## **Audited Financial Statements**

# MARQUETTE COUNTY HUMANE SOCIETY, INC.

May 31, 2012

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# MAKELA, TOUTANT, HILL & NARDI, P.C.

#### CERTIFIED PUBLIC ACCOUNTANTS

201 West Bluff Street Marquette, Michigan 49855

Members American Institute of CPA's Michigan Association of CPA's

#### REPORT OF INDEPENDENT AUDITORS

Board of Directors Marquette County Humane Society, Inc. Negaunee, Michigan

We have audited the accompanying statements of financial position of the Marquette County Humane Society, Inc., d/b/a Upper Peninsula Animal Welfare Shelter (a non-profit corporation) as of May 31, 2012 and 2011, and the related statements of activities, functional expenses, and cash flows for the years then ended. These financial statements are the responsibility of the Marquette County Humane Society, Inc.'s management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with U.S. generally accepted auditing standards. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Marquette County Humane Society, Inc., as of May 31, 2012 and 2011, and the changes in its net assets and its cash flows for the years then ended in conformity with U.S. generally accepted accounting principles.

Makela, Toutant, Hill & Nardi, P.C.

January 18, 2013

### STATEMENTS OF FINANCIAL POSITION

## MARQUETTE COUNTY HUMANE SOCIETY, INC.

			Ma	y 31	
			2012		2011
ASSETS					
CURRENT ASSETS Cash and cash equivalents Accounts receivable Bequest receivable Pledges receivable, current portion	TOTAL CURRENT ASSETS	\$	343,644 2,545 250 346,439	\$	365,246 4,538 5,000 3,850 378,634
OTHER ASSETS Pledges receivable, non-current Investments Beneficial interest in assets held by	community foundation		1,000 188,836 92,337 282,173		250 204,153 95,788 300,191
PROPERTY, PLANT, AND EQUIPME Land Buildings and improvements Vehicles Office and kennel equipment Less accumulated depreciation TOTAL PROPE	RTY, PLANT, AND EQUIPMENT		9,800 176,958 21,643 10,683 219,084 188,102 30,982		9,800 176,958 21,643 10,683 219,084 181,999 37,085
	TOTAL ASSETS	\$	659,594	\$	715,910
LIABILITIES AND NET ASSETS					
CURRENT LIABILITIES Accounts payable Accrued payroll and payroll taxes Accrued benefits	TOTAL CURRENT LIABILITIES	\$	22,583 8,287 3,286	\$	12,612 5,826 4,114
NET ASSETS Unrestricted Temporarily restricted Permanently restricted	TOTAL CURRENT LIABILITIES  TOTAL NET ASSETS		34,156 306,649 26,522 292,267 625,438		22,552 383,645 24,697 285,016 693,358
TOTAL	LIABILITIES AND NET ASSETS	\$	659,594	\$	715,910
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## STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS

## MARQUETTE COUNTY HUMANE SOCIETY, INC.

	Year Ended May 31, 2012							
	Temporarily				Permanently			
	Un	restricted	Re	estricted	I Restricted		Total	
SUPPORT AND REVENUE								
Shelter revenue	\$	73,111					\$	73,111
Direct public support		154,817	\$	36,088				190,905
Bequests		14,951						14,951
Revenues from fundraising events								
and special projects		78,793						78,793
Fund development campaign					\$	7,251		7,251
Governmental contracted services		18,682						18,682
Grants				5,000				5,000
Donated services, materials, and facility		35,219						35,219
Interest and dividends		6,910						6,910
Distribution of earnings from community foundation		,						,
Change in value of beneficial interest in assets								
held by community foundation (net of \$1,510								
of investment expenses)		(3,451)						(3,451)
Depreciation of investments		(23,009)						(23,009)
Other		13,266						13,266
Net assets released from restrictions		39,263		(39,263)				. 0,200
TOTAL SUPPORT AND REVENUE	_	408,552		1,825		7,251		417,628
		,		•		•		,
EXPENSES								
Program services		386,667						386,667
Supporting services:		,						,
Management and general		73,419						73,419
Fundraising		25,462						25,462
TOTAL SUPPORTING SERVICES		98,881		0		0		98,881
TOTAL EXPENSES		485,548		0		0		485,548
CHANGE IN NET ASSETS		(76,996)		1,825		7,251		(67,920)
Net assets at beginning of year		383,645		24,697		285,016		693,358
NET ASSETS AT END OF YEAR	\$	306,649	\$	26,522	\$	292,267	\$	625,438

## STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS

## MARQUETTE COUNTY HUMANE SOCIETY, INC.

	Year Ended May 31, 2011							
				mporarily	Permanently			
	Un	restricted	Re	Restricted		estricted	Total	
SUPPORT AND REVENUE	_						_	
Shelter revenue	\$	87,735					\$	87,735
Direct public support		188,903	\$	15,797				204,700
Bequests		35,645						35,645
Revenues from fundraising events and								
special projects		86,047						86,047
Fund development campaign		726			\$	6,534		7,260
Governmental contracted services		18,633						18,633
Grants				5,000				5,000
Donated services, materials, and facility		25,624						25,624
Interest and dividends		5,901						5,901
Distribution of earnings from community foundation		303						303
Change in value of beneficial interest in assets								
held by community foundation (net of \$1,558								
of investment expenses)		7,942						7,942
Appreciation of investments		22,996						22,996
Other		12,284						12,284
Net assets released from restrictions		18,843		(18,843)				, -
TOTAL SUPPORT AND REVENUE		511,582		1,954		6,534		520,070
EXPENSES								
Program services		314,655						314,655
Supporting services:								
Management and general		65,685						65,685
Fundraising		23,658						23,658
TOTAL SUPPORTING SERVICES		89,343		0		0		89,343
TOTAL EXPENSES		403,998		0		0		403,998
CHANGE IN NET ASSETS		107,584		1,954		6,534		116,072
Net assets at beginning of year		276,061		22,743		278,482		577,286
NET ASSETS AT END OF YEAR	\$	383,645	\$	24,697	\$	285,016	\$	693,358

# STATEMENT OF FUNCTIONAL EXPENSES

# MARQUETTE COUNTY HUMANE SOCIETY, INC.

	Year Ended May 31, 2012									
	F	Program	Mar	agement				Total		
	S	Services	and General		Fundraising		E	xpenses		
Payroll expenses	\$	154,865	\$	29,544			\$	184,409		
Veterinary and medical supplies		154,581						154,581		
Food for animals		2,481						2,481		
Animal equipment		3,392						3,392		
Utilities		9,769		514				10,283		
Insurance		2,674		149	\$	149		2,972		
Custodial supplies/service		8,871						8,871		
Office supplies		4,062		226		226		4,514		
Repairs and maintenance		3,569						3,569		
Travel/Vehicle expenses		1,880						1,880		
Publication expenses		11,161						11,161		
Community awareness		4,587						4,587		
Conferences		1,540						1,540		
Donated materials		16,944						16,944		
Professional fees, including donated services				31,119		4,770		35,889		
Fundraising events and projects						20,146		20,146		
Dog license expense		521						521		
Depreciation		4,577		1,526				6,103		
Bank fees		1,193		341		171		1,705		
Interest expense										
Bad debt expense										
Miscellaneous				10,000				10,000		
TOTAL FUNCTIONAL EXPENSES	\$	386,667	\$	73,419	\$	25,462	\$	485,548		

## STATEMENT OF FUNCTIONAL EXPENSES

## MARQUETTE COUNTY HUMANE SOCIETY, INC.

	Year Ended May 31, 2011								
	F	Program		agement				Total	
		Services	and General		Fundraising		Expenses		
Payroll expenses	\$	130,978	\$	25,040			\$	156,018	
Veterinary and medical supplies		117,655						117,655	
Food for animals		3,116						3,116	
Animal equipment		2,850						2,850	
Utilities		8,896		469				9,365	
Insurance		2,760		153	\$	153		3,066	
Custodial supplies/service		7,464						7,464	
Office supplies		3,093		172		172		3,437	
Repairs and maintenance		1,862						1,862	
Travel/Vehicle expenses		1,796						1,796	
Publication expenses		10,605						10,605	
Community awareness		2,810						2,810	
Conferences		1,263						1,263	
Donated materials		11,624						11,624	
Professional fees, including donated services	s			21,161				21,161	
Fundraising events and projects						23,189		23,189	
Dog license expense		375						375	
Depreciation		6,500		2,167				8,667	
Bank fees		1,008		288		144		1,440	
Interest expense									
Bad debt expense				2,541				2,541	
Miscellaneous				13,694				13,694	
TOTAL FUNCTIONAL EXPENSES	\$	314,655	\$	65,685	\$	23,658	\$	403,998	

