,264.00	4,264.00
6528 · Rentals	0.00	100.00	0.00	100.00	100.00
6539 · Computer Software	6,399.53	3,600.00	6,399.53	3,600.00	3,600.00
<b>Total 5500 · OPERATING EXPENSE</b>	<b>256,776.93</b>	<b>243,737.00</b>	<b>256,776.93</b>	<b>243,737.00</b>	<b>243,737.00</b>
<b>5550 · GRANT EXPENSE</b>					
5551 · General Grants	3,661.53	12,500.00	3,661.53	12,500.00	12,500.00
<b>Total 5550 · GRANT EXPENSE</b>	<b>3,661.53</b>	<b>12,500.00</b>	<b>3,661.53</b>	<b>12,500.00</b>	<b>12,500.00</b>
<b>5600 · FUNDRAISING EXPENSE</b>					
5603 · MZD Pics W/Santa	30.00	580.00	30.00	580.00	580.00
6307 · Calendar	2,512.99	3,025.00	2,512.99	3,025.00	3,025.00
6308 · Wash & Wag	301.02	455.00	301.02	455.00	455.00
6311 · Cause for Paws	6,930.78	5,213.00	6,930.78	5,213.00	5,213.00
6312 · Rummage Sale	0.00	0.00	0.00	0.00	0.00
6315 · Misc/3rd Party Fundraisers	277.91	1,760.00	277.91	1,760.00	1,760.00
6317 · Raise The Woof	2,464.88	3,705.00	2,464.88	3,705.00	3,705.00
6322 · Raffle Expense	1,602.82	2,300.00	1,602.82	2,300.00	2,300.00
6324 · Miscellaneous Expenses	1,256.58	150.00	1,256.58	150.00	150.00
6330 · Golf Outing Expense	7,807.92	5,515.00	7,807.92	5,515.00	5,515.00
6355 · Lights of Love	100.91	155.00	100.91	155.00	155.00
6550 · Strut Your Mutt	1,842.20	4,910.00	1,842.20	4,910.00	4,910.00
6551 · Canisters	0.00	50.00	0.00	50.00	50.00
<b>Total 5600 · FUNDRAISING EXPENSE</b>	<b>25,128.01</b>	<b>27,818.00</b>	<b>25,128.01</b>	<b>27,818.00</b>	<b>27,818.00</b>
59900 · POS Inventory Adjustments	0.00		0.00		
<b>6000 · OTHER EXPENSE</b>					
5142 · Volunteer Program	1,279.81	2,000.00	1,279.81	2,000.00	2,000.00
6313 · Direct Solicitations	5,052.13	9,600.00	5,052.13	9,600.00	9,600.00
6503 · Community Outreach	789.04	1,500.00	789.04	1,500.00	1,500.00
6504 · Memorial Bricks/Tiles	19.90	3,300.00	19.90	3,300.00	3,300.00
6505 · Professional Fees	15,518.73	13,750.00	15,518.73	13,750.00	13,750.00
6510 · Publications	13,345.12	11,000.00	13,345.12	11,000.00	11,000.00
6511 · Pet Promotion Expense	3,239.68	2,600.00	3,239.68	2,600.00	2,600.00
6512 · Legacy Fundraising Expense	946.33	23,325.00	946.33	23,325.00	23,325.00
6515 · Promotions & Advertising	3,927.39	2,761.00	3,927.39	2,761.00	2,761.00
6525 · Resale Items Expense	22,979.50	17,500.00	22,979.50	17,500.00	17,500.00
6526 · MI Sales Tax	765.03	3,000.00	765.03	3,000.00	3,000.00
6530 · Conferences	881.00	2,000.00	881.00	2,000.00	2,000.00
6532 · Donor Development	5,090.30	6,000.00	5,090.30	6,000.00	6,000.00
6535 · Licenses, Dues, Permits & Fees	1,484.59	1,550.00	1,484.59	1,550.00	1,550.00
6540 · Miscellaneous Expense	(5,530.95)	0.00	(5,530.95)	0.00	0.00
6547 · Business Memberships	31.85	998.00	31.85	998.00	998.00
6561 · Investment Expense	823.31	0.00	823.31	0.00	0.00
6590 · Mortgage Fees/Interest	33,290.99	31,546.98	33,290.99	31,546.98	31,546.98
6000 · OTHER EXPENSE - Other	29.76		29.76		
<b>Total 6000 · OTHER EXPENSE</b>	<b>103,963.51</b>	<b>132,430.98</b>	<b>103,963.51</b>	<b>132,430.98</b>	<b>132,430.98</b>
6548 · Bad Debt Expense	356.53		356.53		
<b>Total Expense</b>	<b>668,315.38</b>	<b>741,157.74</b>	<b>668,315.38</b>	<b>741,157.74</b>	<b>741,157.74</b>
<b>Net Ordinary Income</b>	<b>166,845.84</b>	<b>2.26</b>	<b>166,845.84</b>	<b>2.26</b>	<b>2.26</b>
<b>Other Income/Expense</b>					
<b>Other Income</b>					
4222 · Investment Interest Revenue	906.92		906.92		
4226 · Change in Value-Dixon Trust	56,743.19		56,743.19		
4300 · Unrealized Gain/Loss	34,468.12		34,468.12		
4310 · Realized Loss/Gain LT Invstmnt	6,227.07		6,227.07		
<b>4400 · RESTRICTED REVENUE</b>					
<b>7300 · New Shelter</b>					
4219 · New Shelter Revenue	(44,527.70)		(44,527.70)		
6519 · Capital/Bldg Improvements Exp	0.00		0.00		
6536 · New Shelter Expense	7,048.90		7,048.90		
<b>Total 7300 · New Shelter</b>	<b>(37,478.80)</b>		<b>(37,478.80)</b>		
<b>7400 · SALLY'S FUND</b>					
4218 · Sally's Fund Revenue	3,986.00	4,800.00	3,986.00	4,800.00	4,800.00
6518 · Sally's Fund Expense	(1,010.49)	(350.00)	(1,010.49)	(350.00)	(350.00)
<b>Total 7400 · SALLY'S FUND</b>	<b>2,975.51</b>	<b>4,450.00</b>	<b>2,975.51</b>	<b>4,450.00</b>	<b>4,450.00</b>