## STATEMENTS OF CASH FLOWS

# MARQUETTE COUNTY HUMANE SOCIETY, INC.

	Year Ende	ed M	ay 31
	2012		2011
CASH FLOW PROVIDED (USED) BY			
OPERATING ACTIVITIES			
Change in net assets	\$ (67,920)	\$	116,072
Adjustments to reconcile change in net	( , ,	•	,
assets to net cash provided (used) by operating activities:			
Depreciation	6,103		8,666
Depreciation (appreciation) in fair value of investments	23,010		(22,996)
Change in beneficial interest in assets held by community foundation	3,451		(8,245)
(Increase) Decrease in:			
Accounts receivable	1,993		(1,907)
Pledges receivable	2,850		3,541
Bequest receivable	5,000		205,000
Increase (Decrease) in:			
Accounts payable	9,971		5,722
Other current liabilities	1,633		(2,184)
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	(13,909)		303,669
INVESTING ACTIVITIES			
Purchases of securities	(22,746)		(121,706)
Sales of securities	15,053		115,508
NET CASH USED BY INVESTING ACTIVITIES	 (7,693)		(6,198)
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	(21,602)		297,471
Cash and cash equivalents at beginning of year	365,246		67,775
,	 , -		
CASH AND CASH EQUIVALENTS AT END OF YEAR	\$ 343,644	\$	365,246

#### NOTES TO FINANCIAL STATEMENTS

MARQUETTE COUNTY HUMANE SOCIETY, INC.

May 31, 2012

#### NOTE A--SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Marquette County Humane Society, Inc., d/b/a Upper Peninsula Animal Welfare Shelter (Society) is a non-profit organization whose purpose is to ensure the safety and protection of all animals. Services provided by the Society include care and shelter of stray animals, adoption service, neglect/cruelty referrals, lost and found service, humane education, and community awareness campaigns. The Society's main source of revenue is public contributions.

#### **Basis of Accounting**

The financial statements have been prepared on the accrual basis of accounting.

#### Cash and Cash Equivalents

Cash and cash equivalents includes cash and short-term, highly liquid investments with original maturities of three months or less.

#### Investments

Investments in marketable securities with readily determinable fair values are reported at their fair values in the statements of financial position based on quoted market prices. Realized and unrealized gains and losses are included in the statements of activities and changes in net assets.

#### Pledges Receivable

Unconditional promises to give are recognized as revenue in the period received. Pledges receivable are recorded at net realizable value. The Society uses the allowance method to estimate uncollectible pledges receivable, which management estimated to be \$0 and \$500 as of May 31, 2012 and 2011, respectively.

#### Land, Buildings, and Equipment

Fixed assets are obtained through purchase and donation. Purchased assets are recorded at cost; donated assets are recorded at their fair market value at the date of donation. Fixed assets are depreciated using the straight line method, over the projected life of the assets. The buildings and improvements are being depreciated over 30 years, new equipment over seven years, and used equipment over five years. The Society capitalizes all fixed assets valued greater than \$1,000.

MARQUETTE COUNTY HUMANE SOCIETY, INC.

#### NOTE A--SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES--Continued

#### Net Assets

Support that is restricted by the donor is reported as an increase in unrestricted net assets if the restriction expires in the reporting period in which the support is recognized. All other donor-restricted support is reported as an increase in temporarily or permanently restricted net assets, depending on the existence and/or nature of the restriction. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets.

#### **Donated Services and Materials**

Under the Financial Accounting Standards Board's (FASB) Accounting Standard Codification (ASC) 958-605, *Not-for-Profit Entities - Revenue Recognition*, the Society recognizes services requiring specialized skills such as those provided by accountants, attorneys, and other professionals if the services would need to be purchased if not donated. The amount of such donated services recorded and reflected in the accompanying financial statements was \$18,275 and \$14,000 for the years ended May 31, 2012 and 2011, respectively.

Donated materials are recorded as revenues and expenses at their estimated fair values in the period received. Donated goods are rarely resold by the Society and consist mainly of items used in shelter operations, such as food, supplies, and similar items. The Society recognized \$16,944 and \$11,624 of donated materials for the years ended May 31, 2012 and 2011, respectively.

#### Use of Estimates

Preparation of the Society's financial statements, in conformity with accounting principles generally accepted in the United States of America, requires the use of management's estimates. Actual results could differ from these estimates.

#### Reclassifications

Certain amounts as of and for the year ended May 31, 2011, have been reclassified to conform to the current year's presentation.

### Subsequent Events

Subsequent events were evaluated through January 18, 2013, which is the date the financial statements were available to be issued.