## Upper Peninsula Animal Welfare Shelter, Inc.

## Budget Report

01/27/20

Accrual Basis

January through December 2019

	Jan - Dec 19	Budget	Jan - Dec 19	YTD Budget	Annual Budget
7800 · COMMUNITY SPAY/NEUTER					
4210 · Community Spay/Neuter Revenue	0.00		0.00		
7800 · COMMUNITY SPAY/NEUTER - O...	0.00		0.00		
Total 7800 · COMMUNITY SPAY/NEUTER	0.00		0.00		
Total 4400 · RESTRICTED REVENUE	(34,503.29)	4,450.00	(34,503.29)	4,450.00	4,450.00
Total Other Income	63,842.01	4,450.00	63,842.01	4,450.00	4,450.00
Net Other Income	63,842.01	4,450.00	63,842.01	4,450.00	4,450.00
Net Income	230,687.85	4,452.26	230,687.85	4,452.26	4,452.26

## Upper Peninsula Animal Welfare Shelter, Inc.

## Profit &amp; Loss

January through December 2019

	Jan - Dec 19
Ordinary Income/Expense	
Income	
4000 · SHELTER REVENUE	
4005 · Pet Adoptions	90,056.35
4010 · Redeemed Animals	3,783.62
4016 · Spay Day	746.00
4017 · Dog Park	6,485.10
4018 · Rentals	400.00
4020 · Government Contracted Services	38,087.81
4030 · Dog License Income	304.00
4031 · Microchipping	2,547.30
4032 · Nail Clipping	690.00
4033 · Community Spay/Neuter	1,475.00
4050 · Miscellaneous Services	1,759.50
4000 · SHELTER REVENUE - Other	0.00
Total 4000 · SHELTER REVENUE	146,334.68
4100 · DIRECT PUBLIC SUPPORT	
4006 · Pet Care Sponsorship	11,090.88
4008 · Pet Promotion Sponsorship	1,617.00
4105 · Business Memberships	2,350.00
4109 · Pink Lady	14,969.00
4110 · Donations	214,046.95
4120 · Special Gifts	11,727.86
4123 · Memorial Bricks/Tiles	3,240.00
4125 · Donated Svs/Material In Kind	29,376.31
4130 · Memorials/Honorariums	45,634.27
4132 · Deb's Dog Revenue	1,720.00
4135 · Bequests	27,447.00
4152 · Direct Solicitations	13,776.00
Total 4100 · DIRECT PUBLIC SUPPORT	376,995.27
4156 · GRANT REVENUE	
4157 · General Grants	11,163.00
Total 4156 · GRANT REVENUE	11,163.00
4200 · FUNDRAISING REVENUE	
4127 · Wash & Wag	1,736.76
4128 · Misc/3rd Party Fundraisers	8,995.62
4140 · Canisters	9,987.55
4143 · Econo Receipts Revenue	6,685.32
4144 · Cause for Paws Revenue	30,893.58
4146 · Rummage Sale	3,485.50
4147 · Strut Your Mutt	10,327.50
4151 · Raise The Woof	5,829.00
4170 · Golf Outing Revenue	22,612.00
4183 · Rescue Raffle	0.00
4185 · Lights of Love Revenue	5,119.39
4197 · Calendar	14,319.52
4204 · MZD Pics W/Santa	1,920.00
Total 4200 · FUNDRAISING REVENUE	121,911.74