MARQUETTE COUNTY HUMANE SOCIETY, INC.

#### NOTE B--INCOME TAX STATUS

The Society, a publicly supported organization, is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code, and accordingly, has recorded no liability for federal income taxes during the year. Additionally, the Society is exempt from federal unemployment taxes under the same section of the Internal Revenue Code.

#### NOTE C--TEMPORARILY RESTRICTED NET ASSETS

Temporarily restricted net assets are donor restricted for the following purposes:

		May 31					
			2012		2011		
Capital projects:							
New feline facility		\$	3,449	\$	3,449		
Building improvements			1,946		1,936		
Horse protection and education			19,951		15,605		
Community spay and nueter			1,176				
Feline leukemia testing			· 		3,707		
	TOTAL	\$	26,522	\$	24,697		

#### NOTE D--PERMANENTLY RESTRICTED NET ASSETS

Permanently restricted net assets are donor restricted for the following purposes:

		May 31					
			2012		2011		
Land Beneficial interest in community foundation Endowment fund		\$	9,800 100,000 182,467	\$	9,800 100,000 175,216		
	TOTAL	\$	292,267	\$	285,016		

The parcel of land on which the Society facility is located was transferred to the Society on May 14, 2001, by the Board of County Road Commissioners for the County of Marquette via Quit-Claim Deed for as long as the property is used as an animal shelter.

MARQUETTE COUNTY HUMANE SOCIETY, INC.

#### NOTE D--PERMANENTLY RESTRICTED NET ASSETS--Continued

In 2004, the Society contributed assets to the Marquette Community Foundation (Foundation) to establish the Marquette County Humane Society Agency Fund (Fund). The Society named itself as the beneficiary of the expendable earnings, which are to be distributed at least annually. The Society granted variance power to the Foundation, whereby if the Fund is terminated or if the Foundation dissolves, ceases to exist, or ceases to hold or administer the funds, the governing board of the Foundation shall distribute the net assets as it chooses, giving primary consideration to the Society or to an organization or purpose recommended by the Society. In accordance with FASB ASC 958-20, *Not-for-Profit Entities - Financially Interrelated Entities*, these amounts are reported on the Society's statement of financial position as a beneficial interest in assets held by others. Earning distributions are recognized as an increase in unrestricted net assets.

Permanently restricted net assets include amounts designated by donors for an endowment fund. Income earned on investments may be used for general purposes.

#### NOTE E--CONCENTRATION OF CREDIT RISK

Substantially, all transactions of the Society are conducted in Marquette County, Michigan; therefore, the Society is affected by regional economic conditions.

#### **NOTE F--COMMITMENTS**

The Society has contracts with the City of Marquette, Marquette County, Negaunee Township, Ely Township, and Chocolay Township, which require it to provide various types of care for stray animals. All contracts are open-ended, with either party able to cancel the contract; some contracts require 20-days notice, while other contracts are silent. The Society issues monthly invoices for services rendered.

## MARQUETTE COUNTY HUMANE SOCIETY, INC.

NOTE G--INVESTMENTS

Market value and unrealized appreciation (depreciation) on investments are as follows:

	May 31, 2012							
	Cost Fair Value					nrealized preciation preciation)		
Short-term investments	\$	3,772	\$	3,772				
Mutual funds		148,471		134,169	\$	(14,302)		
Corporate bonds		14,897		15,971		1,074		
Common stocks		31,494		23,497		(7,997)		
Other		6,631		11,427		4,796		
TOTAL AT END OF YEAR	\$	205,265	\$	188,836	\$	(16,429)		
			Ma	ny 31, 2011				
						realized		
		Coot		nim Malua		oreciation		
		Cost	F	air Value	(De	oreciation)		
Short-term investments	\$	1,892	\$	1,892				
Mutual funds		144,505		145,522	\$	1,017		
Corporate bonds		14,897		16,140		1,243		
Common stocks		30,996		29,105		(1,891)		
Other		6,631		11,494		4,863		
TOTAL AT END OF YEAR	\$	198,921	\$	204,153	\$	5,232		

MARQUETTE COUNTY HUMANE SOCIETY, INC.

#### NOTE G--INVESTMENTS--Continued

The following table presents information about the Society's investments measured at fair value on a recurring basis at May 31, and the valuation techniques used by the Society to determine those fair values. The FASB ASC 820, Fair Value Measurements, establishes a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy consists of three broad levels: Level 1 inputs consist of unadjusted quoted prices in active markets for identical assets and have the highest priority; Level 2 inputs consist of observable inputs other than quoted prices for identical assets; Level 3 inputs consist of unobservable inputs and have the lowest priority. The Society uses appropriate valuation techniques based on the available inputs to measure the fair value of its investments.