## Upper Peninsula Animal Welfare Shelter, Inc.

01/27/20

## Profit &amp; Loss

Accrual Basis

January through December 2019

	Jan - Dec 19
<b>4500 · OTHER INCOME</b>	
4201 · Home2Home	145.00
4205 · Resale Items Revenue	30,389.82
4215 · Interest Revenue	592.26
4220 · Miscellaneous Revenue	424.40
4221 · Endowment Fund Earnings	9,922.98
4223 · MCCF B.Reider Fund Distribution	8,009.94
4227 · Distribution from Dixon Estate	31,588.74
4239 · Legacy Fundraising Income	109,032.91
4249 · Gain/Loss On Sale of Asset	-11,349.52
<b>Total 4500 · OTHER INCOME</b>	<b>178,756.53</b>
46000 · Merchandise Sales	0.00
48600 · Service Sales	0.00
<b>Total Income</b>	<b>835,161.22</b>
<b>Gross Profit</b>	<b>835,161.22</b>
<b>Expense</b>	
<b>5000 · Employee Expense</b>	
5200 · Payroll Expenses	-6,006.90
5201 · Wages & Salaries	258,159.03
5225 · Simple Plan Employer	1,259.20
5230 · Michigan Unemployment Payable	2,033.35
5235 · Employer Social Security	16,011.59
5240 · Employer Medicare	3,744.60
5245 · Worker's Compensation	3,228.00
<b>Total 5000 · Employee Expense</b>	<b>278,428.87</b>
<b>5500 · OPERATING EXPENSE</b>	
5009 · Phone/Network Access	6,065.72
5011 · Merchant Service Fees	6,998.96
5012 · Bank Service Charges	104.34
5013 · Paypal Fees	504.57
5050 · Utilities	31,387.63
5100 · Cleaning Supplies	3,091.26
5102 · Animal Supplies	9,914.87
5105 · Repairs/Maintenance	6,261.99
5106 · Garbage/Snow Removal	9,069.41
5115 · Office Supplies	3,333.59
5116 · Postage	1,371.55
5117 · Community Spay/Neuter	4,134.24
5120 · Building/Auto Insurance	8,444.57
5125 · Food	11,772.41
5127 · Microchips	9,427.38
5130 · Medical Supplies	16,777.99
5135 · Vet Care	61,321.27
5137 · Vaccines	6,652.51
5139 · Spay Day Expense	592.50
5140 · Spay & Neuter Program	28,031.68
5141 · Animal Equipment	1,323.72
5145 · Vehicle	3,797.31
5146 · Dog License Expense	140.00
5150 · Mileage	864.33
5160 · Depreciation	349.00
5165 · Cash over/short	-180.18
5180 · Donated Services/Materials	14,952.81
5183 · Deb's Dog Expense	1,364.75
6523 · Kids Club	691.29
6524 · Dog Park	1,815.93
6539 · Computer Software	6,399.53
<b>Total 5500 · OPERATING EXPENSE</b>	<b>256,776.93</b>

## Upper Peninsula Animal Welfare Shelter, Inc.

01/27/20

## Profit &amp; Loss

Accrual Basis

January through December 2019

	Jan - Dec 19
5550 · GRANT EXPENSE	
5551 · General Grants	3,661.53
Total 5550 · GRANT EXPENSE	3,661.53
5600 · FUNDRAISING EXPENSE	
5603 · MZD Pics W/Santa	30.00
6307 · Calendar	2,512.99
6308 · Wash & Wag	301.02
6311 · Cause for Paws	6,930.78
6315 · Misc/3rd Party Fundraisers	277.91
6317 · Raise The Woof	2,464.88
6322 · Raffle Expense	1,602.82
6324 · Miscellaneous Expenses	1,256.58
6330 · Golf Outing Expense	7,807.92
6355 · Lights of Love	100.91
6550 · Strut Your Mutt	1,842.20
Total 5600 · FUNDRAISING EXPENSE	25,128.01
59900 · POS Inventory Adjustments	0.00
6000 · OTHER EXPENSE	
5142 · Volunteer Program	1,279.81
6313 · Direct Solicitations	5,052.13
6503 · Community Outreach	789.04
6504 · Memorial Bricks/Tiles	19.90
6505 · Professional Fees	15,518.73
6510 · Publications	13,345.12
6511 · Pet Promotion Expense	3,239.68
6512 · Legacy Fundraising Expense	946.33
6515 · Promotions & Advertising	3,927.39
6525 · Resale Items Expense	22,979.50
6526 · MI Sales Tax	765.03
6530 · Conferences	881.00
6532 · Donor Development	5,090.30
6535 · Licenses, Dues, Permits & Fees	1,484.59
6540 · Miscellaneous Expense	-5,530.95
6547 · Business Memberships	31.85
6561 · Investment Expense	823.31
6590 · Mortgage Fees/Interest	33,290.99
6000 · OTHER EXPENSE - Other	29.76
Total 6000 · OTHER EXPENSE	103,963.51
6548 · Bad Debt Expense	356.53
Total Expense	668,315.38
Net Ordinary Income	166,845.84
Other Income/Expense	
Other Income	
4222 · Investment Interest Revenue	906.92
4226 · Change in Value-Dixon Trust	56,743.19
4300 · Unrealized Gain/Loss	34,468.12
4310 · Realized Loss/Gain LT Invstmnt	6,227.07
4400 · RESTRICTED REVENUE	
7300 · New Shelter	
4219 · New Shelter Revenue	-44,527.70
6519 · Capital/Bldg Improvements Exp	0.00
6536 · New Shelter Expense	7,048.90
Total 7300 · New Shelter	-37,478.80

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01/27/20

Accrual Basis

Upper Peninsula Animal Welfare Shelter, Inc.

Profit & Loss

January through December 2019

	Jan - Dec 19
7400 · SALLY'S FUND	
4218 · Sally's Fund Revenue	3,986.00
6518 · Sally's Fund Expense	-1,010.49
Total 7400 · SALLY'S FUND	2,975.51
7800 · COMMUNITY SPAY/NEUTER	
4210 · Community Spay/Neuter Revenue	0.00
7800 · COMMUNITY SPAY/NEUTER - Other	0.00
Total 7800 · COMMUNITY SPAY/NEUTER	0.00
Total 4400 · RESTRICTED REVENUE	-34,503.29
Total Other Income	63,842.01
Net Other Income	63,842.01
Net Income	230,687.85

## **Community Outreach & Volunteer Coordinator Report**

**January 2020**

- In-shelter orientations (for volunteers who completed the video and quiz) for 9 new volunteers.
- Foster volunteers – added 3 more
- Working on getting a phone set up (thank you Chris) in the back-office area. Cleaned up the extra desk by mailboxes – will have a phone there and then I can schedule volunteers to help answer the phones during busy times.
- Pet Gazette Holiday issue – completed & in homes week of December 10<sup>th</sup>.
- Bissell Empty the Shelters Holiday event – Two-day event December 13 & 14. \$25 adoptions. Rather slow as we were low on cats.
- Coordinated a HATS cat transfer beginning of December for Bissell. They were adopted before the event! What is especially wonderful is that all 6 cats had been at HATS for 1 to 2+ years.
- Bissell webinars and final reports submitted.
- Subaru grant final report submitted.
- Put together Giving Tuesday campaign – raised \$2200
- Retail selling, ordering, checking in POS, and set up – both at Holiday Store & UPAWS
- Home for the Holidays Open House held on December 14<sup>th</sup>
- Media: TV6, ABC10, TV3, Mining Journal, Sunny 102 - for events, and Spay Day USA.
- MyEmma email – did holiday giving blast and January enews.
- Kuranda cat bed plea – received 24 beds donated for cats. Bob assembled them all.
- Wrote a grant to Petfinder Foundation for dog enrichment. Asking for money for dog agility equipment.
- January Promo: New Year New Shelter Pet - \$20.20 adult cats / \$20,20 OFF adult dogs / Free bunnies.

- Reading Program: Developing all materials for “Shelter Buddies Read to Your Shelter Pet” kids ages 6 -15 reading program. Developing second program for young kids ages 2-6 called “Little Buddies Story Time & Fun”. Ordered dog and cat mascot costumes, bookmarks etc. MORE TO COME on these two programs! Goal to launch is February.
- Arranging possible transfer of 2 dogs.
- BUNNIES!! High census at 23. Contacted and coordinated bunny transfers. As of now 10 bunnies have been transferred out. 4 went to Delta, 4 to Northwoods, and 2 to Oneida Humane Society in Rhinelander, WI. Once the rest are fixed – I will coordinate the rest of the bunnies to Grand Rapids Humane Society of West MI.
- Coordinated a dog transport to partner shelter. We traded dogs – one for one. Both shelters needed the dog out of their area.
- Helped on adoption floor. Helped wherever is needed in organization.
- Website, social media, regular media, outreach, promote pets, bio, photos, events, etc. etc. – updated/maintained daily, weekly.