			Fair Value Measurements at Reporting Date Using:								
	Quoted Prices Significant										
				n Active		Other	Significant				
				arkets for	Ob	servable	Unobservable				
		Fair	lden	tical Assets		Inputs	l	nputs			
		Value	(	Level 1)	(L	_evel 2)	(L	evel 3)			
May 31, 2012:											
Short-term investments	\$	3,772	\$	3,772							
Mutual funds		134,169		134,169							
Corporate bonds		15,971		15,971							
Common stocks		23,497		15,977	\$	7,520					
Other		11,427		11,427			1				
TOTAL INVESTMENT SECURITIES	\$	188,836	\$	181,316	\$	7,520	\$	0			
May 31, 2011:											
Short-term investments	\$	1,892	\$	1,892							
Mutual funds		145,522	•	145,522							
Corporate bonds		16,140		16,140							
Common stocks		29,105		16,625	\$	12,480					
Other		11,494		11,494							
TOTAL INVESTMENT SECURITIES	Φ	204,153	Φ	191,673	\$	12,480	\$	0			
TOTAL INVESTIGIENT SECONTILES	\$	20 <del>4</del> ,133	\$	191,073	Ψ	12,400	Ψ	U			

MARQUETTE COUNTY HUMANE SOCIETY, INC.

#### NOTE H--PLEDGES RECEIVABLE

Pledges receivable represent outstanding pledges for the Fund Development Program (Program). The Program's goal was to raise both operating and endowment funds over a five-year time period (calendar year). A portion of each year's contributions is available for current operations and the remainder will be permanently endowed.

Pledges receivable are as follows:

	May	31, 2012
Receivable in less than one year	\$	250
Receivable in two to five years		1,000
Gross receivables		1,250
Less allowance for uncollectible pledges		
NET UNCONDITIONAL PLEDGES RECEIVABLE	\$	1,250

#### NOTE I--ENDOWMENT FUND

The Society follows the Uniform Prudent Management of Institutional Funds Act of 1972 (UPMIFA) and its own governing documents. UPMIFA requires the historical dollar amount of a donor-restricted endowment fund to be preserved. In the absence of donor restrictions, the net appreciation on a donor-restricted endowment fund is spendable under UPMIFA. The Society's donors have not placed restrictions on the use of the investment income or net appreciation resulting from the donor-restricted endowment funds.

The Board of Directors, upon recommendation from the Finance Committee, determines a percentage of earnings to be distributed each year.

The composition of the endowment fund's net assets is as follows:

	Permanently Unrestricted Restricted		Total		
May 31, 2012: Donor designated endowment funds	\$	(2,635)	\$ 182,467	\$	179,832
May 31, 2011: Donor designated endowment funds	\$	15,011	\$ 175,216	\$	190,227

MARQUETTE COUNTY HUMANE SOCIETY, INC.

#### NOTE I--ENDOWMENT FUND--Continued

The following represents the changes in endowment fund net assets for the years ending May 31, 2012 and 2011:

	Unrestricted	Permanently Restricted	Total
Endowment fund net assets (deficit) at June 1, 2010	\$ (9,977)	\$ 168,682	\$ 158,705
Investment return: Investment income Realized gains Unrealized appreciation Total investment return	4,647 5,597 19,744 29,988		4,647 5,597 19,744 29,988
Contributions		6,534	6,534
Appropriation of endowment assets for expenditure	(5,000)		(5,000)
Endowment fund net assets at May 31, 2011	\$ 15,011	\$ 175,216	\$ 190,227
	Unrestricted	Permanently Restricted	Total
Endowment fund net assets at June 1, 2011	\$ 15,011	\$ 175,216	\$ 190,227
Investment return: Investment income Realized losses Unrealized appreciation Total investment return	4,374 (241) (16,779) (12,646)		4,374 (241) (16,779) (12,646)
Contributions		7,251	7,251
Appropriation of endowment assets for expenditure	(5,000)		(5,000)
Endowment fund net assets (deficit) at May 31, 2012	\$ (2,635)	\$ 182,467	\$ 179,832

The market value of endowment investments as of May 31, 2012, totaled \$179,832 which is \$2,635 less than the amount required by donors and UPMIFA.