~ Ann Brownell



Dec-19	<6 mos.		<6 mos.				
	DOGS	PUPS	CATS	KITS	OTHER	TOTAL	YTD
<b>INTAKE</b>							
Owner Surrender	20	2	14	2	15	53	834
Returned Adoption	5	0	1	1	2	9	101
Stray (from Police, Public and Shelter Pickup)	12	0	8	0	0	20	439
Seized/Custody	0	0	0	0	0	0	76
Transferred from Other Shelters	3	1	8	0	0	12	137
<b>Total Intake</b>	40	3	31	3	17	94	1587
<b>Total Intake YTD by Species</b>	<b>488</b>	<b>62</b>	<b>592</b>	<b>243</b>	<b>202</b>		<b>1587</b>
<b>OUTCOMES</b>							
Adoptions (shelter, foster home or special event)	21	2	27	7	13	70	1194
<b>Total Adoptions YTD per species</b>	<b>290</b>	<b>37</b>	<b>497</b>	<b>202</b>	<b>168</b>		1194
Returned to Owner	11	0	1	0	0	12	277
Transferred to Rescue Groups/Shelters	0	0	0	0	0	0	33
<b>EUTHANIZED/DEATHS/MISSING/STOLEN</b>							
Dangerous	0	0	0	0	0	0	6
Dying	0	0	1	0	0	1	16
Animal's Name and Reason			Kitty Kat				
<b>TOTAL ANIMALS EUTHANIZED</b>	0	0	1	0	0	1	22
Died at shelter/foster home - Unknown	0	0	0	0	1	1	19
Missing/Stolen/Escaped	0	0	0	0	0	0	3
Animal's Name and Reason					Mags (finch)		
<b>SAVE RATE</b> (Intake- Euthanasia Outcome)/ Intake							
<b>ASPCA Live Release Rate</b> (Live Outcomes/ Intake)							
<b>OTHER INFO</b>	Dogs	Cats					
Avg. Length of Stay							
Monthly Return Rate	21.74%	5.9%					

Dec-19	<6 mos.		<6 mos.		OTHER	TOTAL	YTD
	DOGS	PUPS	CATS	KITS			
<b>CLINIC SERVICES</b>							
Owner Requested Euthanasia						0	17
Bite Hold (for Owner)						0	0
Spay/Day						0	15
Community Spay/Neuter (Spay It Forward)	1					1	31
Targeted Spay/Neuter						0	0
Clinic-Other						0	2
Service						0	0
Microchipping						0	47
Domestic Violence						0	8
Pending Investigation						0	0
Boarding						0	4
Cruelty						0	0
Home 2 Home	2					2	22
<b>Total</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>146</b>

# FINANCE COMMITTEE MINUTES

January 9, 2020

UPAWS Office 5:30 PM

Present: Amber Talo, Reva Laituri, Kristine McDonnell, Brett Specker

1. Agenda:

- a. Review of April-July 2019 Financial Statements. Approval needed for all reports by the Board.
- b. Review and discuss 2020 Insurance Quote Proposals

2. Discussion:

- a. Reviewed and discussed April-July Financial Statements. Amber and Kristine have spent extensive time over the past couple months correcting a significant amount of bookkeeping errors and missing data entry for this time period. Discussed various accounts within the Chart of Accounts that need to be combined and/or edited due to new accounts that were created with the POS system. A lot of funds were not properly allocated to the correct account, which we made corrections for. Each month was re-reconciled as the reconciliations done previously were not correct. A Board Work Session has been scheduled for 1/15/20 to review the corrected April-July Financial Statements prior to recommending them for approval at the January 27<sup>th</sup> Board meeting.
- b. Obtained two quotes for Building/Liability Insurance coverage for the New Shelter (including the Pole Barn, Dog Park, and Kubota Tractor) and reviewed a comparison spreadsheet. A 3<sup>rd</sup> quote was requested but most standard carriers are not in the market for the combination policy covering General Liability, Animal Coverage, and Veterinary Professional and the third Agency was not able to provide us a quote. The Finance Committee reviewed each quote and made a recommendation to the Board to renew with our current carrier via E-vote as the renewal is time sensitive and the remaining forms to be completed for renewal need to happen as soon as possible for the renewal date of 1/18/2020-2021 policy period.

The meeting was adjourned 9:30 PM

Respectfully submitted,

***Amber Talo***

Chair



## **FINANCE COMMITTEE MINUTES**

**January 22, 2020**

**UPAWS Office 5:30 PM**

Present: Amber Talo, Reva Laituri, Kristine McDonnell

Absent: Brett Specker

### **1. Agenda:**

- a. Review of August-December 2019 Financial Statements. Approval needed for all reports by the Board.
- b. Draft 2020 Budget
- c. Review Dixon Estate allocation received on 12/17/2019
- d. 2019 Audit Proposal

### **2. Discussion:**

- a. Reviewed and discussed August-December 2019 Financial Statements. Amber and Kristine have worked tirelessly to backlog missing bookkeeping entries for the time period where we did not have a bookkeeper in place. This data is pulled from many different locations, and it took time to develop proper protocols for inputting the data. There are still some account codes with the POS that will require adjustments into the correct account. Amber will talk to Dane regarding some of the changes needed so that retail items specifically are going into the correct accounts. We continued making necessary adjustments and edits to reallocate funds to the correct accounts. A Board Work Session is scheduled for 1/23/2020 to review the August-December Financial Statements with the Board prior to recommending them for approval at the January 27<sup>th</sup> Board Meeting.
- b. Kristine had to leave as Amber and Reva began drafting the 2020 Budget. We will also be reviewing the Chart of Accounts and making changes necessary to better track revenue/expenses properly especially with the addition of the POS system. We anticipate continuing to work on the 2020 Budget at the next Finance Committee meeting (beginning of February) with a possible review at a Board Work Session prior to recommending it for approval at the February Board Meeting.
- c. On 12/17/19 we received an additional allocation from the Dixon Trust in the amount of \$22,052.00. The Finance Committee will recommend to the Board that said amount be allocated towards the Principal Balance of our Building Loan.
- d. Discussed the 2019 Audit. Due to the multiple people doing bookkeeping in 2019, addition of the POS system, and turnover of Bookkeeping and Treasurer Duties we felt confident that the best decision would be to remain with our previous auditor for the completion of the 2019 Audit and 990. Amber will make a recommendation to the Board to approve the 2019 Audit proposal from MTNHK.

The meeting was adjourned 9:30 PM

Respectfully submitted,

***Amber Talo***

Chair

**PERSONNEL COMMITTEE REPORT**  
**DECEMBER 11, 2019**  
**6:00 P.M.**

**Present: Reva Laituri, Alex Petrin, Colleen Whitehead, Scott Jandron**

The meeting was called to order at 6:00 p.m.

The committee discussed some work performance issues concerning a couple of staff.

Colleen noted that the supervisors have requested a staff meeting made up of the Personnel Committee and all staff to review and discuss the Personnel Policies. They also would like to obtain information regarding the organizational structure and chain of command within UPAWS. Colleen will bring an organizational chart for review for the next meeting.

Reva reported on the status of the animal caretaker and maintenance/custodial position which have been posted. Until the maintenance/custodial position is filled, Alex will be filling in again.

Once the ED begins, Colleen noted she will be transitioning over the payroll preparation.

The next meeting is set for Wednesday, January 15, 2020, at 3:00 p.m. at the shelter.

Respectfully submitted,

Reva Laituri  
Chairperson

**PERSONNEL COMMITTEE REPORT**  
**January 15, 2020**  
**3:15 p.m.**

Present: Reva Laituri, Colleen Whitehead, Alex Petrin, Scott Jandron

The committee discussed the Executive Director vacancy and search options.

Colleen reported on the status of current vacancies, applications received, interviews conducted, etc. A full time supervisor has given notice and the part-time supervisor will be offered the full time position.

While updating the personnel files, it was discovered that for the past couple of years they had not been updated to reflect internal movement. She is updating them to current status of employees. This will also help in determining the number of Caretaker hours that need to be filled.

Reva noted she will begin holding weekly meetings with the supervisors.

The latest Dept. of Labor Overtime Rules was shared with the committee.

In light of the fact that the minimum wage increased again for 2020, the committee reviewed current wages of all employees and will be making a recommendation to the Finance Committee.

The Supervisors have requested a temporary unpaid leave of absence for Part-Time Animal Caregiver who was in a car accident recently and is estimated to be off for 7-10 weeks. She is a very good worker and the supervisors do not want to lose her. It was moved by Alex, supported by Colleen and carried unanimously to approve this request. The supervisors will look at options in filling her hours while she is off.

Colleen passed around the new W-4 forms and asked if she could have all the employees fill out the new version, even though it is not required. The committee approved her request.

Colleen reported that the MTHNK will be preparing all the W-2's and payroll tax returns for 2019.

Several job descriptions are in need of updating and will be worked on.

Colleen shared a draft of the organizational chart she has been working on. She will finalize for approval.



Colleen noted she was working on obtaining some missing documentation from a few files.

The supervisors have requested a full staff meeting with the Personnel Committee to do a general review of the Personnel Policies. Colleen suggested that holding this meeting soon may provide an opportunity to get feedback which can be used in consideration when updating the policies.

Based on comments made at a recent board meeting, Colleen inquired whether we should be submitting copies of drivers' licenses to the insurance company of all the staff who would be driving the van. She will follow up to what is needed.

The meeting was adjourned at 5:16 p.m.

Respectfully submitted,  
**Reva Laituri**

## **POLICY & BYLAWS COMMITTEE**

**Chaired by:** Colleen Whitehead

**Date:** December 19, 2019 10:00 am -12:00 pm at the Crossroads in Marquette

**Members Present:** Colleen Whitehead, Reva Laituri, Linda Roncaglione, Lynn Andronis and Beverly Benoit, UPAWS Executive Director

### **Discussion:**

- Review and discussion on draft Board Bylaw language changes for Report & Recommendations for January Board meeting.
- Review and discussion on draft Board Policy language changes for Report & Recommendations for January Board meeting.
- Discussion on the draft Standard Operating Procedures (SOP) manual as compared to previous versions. Committee agreed that responsibility should be delegated to the ED, with final review by the Committee.

### **Assignments:**

- Colleen will draft final R&R for Committee to review at the January Committee meeting – R&R to be included on the January Board meeting agenda.
- Individual Committee members will continue working on assigned policy areas being developed.

### **Next Meeting:**

- January 16<sup>th</sup>, 2020 at 10:00 a.m. at Crossroads in Marquette; monthly meeting is usually the 3<sup>rd</sup> Thursday of each month.

## **POLICY & BYLAWS COMMITTEE**

**Chaired by:** Colleen Whitehead

**Date:** January 16<sup>th</sup>, 2020 10:00 am -12:00 pm at the Crossroads in Marquette

**Members Present:** Colleen Whitehead, Reva Laituri, Linda Roncaglione and Lynn Andronis

### **Discussion:**

- Reviewed pending tasks/assignments for the Committee.
- Reviewed final Board Bylaws and Policy language changes for Report & Recommendations for January Board meeting.
- Discussion on the responsibilities of the Committee with the resignation of the ED and create plan for review of the Standard Operating Procedures (SOP) manual as compared to the previous version. Committee has agreed that UPAWS forms used should be included as appendices to the SOP manual.

### **Assignments:**

- Colleen will post Report & Recommendations from Committee to Google drive for January Board meeting agenda:
  - Bylaws: Suspension of Bylaws
  - Bylaws: Board Member Attendance
  - Board Policy: Memberships
  - Board Policy: Chain of Command
- Each Committee member will review the draft SOP manual, pages 1 thru 15, and provide feedback/comments at the February Committee meeting.
- Committee members will revise Board Officer descriptions and bring to the February Committee meeting.

### **Next Meeting:**

- February 20<sup>th</sup>, 2020 at 10:00 a.m. at Crossroads in Marquette; monthly meeting is usually the 3<sup>rd</sup> Thursday of each month.

## **Donor Development Subcommittee Meetings**

**1/20/20**

### **UPAWS Community Room**

**Attendees:** Lynn, Chris, Leslie

#### **Neon Conversion & Configuration**

- 2019 data conversion/entry status - review data mapping
- 2019 year end reporting
  - Karen already sent GEM TY w/o any total donations (which kind of a duplicate of holiday card)
  - What about requests - who usually gets these? We need to try to pull from Neon.
- Online donation forms - how's it going, any changes needed?
  - 4130-Honorary/Memorial
  - Membership not on donation form (check box). Neon has separate membership tracking, we are going to use this. Leslie & Chris will test.
  - Sponsoring pet care - Leslie review current form, then Chris will setup.
- Neon data entry for January - who needs things for month end / board reporting?
  - Thank You Cards:
- Donation process flow - existing/new (will need this to work with Amber, others)
- Donor account testing status
- Documentation / Help
- Who should users contact for support? No ED so who should Notes be routed to? Currently using [info@upaws.org](mailto:info@upaws.org). Chris & Leslie will monitor in Neon.
- Will meet with Amber and bookkeeper mid/late Feb.

#### **Holiday Cards**

- Leslie used labels she already had: white return (PO Box, UPAWS logo), white address.
- Used holiday cards Reva purchased end of last year and bought more.
- Leslie combined spreadsheets from Lynn (BF), Reva (GEMS, FF), excluding those on Karen's list. Spreadsheet on drive.
- Leslie working on cards for 2020 (might make using winter photo of shelter).

#### **Call for Critters**

- Reva shared her info. with Leslie.
- Leslie will setup & manage. Need to get remaining 2019 and Jan. into Neon by 2/1 to run reports/cards
- Targeted for month of Feb. Leslie will contact Ann for help with advertising and volunteers

#### **2020 Budget Items: in process**

**12/16/19**  
**UPAWS Community Room**

**Attendees:** Lynn Andronis, Bev Benoit, Chris Danik, Leslie Hurst, Reva Laituri

**Neon Conversion & Configuration**

- Online donation forms
  - Go-live 1/1/19 (getting bank info. from Amber), will eliminate most paypal
  - We should all test, create a donor account and test. Create document/contact info. Self-service portal.
  - Tribute, change email to Acknowledgement email, add full address fields, phone# (all demographics). Add Membership option later when we have that setup. Add Thank You preference (donation). Receipt will generate automatically (make it IRS compliant), email is required. Add NL preference (account). Add “Contributions to the Upper Peninsula Animal Welfare Shelter are tax-deductible to the extent permitted by law. UPAWS tax identification number is 38-2228501” on form and receipt. Add Donation Notes field (donations).
  - Who should users contact for support? Route to ED. Use current [info@upaws.org](mailto:info@upaws.org). Notes should be emailed to ED to handle daily.
- Data Mapping Review - shelter receipt sheets next, review Lynn’s files

**Holiday Cards**

- Leslie will create clear labels and send
- Reva provided excel file for GEMS
- Ann sending to her businesses
- Karen sending any (Tee Up For Tails businesses)?

**Thank Yous - verify, who else?**

- Karen <\$500
- Lynn \$500-4999
- Reva >\$5000

**Reporting:**

- Newsletter - At Pride now, need mailing list on Monday, Lynn and Reva pulled from various sources.
- Christmas Cards - Leslie will send using lists from various sources
- Year-End Solicitations - TBD
- Tax Year-End Summary - TBD

## COMMUNITY ROOM AD-HOC COMMITTEE REPORT

January 24, 2019

Current Members: Leslie Hurst (Chair), Lynn Andronnis, Chris Danik

Advisory: Amber Talo, Alex Petrin

1. No formal meetings, instead conversation and email.
2. Received response from Randy Yelle, Sands Township Zoning Administrator:  
*As with the Fair, and our gym, this department receives copies of the daily rentals for short time events, nothing overnight, if you are pursuing overnight rentals, as the fair board, you would need to address that with this office. The rentals must comply with the Sands Townships Noise Ordinance and conditions of approval of your Special Use Permit. Per the Noise Ordinance, quiet time is between the hours of ten o'clock (10:00 PM) and seven o'clock (7:00 AM) (Section 5 (C)). I don't believe there will be any issues. Please send a copy of your agreement when complete.*
3. Still finishing up draft of rental agreement and procedure.
4. I.T. Committee has budgeted for a keypad for door to shelter from off-hours vestibule. In the meantime, Leslie will coordinate rentals and make sure the door is locked (or monitored) during rentals.
5. Possible 2020 Budget Items:
  - a. Additional entry rug in vestibule and by back door
6. Additional tasks: [Community Room Rental Tasks](#). Rentals involving shelter pets will be addressed after these initial documents are complete.
7. Inquiries and Rentals: [Rental Contacts](#). MTA wants a tour and to hold meeting on 4/22/20 6:30pm-8:30pm. Prior contact with Kori, I reserved for them, need to discuss rental fee.

**UPAWS IT Committee  
Committee Update  
January 2020**

The IT Committee met on December 5th at 6:30pm to inventory current projects and discuss moving forward.

A quick meeting on shared passwords and BitWarden was held on January 2nd at 5:30pm.

## Project Updates

### **Bitwarden - Password Manager**

- We started migrating shared passwords to BitWarden. This gives us control over who has access to these shared passwords and a quick list of what needs to be changed when someone leaves.

### **Door Access System**

- Received quote from 906 Technologies for new keypad and strike for after hours lobby. Will submit with 2020 Budget
- Investigated "Battery Backup". It only keeps the network rack on. All door power supplies are on separate circuits throughout the building.

### **G Suite - Calendar**

- Community Room and Office Area created as Resource Rooms. Seems to be working well.

### **G Suite - Groups**

- As a reminder, Groups are essentially distribution lists. Membership can be viewed within the Groups app in G Suite.
- [board@upaws.org](mailto:board@upaws.org) is now a group and contains current board members.
- [supervisors@upaws.org](mailto:supervisors@upaws.org) was previously created, but contains all three supervisors.
- [allstaff@upaws.org](mailto:allstaff@upaws.org) is now a group with all employees as members.

### **GSuite - Google Drive**

- Several Shared Folders have been migrated to Shared Drives
  - Board Information -> Board Information Shared Drive
  - Board Agendas -> Folder inside Board Information Shared Drive
  - Board Work Sessions -> Folder inside Board Information Shared Drive
  - Dog Park Logos -> Dog Park Shared Drive
  - Finance Committee -> Finance Committee Shared Drive
- Created a new Daily Receipt Sheets Shared Drive. Very positive feedback from staff about this approach.

- Created a new Shelter Operations Shared Drive. All staff have read and edit access
- Created a new Supervisors Shared Drive. Only Supervisors have access

**Information Security**

- Dane has hosted training with staff on passwords, cyber security, and the importance of confidentiality. Most staff have had this training now.

**PetPoint**

- Our volunteer Vet, Dr. Lauren Connolly was granted access to PetPoint at the ED's request. She had some ideas on helping us use PetPoint more efficiently.

**Shelter Computers**

- Setup new Executive Director PC with standard applications. Developing a standard for new machine setup in the process.
- An Inventory of IT equipment was completed for asset tracking and cyber security purposes.

**Website**

- 906 Technologies updated us to the latest version of WordPress as part of our monthly allotted support hours. No additional cost.

A full work log is available in the IT Shared Drive.

Respectfully submitted,

Chris Danik  
IT Committee Chair